

HIV Community Planning Council

FULL COUNCIL MEETING

Monday September 26, 2016

1035 Market Street, 3rd Floor

San Francisco, CA

3:30-6:30 pm

HIV Community Planning Council Members Present: Chuck Adams, Richard Bargetto, Jack Bowman, Ben Cabangun (Co-Chair), Ed Chitty, Billie Cooper, Michael Discepola, Cicily Emerson, Elaine Flores, Wade Flores, Matt Geltmaker, Dean Goodwin (Co-Chair), David Gonzalez, Bruce Ito, Kevin Lee, Eileen Loughran (Co-Chair), Jessie Murphy, Ken Pearce, Mick Robinson, Stacia Scherich, Charles Siron (Co-Chair), Gwen Smith, Don Soto, Linda Walubengo (Co-Chair)

HIV Community Planning Council Members Absent: Margot Antonetty [E], Bill Blum [A], Cesar Cadabes [E], Liz Hall [E], Ken Hornby [LoA], Ron Hernandez [E], Lee Jewell [E], Darryl Lampkin [A], T.J. Lee-Miyaki [A], Andrew Lopez [E], Matthew Miller [E: Proxy Wade Flores], Aja Monet [A], Cathy Newell [E: Proxy Matt Geltmaker], Chip Supanich [LoA], Eric Sutter [E], Laura Thomas [E]

Others Present: Zachary Davenport, Barbara Green-Ajufo, Bill Hirsch, Kevin Hutchcroft, Noah Lopez, Bobby Moske, Barry Roeder

CHEP Staff Present: Jose Luis Guzman, Oscar Macias

Support Staff Present: Ali Cone, Dave Jordan, Mark Molnar, Liz Stumm

Minutes

1. Call to Order and Roll Call. Introduction of Members of the Public.

The meeting was called to order at 3:42 by Co-Chair Cabangun. Roll was called and quorum was established.

2. Review and Approve September 26, 2016 DRAFT Agenda – VOTE

The September 26, 2016 DRAFT Agenda was reviewed, amended and approved by consensus.

3. Review and Approve August 29, 2016 and September 2, 2016 DRAFT Minutes – VOTE

The August 29, 2016 and September 2, 2016 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- Bill Hirsh announced that there is a Tenant Rights Boot Camp for people living with HIV. It will be held at the SF AIDS Foundation on September 27th at 6pm. Food will be provided.

6. Council Staff Update

- CS Molnar announced that our Full Council meetings in October and November will be at the SF AIDS Foundation.
- CS Jordan announced that a Council member training needs survey will be going out next month. He also stated that a Council member requested the interview guide from the needs assessment on the last Full Council evaluation. He announced that anyone who wants more information from the needs assessment can contact him directly and he encourages Council members to join the needs assessment work group in the future.

7. CHEP and HHS Update

- Co-Chair Loughran announced:
 - Funding: SFDPH released four RFPs. Please visit www.Sfdph.org/dph/comupg/aboutdph/insideDept/Contracts/default.asp for more information.
 - Getting to Zero: Four RFPs have been published to disperse city funding for GTZ. There will be staff positions funded to improve PrEP access in primary care in the SFHN, increase linkage to RAPID hubs, support reengagement and retention in care, to provide coordination of services and funding and to manage contracts.
 - Mayor's Fix-it Team: CHEP has been asked to participate on the Mayor's Fix-it team by addressing concerns of discarded syringes in specific hot spots identified by the Fix-it Director. Several CHEP staff have been partnering with SFHOT to clean-up syringes, engage with PWID and distribute disposal supplies from 7AM to 6PM.
 - PrEP: Staff from various DPH teams convened the week of September 12th to better understand the process of using STD data to increase access to PrEP for priority populations.
 - Harm Reduction Training Institute: In collaboration with Community Behavioral Health Services, we are contracting with Harm Reduction Coalition to offer harm reduction trainings to DPH and DPH-funded agencies and staff. We are thrilled to be working with Adam Butler, the Capacity Building Coordinator who has extensive experience in this field.
- Co-Chair Goodwin reported:
 - Ryan White Part B One Time Supplemental Funding Opportunity: HHS was recently provided an opportunity from the State Office of AIDS to apply for additional one-time, supplemental funding for specific service categories. We have applied for and have been awarded \$1.3 million to expand and amend services for clients in (Outpatient mental health, Hospice, Housing and Transitional Housing, Food, Dental and Medical Transportation). We are looking into securing vouchers for farmers markets in the city.
 - HHS Staffing Update: HHS staff have now re-located to the 8th floor of our building at 25 Van Ness. All HHS staff members now have new phone numbers.
 - QM Training: A Quality Management Training on HIV and Aging will be held on October 17th. CM Supanich and Kevin Hutchcroft will be leading the training.
 - ADAP: Michelle Fast is the point person for client enrollment. If you have any documentation with issues around enrollment please send it to Kevin Hutchcroft.

