

HIV Community Planning Council  
COMMUNITY ENGAGEMENT COMMITTEE  
Wednesday, February 5<sup>th</sup>, 2020  
25 Van Ness, 8<sup>th</sup> floor conference room  
3:00-5:00 pm

**Committee Members Present:** Lee Jewell, Helen Lin, T.J. Lee-Miyaki, Ney Nascimento, Richard Sullivan, Eric Sutter (Co-Chair), Laura Thomas

**Council Member Present:** Thomas Knoble (CHEP/Gov't Co-Chair)

**Committee Members Absent:** Ben Cabangun [E], Orin Allen [E], Dean Goodwin [E], Juba Kalamka, Lily Krutel [E]

**Others Present:** Stephen Spano (HCAP), Kevin Hutchcroft (HHS)

**Support Staff Present:** Melina Clark, Jill Lambie-Ponce, David Jordan

---

## *Minutes*

### 1. Introductions

The meeting was called to order at 3:03 pm by Co-Chair Sutter. Everyone introduced themselves and quorum was (not) established.

### 2. Review/Approve February 5<sup>th</sup> 2020 DRAFT Agenda – VOTE

The February 5<sup>th</sup> 2020 DRAFT Agenda was reviewed and approved by consensus.

### 3. Review/Approve January 8<sup>th</sup> 2020 DRAFT Minutes– VOTE

The January 8<sup>th</sup> 2020 DRAFT Minutes were reviewed and approved by consensus with minor updates.

### 4. Announcements

- None

### 5. Public Comment

- None

### 6. HCAP Report

- The Committee received the monthly update from the HIV Consumer Advocacy Project. (Stephen Spano)
  - Stephen reported...

### 7. Housing Call to Action

- The Committee discuss goals for housing in San Francisco.
  -

### 8. COLA Update

- The Committee confirmed the COLA targets for 2020.
  -

### 9. Needs Assessment - VOTE

- The Committee confirmed the target for the 2020 Needs Assessment.
  -

**10. Next Meeting Date & Agenda Items- VOTE**

The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, February 5th 2020 at 25 Van Ness 8<sup>th</sup> floor Conference Room from 3-5 pm.

**11. Adjournment**

The meeting was adjourned at 4:39 pm by Co-Chair Sutter.

**Community Engagement Committee**

**HIV Community Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

**February 5, 2020**

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	A											
2.	Ben Cabangun	E											
3.	Dean Goodwin	E											
4.	Lee Jewell	P											
5.	Juba Kalamka	P											
6.	Lily Krutel	E											
7.	Helen Lin	E											
8.	T.J. Lee-Miyaki	P											
9.	Ney Nascimento	P											
10.	Richard Sullivan	P											
11.	Eric Sutter (Co-Chair)	P											
12.	Laura Thomas	P											

--	--	--	--	--	--	--	--	--	--	--	--

<b>Ayes</b>										
<b>Nayes</b>										
<b>Abstain</b>										
<b>Recusal</b>										
<b>Total</b>										