

HIV Community Planning Council  
MEMBERSHIP COMMITTEE  
Thursday, July 9<sup>th</sup> 2020  
3:00 – 5:00 pm

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***Draft Agenda***

- 1. Introductions** **3:00**
- 2. Review/Approve July 9<sup>th</sup> 2020 DRAFT Agenda – VOTE** **3:03**
- 3. Review/Approve June 11<sup>th</sup> 2020 DRAFT Minutes – VOTE** **3:05**
- 4. Announcements** **3:07**
- 5. Public Comment** **3:10**
- 6. Demographic Information Update** **3:15**  
  
*The Committee will review the monthly demographic report.*
- 7. Council Member Attendance Report/ Council Applicants – VOTE** **3:25**
  - Notice of Attendance to be sent:
  - Notice of Attendance sent:
  - Letters of Probation to be sent:
  - Letters of Probation sent:
  - Review Renewals:
    - T.J. Lee-Miyaki
  - Outstanding renewals:  
Cicily Emerson, Charles Siron
  - Request for Leave of Absence:
  - Current Leave(s) of Absence:
    - Charles Siron (June-July)
    - Mike Shriver (June-July)
  - Committee Assignments:
    - Kevin Hutchcroft – Membership
    - Antwan Matthews – Council Affairs
  - Resignations/Thank You for Service to the Council:

- Jovon Bright
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
  - Derrick Mapp
- Mentor Program

**8. Carry Forward Allocation – VOTE 4:00**

*The Committee will vote on allocation of carry-forward funds.*

**9. Membership Policy – VOTE 4:30**

*The Committee will discuss the policy around how many agency representatives can be council members at a time.*

**10. Next Meeting Date & Agenda Items – VOTE 4:55**

*The next Membership Committee meeting is tentatively scheduled for Thursday, August 13<sup>th</sup> 2020 at 25 Van Ness 8<sup>th</sup> Floor Conference Room from 3-5 pm.*

Parking Lot:

**11. Adjournment 5:00**

**Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.**

***MISSION STATEMENT***

***TO RECRUIT, SCREEN, TRAIN, AND RETAIN COUNCIL MEMBERS,  
IN ACCORDANCE WITH THE VALUES AND BY-LAWS OF THE HCPC.***

***HIV Community Planning Council***

*Administrative Office:*

*730 Polk Street 3<sup>rd</sup> Floor, San Francisco, CA 94109*

***San Francisco Department of Public Health***

*Community Health, Equity & Promotion*

*HIV Health Services*

*25 Van Ness Avenue, San Francisco, CA 94102*

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Agendas are available at [www.sfhivplanningcouncil.org](http://www.sfhivplanningcouncil.org)

The agenda packet is available for review at the administrative office of the San Francisco HIV Community Planning Council office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.