8. Getting to Zero and UCHAPS Update

- CM Gonzalez reported on GTZ:
 - PrEP Committee: Presented a draft of the priorities and goals for 2016-17 which included increasing access to PrEP to those 50 and older. The group is looking for representatives to speak on women and people over 50 in regards to issues/barriers around PrEP. It was recommended to expand overall PrEP use from 15,000 people to 20,000.
 - The GTZ Steering Membership Expectation document was adopted.
 - The Steering Committee will address looking at a three year GTZ budget and the relationship between GTZ, HAPN and other groups moving forward at the next meeting on 10/3.
 - The Health Commission meeting was on Tuesday, September 20th, where the 2015 HIV Epidemiological Annual report was presented.
- CM Gonzalez reported on UCHAPS:
 - Policy Update: There have been no new updates regarding appropriations due to Congress being on recess. The speculation continues as to whether there will be a long term Continuing

Resolution favored by Conservatives or a shorter CR favored by Democrats. Prevention funding would likely be okay with either scenario. HOPWA, however would need additional funds to be appropriated.

- Board Update: UCHAP's is recruiting for an Executive Director.
- The technical assistance topic will focus on 4th generation HIV testing.
- CS Molnar inquired about who the UCHAPs representatives are and how long their terms are.
 - Co-Chair Loughran responded that there are 2 community members (David Gonzalez and Paul Harkin) and 2 government members (David Gonzalez and Israel Nieves). Their terms end at the end of this calendar year.
- CM Harkin inquired about the GTZ RFP's, is the process the same as if DPH put them out?
 - Co-Chair Loughran responded that the RFP's were written and managed by CHEP.

9. CDPH Office of AIDS Update

- Council Members reviewed an update from the Office of AIDS.
- Office of AIDS Division: On September 6th, OA received notification from CDC that OA's request for a "Determination of Need" to use federal funds to support syringe services programs was approved. For the first time in more than 20 years, federally funded agencies that serve injection drug users in California will have the option to include syringe services.
- ADAP: ADAP has been working diligently with the new Enrollment Benefits Manager contractor to develop a work plan to resolve issues in a timely manner, while working with enrollment workers and stakeholders to address transition issues and challenges as they arise. ADAP has been working with the EBM contractor to identify, prioritize and fix functionality issues with the new enrollment portal.
- RW Part B HIV Care Program: OA has been awarded \$18.7 million in RW Supplemental grant funds, \$10 million for ADAP and \$8.7 million for HCP.
- HOPWA: OA was notified that the U.S. Department of Housing and Urban Development approved the State of CA's Annual Action Plan and awarded \$2,599,853 to OA's HOPWA program for FY2016.
- California Planning Group: OA is currently accepting applications for its next CPG membership term that will begin in March 2017.

10. HIV Housing Initiatives

- The Council received a presentation from the Mayor's Office on Housing and Community Development representative Barry Roeder.
- The HIV Housing Plan will address challenges with Residential Care Facilities for the Chronically Ill and will relaunch the HIV housing waitlist.
- DAHLIA is the San Francisco Housing Portal, please visit housing.sfgov.org.
- CM Chitty inquired about the eligibility for the waitlist and if the incomes of domestic partners are combined.
 - Barry Roeder responded that eligibility is based on household income. He noted that if you are homeless, you automatically qualify for the list.
- CS Molnar inquired about if there was an informational release we could send out to the Council.
 - Barry Roeder responded that we will have an application packet with supplemental material ready by the end of the year.

