

HIV Community Planning Council

STEERING COMMITTEE

Thursday, May 21, 2020

Zoom Meeting

3:00-4:30 pm

Committee Members Present: Chuck Adams, Ben Cabangun, Ed Chitty, Elaine Flores, David Gonzalez, Thomas Knoble, Ken Pearce, Laura Thomas

Committee Members Absent: Paul Harkin [E], Mike Shriver [Loa], Eric Sutter [E]

Council Members Present:

Others Present: None.

Support Staff Present: Melina Clark, Ali Cone, David Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:02 pm by CM Gonzalez. Everyone introduced themselves and quorum was established.

2. Review/Approve May 21st 2020 DRAFT Agenda – VOTE

The May 21st 2020 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve April 16th 2020 DRAFT Minutes – VOTE

The April 16th 2020 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar noted that there are extra funds on the contract for food that need to be spent. He asked folks what they think about getting Door Dash certificates to use during Full Council Meetings. This is administrative contract for administrative support for the Planning Council only.
 - He added that there is already money coming from HHS that will cover buying up to 3 laptops.
 - CM Knoble suggested this money be used for personal protective equipment.
 - CS Molnar clarified that this money can only be spent on food.

5. Public Comment

- None.

6. CHEP and HIV Health Services Update

- CM Knoble reported on CHEP:
 - He spoke to the EtE funding.
 - There's a lot of movement around the Roadmap. Hard to understand what the current state of epidemics are right now in regard to HIV, Hep C and STDs.
 - CM Gonzalez spoke to long term planning of how to do this work in the next year in light of the current pandemic.
- Kevin Hutchcroft reported on HHS:
 - Assessing the impact of unanticipated COVID-19 expenses to the HIV provider community.
 - Effort to streamline payment to providers

- Communication with providers and community

7. Committee and Work Group Reports

- The group decided to skip this agenda item, since it was just covered at the Full Council meeting on Monday.

8. Meeting Evaluation

- CS Molnar spoke to the Full Council meeting on Monday and asked the group for feedback.
 - CM Pearce spoke to background noise present on the Zoom meeting.
 - The group discussed how to balance participant interaction and managing the meeting in a streamlined way.
 - CM Cabangun suggested doing a one-way, audio-only meeting, meaning interaction would only be via chat.
 - CS Molnar spoke to the reality of shelter in place, and the mental health benefits of folks being able to interact with others over Zoom.
 - CM Gonzalez spoke to the possibility of doing evaluations over Zoom.
 - CS Molnar noted there is a polling feature that could be used at the end of a meeting.
 - CM Gonzalez asked if folks were able to access documents in time for the meeting.

9. CPG Representative- VOTE

- CS Molnar noted that SOA only allows one CPG representative for this council. The two government co-chairs, even though they share a seat on the council, cannot do the same with CPG. There can be only one representative and one alternate.
- The group decided to let CM Knoble and CM Hutchcroft decide among themselves who will be the representative and who will be the alternate.

10. HCAP Annual Report

- The committee decided not to go over the slide deck after all, and instead discussed the strength of Stephen Spano's HCAP presentation.
- CM Gonzalez spoke to wanting to honor Stephen by showing everyone the slides, since technical difficulties prevented them from being displayed at the Zoom meeting. Steph
- CS Molnar spoke to the strength of Stephen's presentation—the presentation was excellent even without the slides. The questions were more around the issues he brought up rather than clarifying questions.

11. Next Meeting Dates & Agenda Items- VOTE

- The next Steering Committee meeting is tentatively scheduled for Thursday, June 18, 2020 on Zoom.

12. Adjournment

- The meeting was adjourned at 4:30pm by CS Molnar.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: May 21, 2020	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P								
2. Ben Cabangun (CE)	P								
3. Ed Chitty (Membership)	P								
4. Elaine Flores (Membership)	P								
5. David Gonzalez (At-Large)	P								
6. Kevin Hutchcroft(Council Co-Chair)/Thomas Knoble (Council Co-Chair)	P/P								
7. Paul Harkin (At-Large)	E								
8. Irma Parada (Council Co-Chair)	P								
9. Ken Pearce (At-Large)	P								
10. Mike Shriver (Council Co-Chair)	LoA								
11. Charles Siron (At-Large)	LoA								
12. Eric Sutter (CE)	E								
Ayes									
Nayes									
Abstentions									
Total									