HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, January 9th 2020
25 Van Ness, 8th Floor Conference Room
3:30-5:00 pm

Committee Members Present: Cesar Cadabes (Co-Chair), Ed Chitty (Co-Chair), Billie Cooper, Elaine Flores, Ron Hernandez, Thomas Knoble, Ken Pearce, Gwen Smith, John Paul Soto
Committee Members Absent: Mike Shriver [E], Michelle Spence [E]
Council Members Present: Beth Neary (HHS)
Others Present: David Jordan, Jill Lambie-Ponce, Mark Molnar

Minutes

• Introductions
  The meeting was called to order at 3:41 pm by Co-Chair Cadabes. Everyone introduced themselves. Quorum was established.

• Review /Approve January 9th 2020 DRAFT Agenda – VOTE
  The January 9th DRAFT Agenda was reviewed and approved by consensus.

• Review / Approve November 14th 2019 DRAFT Minutes – VOTE
  The November 14th 2019 DRAFT Minutes were reviewed, corrected and approved by consensus.

• Announcements
  • CS Molnar announced that due to a scheduling conflict, the 2/24 Full Council meeting will begin an hour later (4:30 – 7:30)

• Public Comment
  • None.

• Vote on Committee Co—chairs – this topic was not on agenda, so will need to be conducted again next meeting.
  • Co-Chair Chitty and CM Flores were nominated and approved via vote conducted by ballot.
  • The Committee will vote again in Feb (when on agenda).

• Demographic Information Update
  • The Committee reviewed the monthly demographic report.
    o CS Jordan - based on CE meeting yesterday, looks like will be focusing on Youth & Latinx this year.

• Council Member Attendance Report/ Council Applicants- VOTE
  • Notice of Attendance to be sent:
• Notice of Attendance sent:
  o Margot Antonetty, Gwen Smith

• Letters of Probation to be sent:

• Letters of Probation sent:
  o Wayne Rafus
  o Council Staff’s multiple attempts to establish communication have been unsuccessful.

• Review Renewals:
  o Dominique Johnson
  • In light of health challenges, the Committee agreed to allow Council Staff to continue to follow up to assist with CM Johnson with the renewal process

• Request for Leave of Absence:
  o Charles Siron requested a LOA for two months
  o CM Pearce moved, CM Soto seconded
  o Motion carries

• Current Leave(s) of Absence:

• Committee Assignments:
  o 2020 Committee Assignments
  o CM Hernandez noted that CE has two members who are in various membership probation statuses. However, CS Molinar pointed out that all government appointees (5+) will need to select a home committee upon their first renewal, which will occur in June.
  • CS Molinar will bring a list of potential government agencies to follow up with for potential HCPC representation, as well as a list of appointed government seats.
  • Medicare, MediCal, PReP
  o CM Pearce moved to approve assignments, Co-chair Cadabes seconded
  o Motion carries

• Resignations/Thank You for Service to the Council:

• Review Exit Interview:

• Dismissal Letters to be sent due to attendance requirements:

• Review Prospective Member Application

• Interview/ Discuss Prospective Applicant

• Mentor Program
  o Lily Krutel
  o Antwan Matthews
  o Javon
- Richard Sullivan
- CS Jordan with check in with them regarding any mentorship preferences. The Committee will discuss a mentorship plan further in February meeting.

- **Next Meeting Date & Agenda Items - VOTE**
  - *The next Membership Committee meeting is scheduled for Thursday, February 13th 2019 at 25 Van Ness, 8th floor conference room.*

- **Adjournment**
  - The Meeting was adjourned at 4:42 pm by Co-Chair Cadabes.

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**Membership Committee**

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

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**November 14, 2019**

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