11. Marin Annual Report-VOTE

- CM Lee reported on the Marin County prioritization, allocation and Council activities.
- CM Harkin inquired about why the transmission category "risk unknown" increased from 18% to 30%.
 - CM Lee responded that the increase looks significant because of the small sample size in Marin.

- Bobby Moske commented that PrEP is now available in Marin County. PrEP is available at private providers, Planned Parenthood and the Marin community clinic. Marin's AIDS Project is having a public forum on PrEP.
- CM Emerson commented that the Marin Care Council is actively recruiting new members. If any Council members know anyone living in Marin that might be interested please let her know.
- **MOTION: CM Geltmaker moves to approve Marin County's prioritization, allocation and Council activities.**
- **Co-Chair Siron seconds the motion.**
- **VOTE: Motion Passes. See column [1] for a vote breakdown.**

12. Dinner Break

13. San Mateo Annual Report- VOTE

- CM Geltmaker reported on the San Mateo County prioritization, allocation and Council activities.
- CM Chitty commented that he appreciated the map in the presentation, he was unaware of how large San Mateo County was.
 - CM Geltmaker responded that San Mateo is very rural with a lot of flower farms. Mobile clinics go to rural/farm locations to provide services, outreach and health education.
- CM Cooper inquired about why the Latino population in San Mateo are not more involved in the Care Council.
 - CM Geltmaker responded that HIV is not as big of a political issue in San Mateo. Those that impacted are working and don't have a desire to get politically involved.
 - CM W. Flores noted that Latino communities are very close-knit and there is still stigma which could explain why people do not want to get politically active.
 - CM Gonzalez noted that in order to recruit the Latino population thinking needs to shift towards community public health. Young people are activated and there are many political organizations within community colleges that San Mateo County can partner with.
 - CM Geltmaker noted that the San Mateo County HIV Community Board is partnered with the Youth Commission.
- **MOTION: CM Bowman moves to approve San Mateo County's prioritization, allocation and Council activities.**
- **Co-Chair Siron seconds the motion.**
- **VOTE: Motion Passes. See column [2] for a vote breakdown.**

14. Integrated Plan- VOTE

- The Council voted on concurrence with the proposed Integrated Plan for the San Francisco EMA.
- Co-Chair Cabangun presented on the full draft of the Integrated Plan which includes the needs assessment, epidemiological profile, the Care Continuum, Narratives from input groups and resource inventories.
- **MOTION: CM Bowman moves to approve the 2017-2021 San Francisco, Marin, San Mateo Integrated HIV Prevention & Care Plan in its entirety.**
- **CM Bargetto seconds the motion.**
- **VOTE: Motion Passes. See column [3] for a vote breakdown.**

15. Notice of By-Law Change

- CS Molnar notified the Council of a By-Law change. A motion went through Membership and was amended by Steering that HCPC membership should not exceed 50 members. This motion was made

because the Council is under its mandate for HIV positive consumers of services and appointed seats (Jail Health Services, CBHS and Disease Prevention & Control). We need to add 4 consumers and 3 appointed seats.

- CM Bargetto inquired if HRSA is flexible with our mandate due to newly merged Council and would the increase in members be an additional burden on Council support staff.
 - CS Molnar responded that there would be no additional burden on support staff. At the Ryan White Conference it was expressed that having non-aligned consumer representation is a priority.
- CS Molnar noted that communities of color are also underrepresented on the Council.
 - CM Cooper inquired about what populations the Council is targeting.
 - CS Jordan responded that African American, Latino and Native American populations and youth are underrepresented. We have gotten applications from the targeted demographics. If Council members know of people who are interested, please contact CS Jordan.
- This bylaw will be voted on at the next Full Council meeting.

