



HIV Prevention Planning Council and HIV Health Service Planning Council

JOINT FULL COUNCIL MEETING

Monday May 23, 2016

HIV Health Services

25 Van Ness, 6th Floor Conference Room

4:30-7:30 pm

HIV Prevention Planning Council Members Present: Richard Bargetto, Jack Bowman, Ben Cabangun, Cesar Cadabes, Ed Chitty, Cicily Emerson, Charles Fann, David Gonzales (Co-Chair), Paul Harkin, Darryl Lampkin, Kevin Lee, Andrew Lopez (Co-Chair), Eileen Loughran (Co-Chair), Aja Monet, , Jessie Murphy, Nan O'Connor, Chip Supanich, Laura Thomas

HPPC Members Absent: Bill Blum, Brian Cheu, Michael Discepola, David Leiva, Kate Monico Klein, Gwen Smith, Channing-Celeste Wayne

HIV Health Services Planning Council Members Present: Chuck Adams, Margot Antonetty, Billie Cooper, Cicily Emerson, Elaine Flores, Wade Flores, Matt Geltmaker, Ron Hernandez, Bruce Ito, Lee Jewell, Matthew Miller, Mick Robinson, Stacia Scherich, Charles Siron, Chip Supanich (Co-Chair), Eric Sutter (Co-Chair) Linda Walubengo (Co-Chair)

HHSPC Members Absent: Timothy Foster [A], Liz Hall [E], Ken Hornby [E], Carol Hudson [A], T.J. Lee [E: Proxy Eric Sutter], Catherine Newell [E: Proxy Matt Geltmaker], Ken Pearce [E: Proxy Chuck Adams], Don Soto [E], Channing-Celeste Wayne [A]

Others Present: Dean Goodwin (DPH), Bill Hirsch, Kevin Hutchcroft (DPH), Yvette Leung

CHEP Staff Present: Jose-Luis Guzman, Betty Chan Lew, Oscar Macias, Tracey Packer, Michael Paquette

Support Staff Present: Ali Cone, Dave Jordan, Mark Molnar, Liz Stumm

Minutes

1. Call to Order and Roll Call. Introduction of Members of the Public.

The meeting was called to order at 4:36pm by Co-Chair Lopez. Roll was called and quorum was established.

2. Review and Approve May 23, 2016 DRAFT Agenda – VOTE

The May 23, 2016 DRAFT Agenda was reviewed, amended and approved by consensus.

3. Review and Approve March 10, 2016 and April 25, 2016 DRAFT Minutes – VOTE

The March 10, 2016 and April 25, 2016 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CM Antonetty announced that the Mayor is starting a new department that will address homelessness and supportive housing (HASH). The department will start July 1st and will group all the health, housing, drug rehabilitation and counseling programs designed for the homeless under one agency.

5. Public Comment

- Bill Hirsch announced that the city's budget is unfolding. There is a commitment to backfill cuts, but we are still working on getting additional funding to expand capacity and fund services for HIV.
- Gina Gemello announced that there will be a community forum on University of the Pacific dental services on June 2nd from 10am-11am at Arthur A. Dugoni School of Dentistry, 155 Fifth Street, SF, Room 310.

6. Review Previous Motions Passed

- The group reviewed previously passed motions.
- Committee Voting Structure, Staggering terms of Co-Chairs, Council Member Job Description, Agenda Setting, Progression of Motions, DPH Government Co-Chair Role, Meeting Attendance, Appointed Seats, Committee Descriptions, At-Large Seats, Steering Committee, CAEAR Coalition Representative.

7. Review & Approve Merged Council Motions-VOTE

Bylaws

- The group reviewed the Council's bylaws: Name, Purpose, Membership (Size, Application, Selection and Appointment of Members, Term, Termination and Resignation, Conflict of Interest, Representation and Composition of the Council), Officers, Meetings (Quorum, Proxy Designation and Voting, Abstentions, Voting and Majority, Motions and Decisions, Voting Process, State & Local Ordinances, Meeting Announcements, Open Meetings), Committee and Work Groups, Grievance Procedures, Amendments, Personal Liability).
- **MOTION: CM Siron moves to approve the bylaw changes as presented.**
- **CM Miller seconds the motion.**
- **VOTE: Motion Passes. See column [1] for a vote breakdown.**

