

HIV Community Planning Council
STEERING COMMITTEE
Thursday, January 16, 2020
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Ed Chitty, David Gonzalez, Paul Harkin, Ken Pearce

Committee Members Absent: Chuck Adams [E], Ben Cabangun [E], Cesar Cadabes [E], Elaine Flores [E], Dean Goodwin [E], Thomas Knoble [E], Irma Parada, Mike Shriver [E], Charles Siron [LOA], Eric Sutter [E]

Council Members Present: Antwan Matthews

Others Present: Beth Neary (HHS)

Support Staff Present: Dave Jordan, Jill Lambie-Ponce, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:14 pm by Co-Chair Gonzalez. Everyone introduced themselves and quorum was established.

2. Review/Approve January 16th 2020 DRAFT Agenda – VOTE

The January 16st 2020 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve December 5th 2019 DRAFT Minutes – VOTE

The December 5th 2019 DRAFT Minutes were reviewed, amended and approved by consensus.

4. Announcements

- CM Harkin announced that GLIDE is looking for a Program Manager.
- CS Molnar noted that the February Full Council Meeting 1 hour later, from 4:30 – 7:30pm.

5. Public Comment

- None.

6. CHEP and HHS Updates

- *No CHEP update provided due to attendee absence.*
- CHEP is working on a presentation for Full Co-chair Goodwin provided an update from HHS.
 - Beth Neary noted there is a training coming up on the topic of ‘HIV Providers and Burnout’—it will take place Jan 30 in this room at 3:00pm.
 - Thomas is also working with Dean on FPL income requirement topic

7. Committee and Work Group Reports- VOTE

- Community Engagement Committee Update:
 - CM Jordan reported:
 - Still working to modify the HCAP trends reporting
 - Heard a verbal report back on the most recent COLA cisgender black African American women.

- Started discussion on identifying needs assessment and colas for 2020 - submissions input welcome.
 - Tentatively Latinx for NA and transitional age youth as cola target
 - CS Jordan reported there will be a readout on all COLAs at the January Full Council meeting.
- Council Affairs Committee Update:
 - CM Adams reported:
 - The Committee discussed the 2020 work plan
 - Heard the COLA presentation
 - Discussion about breaking out People who use drugs or substances.
 - Co-chair Gonzalez and CM Adams were elected co-chairs.
- Membership Committee Update:
 - Co-Chair Chitty reported that:
 - The Committee elected two co-chairs: CM Chitty (re-elected), and CM Elaine Flores.
 - Following up on two council members who still need to submit their renewals.
 - Discussed doing a review of all gov't agencies and bringing to next meeting
- Work Group Updates (PLWH):
 - CS Molnar reported that PLWH did not meet on 1/15 due to the co-chairs both being on leave of absence. Council Staff will follow up with both co-chairs to get their input/preference on how to move that committee's work forward.

8. Steering Retreat Debrief

- CS Molnar noted that this item will stay on the agenda for next month – Co-Chair Sutter & CM Knoble have follow ups.
- Two separate but parallel processes on future planning – CM Knoble has follow up.

9. Meeting Evaluation

- The Committee reviewed the summarized evaluation responses from the November Full Council meeting. Average rating was 9.2 out of 10.
- Potential opportunity to provide a list of acronyms or glossary of terms at meetings.
- Potential opportunity to create a Leadership training path (put in parking lot for more discussion next month).

10. HCPC Meeting Agenda

- The Committee reviewed and approved the agenda for the February HCPC (HIV Community Planning Council) meeting.

11. Next Meeting Dates & Agenda Items- VOTE

- The next Steering Committee meeting is scheduled for Thursday, February 20th 2019 at 25 Van Ness 8th floor Conference Room from 3:00-5:00 pm.

12. Adjournment

- The meeting was adjourned at 4:13 pm by Co-Chair Gonzalez.

Steering Committee
HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
 Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: January 16, 2020	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	E								
2. Ben Cabangun (CE)	E								
3. Cesar Cadabes (Membership)	N/A								
4. Ed Chitty (Membership)	P								
5. Elaine Flores (At-Large)	E								
6. David Gonzalez (At-Large)	P								
7. Dean Goodwin (Council Co-Chair)/Thomas Knoble (Council Co-Chair)	E/E								
8. Paul Harkin (At-Large) CE	P								
9. Irma Parada (Council Co-Chair)	E								
10. Ken Pearce (At-Large)	P								
11. Mike Shriver (Council Co-Chair)	E								
12. Charles Siron (At-Large) (Proxy: Dean Goodwin)	LOA								
13. Eric Sutter (CE)	E								
Ayes									
Nayes									
Abstentions									

Total									
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