

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, January 9th 2020
25 Van Ness, 8th Floor Conference Room
3:30-5:00 pm

Committee Members Present: Cesar Cadabes (Co-Chair), Ed Chitty (Co-Chair), Billie Cooper, Elaine Flores, Ron Hernandez, Thomas Knoble, Ken Pearce, Gwen Smith, John Paul Soto

Committee Members Absent: Mike Shriver [E], Michelle Spence [E]

Council Members Present:

Others Present: Beth Neary (HHS)

Support Staff Present: David Jordan, Jill Lambie-Ponce, Mark Molnar

Minutes

- **Introductions**

The meeting was called to order at 3:41 pm by Co-Chair Cadabes. Everyone introduced themselves. Quorum was established.

- **Review /Approve January 9th 2020 DRAFT Agenda – VOTE**

The January 9th DRAFT Agenda was reviewed and approved by consensus.

- **Review / Approve November 14th 2019 DRAFT Minutes – VOTE**

The November 14th 2019 DRAFT Minutes were reviewed, corrected and approved by consensus.

- **Announcements**

- CS Molnar announced that due to a scheduling conflict, the 2/24 Full Council meeting will begin an hour later (4:30 – 7:30)

- **Public Comment**

- None.

- **Vote on Committee Co—chairs – this topic was not on agenda, so will need to be conducted again next meeting.**

- **Co-Chair Chitty and CM Flores were nominated and approved via vote conducted by ballot.**
- **The Committee will vote again in Feb (when on agenda).**

- **Demographic Information Update**

- The Committee reviewed the monthly demographic report.
 - CS Jordan - based on CE meeting yesterday, looks like will be focusing on Youth & Latinx this year.

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- **Council Member Attendance Report/ Council Applicants- VOTE**

- Notice of Attendance to be sent:

- Mike Discepola, Jessie Murphy
- Notice of Attendance sent:
 - Margot Antonetty, Gwen Smith
- Letters of Probation to be sent:
- Letters of Probation sent:
 - Wayne Rafus
 - Council Staff's multiple attempts to establish communication have been unsuccessful.
- Review Renewals:
 - Dominique Johnson
 - In light of health challenges, the Committee agreed to allow Council Staff to continue to follow up to assist with CM Johnson with the renewal process
- Request for Leave of Absence:
 - Charles Siron requested a LOA for two months
 - CM Pearce moved, CM Soto seconded
 - **Motion carries**
- Current Leave(s) of Absence:
- Committee Assignments:
 - 2020 Committee Assignments
 - CM Hernandez noted that CE has two members who are in various membership probation statuses. However, CS Molinar pointed out that all government appointees (5+) will need to select a home committee upon their first renewal, which will occur in June.
 - CS Molinar will bring a list of potential government agencies to follow up with for potential HCPC representation, as well as a list of appointed government seats.
 - Medicare, MediCal, PReP
 - CM Pearce moved to approve assignments, Co-chair Cadabes seconded
 - Motion carries
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application
- Interview/ Discuss Prospective Applicant
- Mentor Program
 - Lily Krutel
 - Antwan Matthews
 - Javon

- Richard Sullivan
- CS Jordan with check in with them regarding any mentorship preferences. The Committee will discuss a mentorship plan further in February meeting.
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● **Next Meeting Date & Agenda Items- VOTE**

- *The next Membership Committee meeting is scheduled for Thursday, February 13th 2019 at 25 Van Ness, 8th floor conference room.*

● **Adjournment**

- The Meeting was adjourned at 4:42 pm by Co-Chair Cadabes.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

November 14, 2019

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

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| 1. | Cesar Cadabes | P | | | | | | | | | | |
| 2. | Ed Chitty | P | | | | | | | | | | |
| 3. | Billie Cooper | P | | | | | | | | | | |
| 4. | Elaine Flores | P | | | | | | | | | | |
| 6. | Ron Hernandez | P | | | | | | | | | | |
| 7. | Thomas Knoble | P | | | | | | | | | | |
| 8. | Ken Pearce | P | | | | | | | | | | |
| 9. | Mike Shriver | E | | | | | | | | | | |
| 10. | Gwen Smith | P | | | | | | | | | | |
| 11. | John Paul Soto | P | | | | | | | | | | |
| 12. | Michelle Spence | E | | | | | | | | | | |
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| Ayes | | | | | | | | | |
| Nays | | | | | | | | | |
| Total | | | | | | | | | |