

HIV Community Planning Council
COMMUNITY ENGAGEMENT COMMITTEE
Wednesday, November 6th, 2019
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present:, Lee Jewell, Juba Kalamka, Ney Nascimiento, Eric Sutter (Co-Chair)

Council Member Present: Thomas Knoble, Richard Sullivan

Committee Members Absent: Orin Allen [A], Ben Cabangun [E], David Gonzalez [A], T.J. Lee-Miyaki [A], Helen Lin [E],
Laura Thomas [E]

Others Present: Stephen Spano (HCAP), Kevin Hutchcroft (DPH HHS), Richard Sullivan

Support Staff Present: Melina Clark, Jill Lambie-Ponce, David Jordan, Mark Molinar

Final Minutes

1. Introductions

The meeting was called to order at 3:12 pm by Co-Chair Sutter. Everyone introduced themselves and quorum was not established.

2. Review/Approve November 6th 2019 DRAFT Agenda – VOTE

The November 6th 2019 DRAFT Agenda was reviewed and approved by consensus – CS Jordan requested to add discussion.

3. Review/Approve October 2nd 2019 DRAFT Minutes– VOTE

The October 2nd 2019 DRAFT Minutes were reviewed and approved by consensus, with attendance corrected.

4. Announcements

- CS Jordan noted that email is included in the Brown Act, so when Council Staff sends out emails to Full Council, please don't Reply All, even if just a meeting RSVP. Council Staff will also put a reminder at the top of those emails.

5. Public Comment

- None

6. HCAP Report

- Stephen Spano updated the Committee on the HIV Consumer Advocacy Project (HCAP) report:
 - There is an ongoing issue with residential substance use bed availability and the lack of an alternative space for people to move to in instances where their home is not stable for them.
- Co-chair Sutter noted that some of these are referencing psychosocial referrals. Stephen confirmed and noted that he is moving toward removing the referrals from the written report and moving more towards capturing trends.
- CM Noble asked if there is a potential confidentiality issue with the way that cases are listed on his report. Stephen agreed and feels that the change in the report format will eliminate the confidentiality issue entirely.

7. Getting to Zero Update Review

- Co-Chair Sutter asked whether Getting to Zero should remain on the agenda. CS Jordan feels we should keep it on the list of topics for this committee; to be addressed when there is something to report.

8. Needs Assessment and COLA Update- VOTE

- The group discussed ongoing Needs Assessment and COLA efforts.
 - CS Jordan noted that CS Clark gave a COLA update last month
 - There is one additional COLA scheduled for this year, which will be on 11/9, the report will be presented in January.
 - CS Jordan suggested that the Committee should begin thinking about what needs assessments targets to focus on next year.

9. Homeless Work Group Recommendations

- CS Jordan presented the recommendations from the Homelessness Work Group meeting. He had updated the recommendations document based on the last Homelessness Work Group minutes and also what PLWH (People Living With Homelessness) had to say about them, and believes they now reflect what the groups' intention was.
- The final recommendation on the last page related to storage lockers for meds is already going to be funded by carried forward funds.
- CS Jordan noted that some of these are more statements of a specific issue and statements of intention to address specific issues and may be outside the purview of the council. The idea was to make a statement publicly so we could align with other groups working on these issues, join voices.
- Co-chair Sutter asked if there was any discussion of where this goes after Council approval?
 - CM Knoble confirmed that they discussed that, and at least wanted to move it to the next step, were hopeful that someone has ideas of where to take it.
 - CS Jordan said that in the past the Council put out policy recommendations and then looked to find outer bodies to sign onto and amplify those recommendations.
 - Some may be addressed by Getting to Zero or the Ending-the HIV-Epidemic initiative if it's not too late to include them
 - Per CS Sutter, at the last Full Council Meeting, Bill implored folks to come to him for ideas of things that could be funded next year – this may be a useful document to bring to them.
- The Committee read through the recommendations
 - There was significant group discussion around the fact that the recommendations were put together to address the homelessness issue for people who are HIV positive, but many of the recommendations address other issues such as substance use and mental health, which are very relevant issues for this population but are outside the purview of this Council except as they impact people with HIV.
 - CS Jordan noted that mental health, houselessness and substance use are the three challenges most affecting HIV positive people.
 - CM Nacimiento noted that for Latinx community members without immigration status, it's more of a challenge to find housing.
 - CM Knoble suggested adding an overarching statement that the recommendations be considered for people with HIV, so it doesn't need to be called out on every bullet.
 - CS Jordan voiced a concern that the Council has some purview but other agencies do as well, and by using HIV-specific language, we are eliminating a broader focus. He suggested a preface that 'though these things are in some way tangential to the issues that the council is funded to address, they have a great impact on the population that we are serving'.
 - Co-chair Sutter volunteered to own crafting that statement and bringing it to Steering with help from CS Jordan.

- The Committee discussed a number of wording changes.
- Co-Chair Sutter and CS Jordan Dave will tweak the document and resend to this group and to the Homeless work group for additional feedback before taking it to Steering Committee.

10. Next Meeting Date & Agenda Items- VOTE

- Co-chair Sutter moved to not meet in December
- CM Kalanka seconded
- The regular schedule would have the January meeting on the 1st – tentatively move to the 8th; CS Clark will see if this space is available that day.

The next Community Engagement Committee meeting is tentatively scheduled for Wednesday, January 8th 2020 at 25 Van Ness 8th floor Conference Room from 3-5 pm.

11. Adjournment

The meeting was adjourned at 4:37 pm by Co-Chair Sutter.

Community Engagement Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

November 6, 2019

roll [1] [2] [3] [4] [5] [6] [7] [8] [9] [10]

1.	Orin Allen	A										
2.	Ben Cabangun	E										
3.	David Gonzalez	P										
4.	Lee Jewell	P										
5.	Juba Kalamka	P										
6.	T.J. Lee-Miyaki	A										
7.	Helen Lin	E										
8.	Ney Nascimiento	P										
9.	Eric Sutter (Co-Chair)	P										
10.	Laura Thomas	E										

Ayes										
Nays										
Abstain										
Recusal										
Total										