



HIV Prevention Planning Council and HIV Health Service Planning Council

JOINT FULL COUNCIL MEETING

Thursday, March 10th, 2016

HIV Health Services

25 Van Ness, 6th Floor Conference Room

3:00-6:00 pm

HIV Prevention Planning Council Members Present: Richard Bargetto, Ben Cabangun, Ed Chitty, Michael Discepola, David Gonzales (Co-Chair), Paul Harkin, Darryl Lampkin, Kevin Lee, Andrew Lopez (Co-Chair), Eileen Loughran (Co-Chair), Aja Monet, Kate Monico Klein, Jessie Murphy, Nan O'Connor, Chip Supanich, Laura Thomas, **HPPC Members Absent:** Bill Blum, Jack Bowman, Cesar Cadabes, Brian Cheu, Charles Fann, Cicily Emerson, Cyd Nova, Gwen Smith, Channing-Celeste Wayne

HIV Health Services Planning Council Members Present: Chuck Adams, Margot Antonetty, Billie Cooper, Elaine Flores, Wade Flores, Timothy Foster, Liz Hall, Ron Hernandez, Charles Siron, Chip Supanich (Co-Chair), Eric Sutter (Co-Chair) Linda Walubengo (Co-Chair)

HHSPC Members Absent: Cicily Emerson [E], Matt Geltmaker [E], Carol Hudson [E], Bruce Ito [E], Lee Jewell [E], Bill Ledford [E], Matthew Miller [A], Ken Pearce [E], Mick Robinson [E], Stacia Scherich [A], Michael Smithwick [E], Don Soto [E], Channing-Celeste Wayne [A]

Others Present: Dean Goodwin (DPH), Bill Hirsch, Kevin Hutchcroft (DPH)

CHEP Staff Present: Jose-Luis Guzman, Betty Chan Lew, Oscar Macias, Tracey Packer, Michael Paquette

Support Staff Present: Ali Cone, Dave Jordan, Mark Molnar, Liz Stumm

Minutes

HIV Prevention Planning Council

1. Call to Order and Roll Call. Introduction of Members of the Public.

The meeting was called to order at 3:11 pm by Co-Chair Loughran. Roll was called and quorum was established.

2. Review and Approve March 10, 2016 DRAFT Agenda – VOTE

The March 10, 2016 DRAFT Agenda was reviewed, amended and approved by consensus.

3. Review and Approve January 14th 2016 DRAFT Minutes – VOTE

The Jan 14th 2016 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CM Harkin announced that he attended Addressing Hepatitis C in San Francisco- A Summit for Providers. He found the Summit very informative.
- The next full Joint Council meeting will be on Monday May 23rd from 4:30-7:30 at the SF AIDS Foundation.
- The next Executive Committee meeting will be on March 24th from 3:00-4:00 at the SF AIDS Foundation.

5. Public Comment

- Bill Hirsh (ALRP, HAPN) wanted to introduce himself to the Prevention Council. He gave an update on advocacy efforts to restore federal cuts in funding. He is working on getting backfill funding, and is

meeting with DPH and the Mayor's budget office. He is hopeful that this year we can restore federal funding cuts and expand capacity.

6. Executive Committee/CHEP Report

- Co-Chair Loughran reported:
- Syringe Disposal Update:
 - We are partnering with the Eureka Valley Library to place an outside syringe disposal box. There will be a community meeting on March 16th from 6-8.
 - We are in conversation with Rainbow Grocery store, to place 2 syringe disposal boxes.
 - We are still in the process of hiring a rapid response disposal team. The team will be responsible for picking up syringes in real time.
- The health department has received funding from the state and mayor's office to expand Hepatitis C prevention, care and treatment efforts. 3 CBO's were funded to provide linkage to care.
- We've learned from The CDC that our funding cycle will be extended for another year. A guidance will come out that combines surveillance and prevention. There were be conversations with the CDC to see how things will change for us.
- The health department received funds from the CDC to fund Project Pride to expand PrEP efforts and to strengthen data to care.
- CM Thomas inquired about the supervised injections site that Supervisor David Campos proposed to better address homelessness. She noted that she was discouraged by the Mayor's comments about the issue. She inquired if there were efforts by DPH to better brief the Mayor about research surrounding supervised injection sites.
 - Co-Chair Loughran responded that we have talked internally about the comments but she is unsure about if the Mayor has been educated on the topic. The health department has to remain neutral on the subject. It was encouraging to see Supervisor Campos come out so honestly about it being an option. This topic has come up at community meetings.
 - CM Thomas encourages the health department be more progressive about ensuring that leaders in the community are more up to speed in more evidence based practices
 - Co-Chair Loughran noted the health department cannot be part of the conversation at this time that they can help connect and move the community so conversations can happen.

7. Adjournment

- Meeting adjourned at 3:27pm by Co-Chair Lopez.

HHSPC & HPPC Joint Full Council Meeting

1. Call to Order and Roll Call. Introduction of Members of the Public.

The meeting was called to order at 3:41pm by Co-Chair Supanich. Roll was called and quorum was established.

2. Announcements

- CS Jordan noted that he will be sending out an announcement for the Needs Assessment Work Group. He is tentatively looking at March 16th at 3:00pm for the first meeting.
- CM W. Flores announced that it the National Women and Girls HIV/AIDS Awareness Day.
- CS Molnar noted that the Integrated Plan Work Group will be cancelled this month.

3. Review and Approve March 10, 2016 DRAFT Agenda – VOTE

The March 10, 2016 DRAFT Agenda was reviewed, amended and approved by consensus.

2. Public Comment

- None.

