Committee Members Present: Cesar Cadabes, Ed Chitty (Co-Chair), Elaine Flores, Ron Hernandez, Ken Pearce, John Paul Soto, Michelle Spence
Committee Members Absent: Billie Cooper [E], Thomas Knoble [A], Mike Shriver [LOA], Gwen Smith [A]
Council Members Present: Richard Sullivan
Others Present:
Support Staff Present: Melina Clark, Ali Cone, David Jordan, Mark Molnar

Minutes

1. Introductions
   The meeting was called to order at 3:02 pm by CS Cone. Everyone introduced themselves and did a brief round of check-ins. Quorum was established.

2. Review /Approve May 14th 2020 DRAFT Agenda – VOTE
   The May 14th 2020 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve February 13th 2020 DRAFT Minutes – VOTE
   The February 13th 2020 DRAFT Minutes were reviewed, corrected and approved by consensus.

4. Announcements
   - None.

5. Public Comment
   - None.

6. Demographic Information Update
   - The Committee reviewed the monthly demographic report.
     - CS Cone reported that the only change was the resignation of Dean Goodwin, non-renewal of Dominique Johnson and the addition of Kevin Hutchcroft.
     - There have been no substantive changes to our target areas. The council is still under for non-aligned consumers.
   - CM Flores spoke to outreach and recruitment.

7. Council Member Attendance Report/ Council Applicants- VOTE
   - Notice of Attendance to be sent:
   - Notice of Attendance sent:
     - Orin Allen
• Letters of Probation to be sent:

• Letters of Probation sent:
  o Wayne Rafus (March - eligible for automatic dismissal due to attendance)
    • Folks discussed the ethics of the automatic dismissal policy in light of the current pandemic.
    • The group decided to abide by the automatic dismissal policy. CM Rafus will be notified by council staff.

• Review Renewals:
  o JP Soto, Matt Geltmaker, Lee Jewell, Ron Hernandez
  o MOTION: To approve the renewals as a slate.
  o MOTION PASSED by consensus. See column [1] for vote breakdown.

• Request for Leave of Absence:
  o Jovon Bright (March - April) – CS Clark can reach out to Jovon to see if he’d like to extend the leave of absence
  o Charles Siron (June - July)
  o Mike Shriver (June - July)
  o MOTION: To approve the LoAs for CM Siron and CM Shriver.

• Current Leave(s) of Absence:

• Committee Assignments:

• Resignations/Thank You for Service to the Council:
  o Dean Goodwin

• Review Exit Interview:

• Dismissal Letters to be sent due to attendance requirements:
  o Wayne Rafus

• Review Prospective Member Application
  ▪ Derrick Mapp
  ▪ MOTION: CM Pearce moves to approve Derrick Mapp for an interview.
  ▪ CM Soto seconds the motion.

• Interview/ Discuss Prospective Applicant

• Mentor Program

8. Appointed Seat Policy
• The Committee reviewed the Appointed Seat Policy.
• CS Cone noted that right now a lot of the appointed seats are in emergency roles. The new policy around their required attendance at committee meetings might need to be put temporarily on hold.
9. **Supporting Materials**
   - Committee reviewed supporting materials, including:
     - Rules of Respectful Engagement
     - Acronyms
     - Glossary
     - The group decided to send out these 3 documents as part of future meeting notices, as well put them on the website.
   - When in person meetings resume, these documents will also be made available as hard copies.

10. **Next Meeting Date & Agenda Items - VOTE**
    - *The next Membership Committee meeting is scheduled for Thursday, June 11th, 2020 on Zoom.*

11. **Adjournment**
    - The Meeting was adjourned at 4:30 pm by CS Cone.