

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, May 14th 2020

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Cesar Cadabes, Ed Chitty (Co-Chair), Elaine Flores, Ron Hernandez, Ken Pearce, John Paul Soto, Michelle Spence

Committee Members Absent: Billie Cooper[E], Thomas Knoble [A], Mike Shriver [LOA], Gwen Smith [A]

Council Members Present: Richard Sullivan

Others Present:

Support Staff Present: Melina Clark, Ali Cone, David Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:02 pm by CS Cone. Everyone introduced themselves and did a brief round of check-ins. Quorum was established.

2. Review /Approve May 14th 2020 DRAFT Agenda – VOTE

The May 14th 2020 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve February 13th 2020 DRAFT Minutes – VOTE

The February 13th 2020 DRAFT Minutes were reviewed, corrected and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Demographic Information Update

- The Committee reviewed the monthly demographic report.
 - CS Cone reported that the only change was the resignation of Dean Goodwin, non-renewal of Dominique Johnson and the addition of Kevin Hutchcroft.
 - There have been no substantive changes to our target areas. The council is still under for non-aligned consumers.
- CM Flores spoke to outreach and recruitment.

7. Council Member Attendance Report/ Council Applicants- VOTE

- Notice of Attendance to be sent:
- Notice of Attendance sent:
 - Orin Allen

- Letters of Probation to be sent:
- Letters of Probation sent:
 - Wayne Rafus (March- eligible for automatic dismissal due to attendance)
 - Folks discussed the ethics of the automatic dismissal policy in light of the current pandemic.
 - The group decided to abide by the automatic dismissal policy. CM Rafus will be notified by council staff.
- Review Renewals:
 - JP Soto, Matt Geltmaker, Lee Jewell, Ron Hernandez
 - **MOTION: To approve the renewals as a slate.**
 - **MOTION PASSED by consensus. See column [1] for vote breakdown.**
- Request for Leave of Absence:
 - Jovon Bright (March-April) – CS Clark can reach out to Jovon to see if he'd like to extend the leave of absence
 - Charles Siron (June-July)
 - Mike Shriver (June-July)
 - **MOTION: To approve the LoAs for CM Siron and CM Shriver.**
 - **MOTION PASSES by consensus. See column [2] for vote breakdown.**
- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
 - Dean Goodwin
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
 - Wayne Rafus
- Review Prospective Member Application
 - Derrick Mapp
 - **MOTION: CM Pearce moves to approve Derrick Mapp for an interview.**
 - **CM Soto seconds the motion.**
 - **MOTION PASSES by consensus: See column [3] for vote breakdown.**
- Interview/ Discuss Prospective Applicant
- Mentor Program

8. Appointed Seat Policy

- The Committee reviewed the Appointed Seat Policy.
- CS Cone noted that right now a lot of the appointed seats are in emergency roles. The new policy around their required attendance at committee meetings might need to be put temporarily on hold.

9. Supporting Materials

- Committee reviewed supporting materials, including:
 - Rules of Respectful Engagement
 - Acronyms
 - Glossary
 - The group decided to send out these 3 documents as part of future meeting notices, as well put them on the website.
 - When in person meetings resume, these documents will also be made available as hard copies.

10. Next Meeting Date & Agenda Items- VOTE

- *The next Membership Committee meeting is scheduled for Thursday, June 11th, 2020 on Zoom.*

11. Adjournment

- The Meeting was adjourned at 4:30 pm by CS Cone.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

May 14, 2020

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	P	Y	Y	Y								
2.	Ed Chitty	P	Y	Y	Y								
3.	Billie Cooper	E	-	-	-								
4.	Elaine Flores	P	Y	Y	Y								
6.	Ron Hernandez	P	Y	Y	Y								
7.	Thomas Knoble	A	-	-	-								
8.	Ken Pearce	P	Y	Y	Y								
9.	Mike Shriver	LoA	-	-	-								
10.	Gwen Smith	A	-	-	-								
11.	John Paul Soto	P	Y	Y	Y								
12.	Michelle Spence	P	Y	Y	Y								

Ayes										
Nays										
Total										