16. Next Meeting Date- VOTE

The next meeting is tentatively scheduled for Monday, October 24th 2016 at 1035 Market St, Room 3-D, from 3:30 to 6:30.

17. Adjournment

- Meeting adjourned at 6:04pm by Co-Chair Cabangun.

Full Council Meeting

HIV Community Planning Council

Roll Call: **P**=Present; **A**=absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

| Date: September 26, 2016 | [roll] | [1] | [2] | [3] | [4] | [5] | [6] | [7] | [8] | [9] | [10] |
|---------------------------------|--------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Chuck Adams | P | Y | Y | Y | | | | | | | |
| Margot Antonetty | E | - | - | - | | | | | | | |
| Richard Bargetto | P | Y | Y | Y | | | | | | | |
| Bill Blum | A | - | - | - | | | | | | | |
| Jackson Bowman | P | Y | Y | Y | | | | | | | |
| Ben Cabangun (Co-Chair) | P | Y | Y | Y | | | | | | | |
| Cesar Cadabes | E | - | - | - | | | | | | | |
| Ed Chitty | P | Y | Y | Y | | | | | | | |
| Billie Cooper | P | Y | Y | Y | | | | | | | |
| Michael Discepola | P | Y | Y | Y | | | | | | | |
| Cicily Emerson | P | Y | Y | Y | | | | | | | |

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|--|-----|---|---|---|--|--|--|--|--|--|--|--|
| Elaine Flores | P | Y | Y | Y | | | | | | | | |
| Wade Flores | P | Y | Y | Y | | | | | | | | |
| Timothy Foster | E | - | - | - | | | | | | | | |
| Matt Geltmaker | P | Y | Y | Y | | | | | | | | |
| David Gonzalez | P | Y | Y | Y | | | | | | | | |
| Dean Goodwin (Co-Chair) Eileen Loughran | P/P | Y | Y | Y | | | | | | | | |
| Liz Hall | E | - | - | - | | | | | | | | |
| Paul Harkin | P | Y | Y | - | | | | | | | | |
| Ron Hernandez | E | - | - | - | | | | | | | | |
| Ken Hornby | LoA | - | - | - | | | | | | | | |
| Bruce Ito | P | Y | Y | Y | | | | | | | | |
| Lee Jewell | E | - | - | - | | | | | | | | |
| Darryl Lampkin | A | - | - | - | | | | | | | | |
| Kevin Lee | P | Y | Y | Y | | | | | | | | |
| T.J. Lee-Miyaki | A | - | - | - | | | | | | | | |
| Andrew Lopez | E | - | - | - | | | | | | | | |
| Matthew Miller [Proxy: Wade Flores] | E | Y | Y | Y | | | | | | | | |
| Aja Monet | A | - | - | - | | | | | | | | |
| Jessie Murphy | P | Y | Y | Y | | | | | | | | |
| Catherine Newell [Proxy: Matt Geltmaker] | P | Y | Y | Y | | | | | | | | |
| Ken Pearce | P | Y | Y | Y | | | | | | | | |
| Mick Robinson | P | Y | Y | Y | | | | | | | | |
| Stacia Scherich | P | Y | Y | Y | | | | | | | | |
| Charles Siron (Co-Chair) | P | Y | Y | - | | | | | | | | |
| Gwen Smith | P | Y | - | - | | | | | | | | |
| Donald Soto | P | Y | Y | Y | | | | | | | | |
| Chip Supanich | LoA | - | - | - | | | | | | | | |
| Eric Sutter | E | - | - | - | | | | | | | | |

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|----------------------------|---|----|----|----|--|--|--|--|--|--|--|
| Laura Thomas | P | Y | Y | Y | | | | | | | |
| Linda Walubengo (Co-Chair) | P | Y | Y | Y | | | | | | | |
| | | | | | | | | | | | |
| Ayes | | 27 | 26 | 24 | | | | | | | |
| Nayes | | | | | | | | | | | |
| Abstain | | | | | | | | | | | |
| Recusal | | | | | | | | | | | |
| Total | | 27 | 26 | 25 | | | | | | | |
| | | | | | | | | | | | |