Committee Voting Structure

Staggering terms of Co-Chairs

- The group reviewed the Committee Voting Structure motion and the Staggering terms of Co-Chairs motion.
- **MOTION: CM Jewell moves to approve the committee voting structure motion and staggering terms of Co-Chairs motion.**
- **CM Antonetty seconds the motion,**
- **AMMENDED MOTION: CM Thomas suggested to clarify the language. For the 1st year of the new council (2) 1 year terms and (1) 2 year term. From then on all terms will be (2) year terms.**
- **VOTE: Motion Passes. See column [2] for a vote breakdown.**

Council Member Job Description

Agenda Setting

- The group reviewed the Council Member Job Description and the Agenda Setting policy.
- **MOTION: CM Geltmaker moves to approve the Council Member Job Description and the Agenda Setting policy.**
- **CM Siron seconds the motion**
- **VOTE: Motion Passes. See column [3] for a vote breakdown.**

Progression of Motions

- The group reviewed the Progression of Motions policy.
- CM Geltmaker inquired about the leadership language in the motion.
- CS Cone clarified that Leadership was a placeholder and will be changed to Steering.
- **MOTION: CM Thomas moves to approve the motion with the above amendments**
- **CM Jewell seconded the motion.**
- **VOTE: Motion Passes. See column [4] for a vote breakdown.**

DPH Government Co-Chair Role

- The group reviewed the DPH Government Co-Chair Role.
- **MOTION: CM Siron moves to approve the DPH Government Co-Chair Role.**
- **CM Miller seconds the motion.**
- **VOTE: Motion passes. See column [5] for a vote breakdown.**

Meeting Attendance

Appointed Seats

- The group reviewed the Meeting Attendance policy and the Appointed Seats policy.
- The group discussed redundancy in the language.
- CM Antonetty noted that Housing and Urban Health will no longer be a department starting in July. The new department, Homelessness and Supportive Housing cannot have a Council representative at this time.
- CM Thomas suggested adding “or the successor department” to the language.
- **CM Antonetty moves to approve the Appointed Seats policy with the amended language.**
- **CM Siron seconded the motion.**
- **VOTE: Motion Passes. See column [6] for a vote breakdown.**

Committee Description

- The group reviewed the Committee Description policy.
- There will be 4 at-large members on the Steering Committee.
- **MOTION: CM Fann moves to approve the Committee Description policy.**
- **CM Chitty seconds the motion.**
- **VOTE: Motion Passes. See column [7] for a vote breakdown.**

At-Large Seats

Steering Committee

- The group reviewed the At-large seats policy and the Steering Committee policy.
- **CM Bowman moves to approve the At-large seats policy and the Steering Committee policy.**
- **CM Siron seconds the motion.**
- **VOTE: Motion Passes. See column [8] for a vote breakdown.**

CAEAR Coalition Representative

- The group reviewed the CAEAR Coalition Representation policy.
- CM Jewell suggested removing the word monthly under the responsibility section.
- **MOTION: CM Siron moves to approve the motion with the amendments.**
- **CM Cooper seconds the motion.**
- **VOTE: Motion Passes. See column [9] for a vote breakdown.**
- CM Geltmaker noted that the Council needs to have a representative on the CA Planning group.
- The Policy and Procedures Work Group will create a job description for this position.

8. Dinner Break

9. Approve Motion to Dissolve HPPC & HHSPC Councils- VOTE

- The group discussed a motion from the Joint Leadership Work Group to dissolve both Councils and to allow the Joint Leadership Work Group to meet once more to draft an agenda for the next Full Council meeting.
- **MOTION: To approve the dissolution of HPPC & HHSPC and to allow the Joint Leadership Work Group to meet on May 25 in order to draft an agenda for the Full Council .**
- **VOTE: Motion Passes. See column [10] for a vote breakdown.**

10. Elections: Call for Nominations for Co-Chairs

- The call for nominations is open for 3 Co-Chair seats: 1 two-year seat and 2 one-year seats.
- CM Miller nominates Chip Supanich for a 1 year seat.
- CM Hernandez seconds.
- Chip Supanich declines the nomination.
- CM Antonetty nominates Linda Walubengo for a 1 and 2 year seat.

- CM Adams seconds.
- Linda Walubengo accepts the nominations.
- CM Gonzales nominated Paul Harkin for a 2 year seat.
- CM Siron seconds.
- Paul Harkin accepts the nomination.
- CM Hernandez nominates Charles Siron for a 2 year seat.
- CM Cooper seconds.
- Charles Siron accepts the nomination.
- CM Jewell nominates Andrew Lopez for a 1 year seat.
- CM Antonetty seconds.
- Andrew Lopez accepts the nomination.
- Co-Chair Supanich nominates Richard Bargetto.
- Richard Bargetto declines the nomination.
- CM Loughran nominates Ben Cabangun for a 1 year seat.
- CM Siron seconds.
- Ben Cabangun accepts the nomination.
- CM Scherich nominates Laura Thomas.
- Laura Thomas declines the nomination.
- CM Ito nominated Ed Chitty.
- Ed Chitty declines the nomination.
- CM Siron nominates Eric Sutter.
- Eric Sutter declines the nomination.
- CM Loughran nominates David Gonzalez for a 1 and 2 year seat.
- David Gonzalez accepts the nominations.
- CM Robinson nominates Jack Bowman for a 1 year seat.
- Jack Bowman accepts the nomination.
- CM Siron nominates Cesar Cadabes for a 2 year seat.
- CM Bowman nominates Michael Discepola for a 2 year seat.
- At the first meeting of the Full Council there will be Co-Chair elections.

11. Next Steps

- Updates on Mayoral Appointment:
- DPH and Council staff have been in contact with the Mayor's office and appointments will be confirmed by the time of the June meeting. There will be a ceremony after June TBD.
- The Joint Leadership Work Group/Transition Planning Meeting will be held on May 26th 4-6 pm, 25 Van Ness Room 330A.
- The results of the Doodle Poll indicated that the new Full Council meeting will be held on the fourth Monday of the month from 3:30- 6:30.
- **MOTION: CM Miller moves to have monthly meetings on the fourth Monday from 3:30 -6:30.**
- **CM Antonetty seconds.**
- **VOTE: Motion Passes. See column [11] for a vote breakdown.**
- Election Schedule: 3 Co-Chair Seats (June), Committee Co-Chairs (chosen at first committee meeting), 4 At-large Member Seats (July).

12. Next Meeting Date- VOTE

The next meeting is tentatively scheduled for Monday, June 27th 2016 at the San Francisco AIDS Foundation (1035 Market Street, 3rd Floor) from 3:30 to 6:30.

13. Adjournment

- Meeting adjourned at 7:25 pm by Co-Chair Supanich.

Joint Full Council Meeting
HIV Health Services Planning Council

Roll Call: **P**=Present; **A**=absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: May 23, 2016	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]
Chuck Adams	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Margot Antonetty	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Billie Cooper	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Cicily Emerson	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Elaine Flores	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Wade Flores	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Timothy Foster	A	-	-	-	-	-	-	-	-	-	-	-
Matt Geltmaker	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Ron Hernandez	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Liz Hall	E	-	-	-	-	-	-	-	-	-	-	-
Ken Hornby***	E	-	-	-	-	-	-	-	-	-	-	-
Carol Hudson	A	-	-	-	-	-	-	-	-	-	-	-
Bruce Ito	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Lee Jewell	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
T.J. Lee [Proxy: Eric Sutter]	E	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Matthew Miller	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Catherine Newell [Proxy: Matt Geltmaker]	E	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Ken Pearce [Proxy: Chuck Adams]	E	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mick Robinson	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Stacia Scherich	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Charles Siron	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Donald Soto	E	-	-	-	-	-	-	-	-	-	-	-
Chip Supanich	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Eric Sutter	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Linda Walubengo	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Richard Bargetto	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Bill Blum	A	-	-	-	-	-	-	-	-	-	-	-
Jack Bowman	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Ben Cabangun	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Cesar Cadabes	P	Y	Y	Y	Y	Y	Y	Y	-	-	-	-
Brian Cheu	A	-	-	-	-	-	-	-	-	-	-	-
Ed Chitty	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Michael Discepola	A	-	-	-	-	-	-	-	-	-	-	-
Charles Fann	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
David Gonzales	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Paul Harkin	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Darryl Lampkin***	P	-	-	-	-	-	-	-	-	-	-	-
Kevin Lee***	P	-	-	-	-	-	-	-	-	-	-	-
David Leiva ***	A	-	-	-	-	-	-	-	-	-	-	-
Andrew Lopez	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Eileen Loughran	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Aja Monet	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	-	Y
Kate Monico Klein	A	-	-	-	-	-	-	-	-	-	-	-
Jessie Murphy	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Nan O'Connor	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Gwen Smith	A	-	-	-	-	-	-	-	-	-	-	-
Chip Supanich	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Laura Thomas	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Channing-Celeste Wayne	A	-	-	-	-	-	-	-	-	-	-	-

Ayes		35	35	35	35	35	35	35	34	34	33	34
Nayes												
Abstain												
Recusal												
Total		35	35	35	35	35	35	35	34	34	33	34