3. Review of Motions Passed by Joint Full Council October 2015

- The group reviewed the motions passed at the last joint full council meeting.
 - Merged Council Vision Statement
 - Merged Council Mission
 - Membership: Offered to all members with good standing, 1/3 unaffiliated HIV positive consumer
 - Voting: To have all representation on the new council be voting members.

4. Joint Leadership Work Group Recommendations for Joint Full Council Consideration- VOTE

- The group reviewed the motions passed at the last joint full council meeting.

Merged Leadership Structure:

- **MOTION: One government co-chair seat (shared by HHS and CHEP), three co-chair seats that include the following communities or attributes: people of color, women, HIV positive consumers, a consumer of prevention services, and an individual who is unaffiliated.**
- Co-Chair Supanich noted that there was a lengthy list of precautions and options. There will be Council oversight on the seat and a review process.
- **VOTE: Motion Passes. See column [1] for a vote break down.**

Merged Council upon Attrition:

- **MOTION: 40 is the maximum number upon attrition.**
- **VOTE: Motion Passes. See column [2] for a vote breakdown.**

Merged Council Meeting Time:

- **MOTION: The combined Council will have a regular monthly meeting for 3 hours with the date and time TBD via a Doodle poll.**
- **VOTE: Motion Passes. See column [3] for a vote breakdown.**

Merged Council Application:

- The group reviewed the merged council application and the changes that were suggested at the Joint Leadership Work Group.
- CM Harkin inquired about the substance abuse language: “The agency where I am employed provides substance abuse services.” He would like the language changed from provides substance abuse services to people who work with drug users.
 - The group discussed changing the language from substance abuse to a word with less stigma.
 - CM Thomas suggested changing the language to: “The agency that I am employed provides substance use services”
- Co-Chair Loughran would like to remove the decline to state next to DOB because it is required information.
- The group discussed the questions regarding gender and gender identity.
- The group reviewed the UCSF Trans Center of Excellence’s recommendation on questions regarding sex and gender.

- What is your gender identity? (Male, Female, Trans Male/Transman, Trans Female/Transwoman, Genderqueer, Additional Category (please specify), Decline to State)
- What sex were you assigned at birth? (Male, Female, Decline to State)
- What is your preferred gender pronoun?
- CS Molnar inquired if it required by the CDC to ask about sex at birth.
- CM Murphy suggested adopting the language from the UCSF Trans Center of Excellence. She noted that the pronoun questions was important as well.
- Co-Chair Loughran inquired about the DPH seat in regards to the application. She feels that DPH representatives should not apply because the seat is designated by branch directors.
- The DPH seat application policy will be moved to the Policies and Procedures Work Group for discussion.
- **MOTION: CM Siron moves to approve the membership application with the suggested amendments.**
- **CM Antonetty seconds the motion.**
- **VOTE: Motion Passes. See column [4] for a vote breakdown.**
- Council staff will be sending out the application to both councils. The application should be submitted no later than April 10th. If you need assistance with the application please contact council staff.
- The group discussed if council members had to include letters of support or references with their new applications.
- **MOTION: Co-Chair Supanich moved that current members of both councils do not have to include letters of support or 3 references with their applications.**
- **VOTE: Motion Passes. See column [5] for a vote breakdown.**
- It was noted that a Doodle poll for a meeting time will be sent out shortly.

Merged Council Structure:

- **MOTION: Standing committees with the following functions (Names TBD):**
 - Community
 - Membership
 - Executive/Steering
 - Presentation Review, Calendar & Provider Issues
- **2016 Work Groups (Names TBD):**
 - Policies and Procedures Work Group
 - Integrated Plan Work Group
 - PLWH Advocacy Group
- **VOTE: Motion Passes. See column [5] for a vote breakdown.**

5. Merged Council Naming Activity

- The group reviewed the Merged Council name survey. The results of the survey were inconclusive.
- The top name was HIV Community Planning Council followed by HIV Prevention and Care Council and HIV Care and Prevention Council.
- The group participated in a dot exercise to narrow down the suggested names.
- **MOTION: CM Thomas moves to vote on the top four names that were ranked on the survey.**
- **CM O'Connor seconds the motion.**
- CM Monet would like to table the motion to the next Full Joint Council Meeting.
- **VOTE: Motion Passes. See column [6] for a vote breakdown.**
- The group reviewed the top four names generated from the Survey Monkey.

- **MOTION: CM Thomas moves to vote on the merged name at tonight's meeting.**
- **CM Siron seconds the motion.**
- The group discussed the lack of both councils representation at the meeting.
- **CM Chitty calls the question.**
- **CM Bargetto seconds the call to question.**
- **VOTE: Motion Passes. See column [7] for a vote breakdown.**
- HIV Community Planning Council received the most votes in the dot exercise.
- **MOTION: CM Flores moves to accept the HIV Community Planning Council as the new merged council name.**
- **CM Thomas seconds the motion.**
- SF EMA will be added automatically to the name due to HRSA regulations.
- **VOTE: Motion Passes. See column [8] for a vote breakdown.**

6. Next Steps

- The group reviewed the next steps of the Joint Leadership Work Group.
- There will be a Joint Council meeting in May, where the councils will vote on the remaining bylaws and policies and procedures. Individual Councils will need to vote on the dissolution of individual council bylaws.

7. Summary, Evaluation & Closure of Meeting

- Council members filled out meeting evaluations.

8. Adjournment

- Meeting adjourned at 5:23 pm by Co-Chair Lopez.

HHSPC Full Council Meeting

1. Call to Order and Roll Call. Introduction of Members of the Public.

The meeting was called to order at 5:30 pm by Co-Chair Supanich. Roll was called and quorum was established.

2. Review and Approve March 10, 2016 DRAFT Agenda – VOTE

The March 10, 2016 DRAFT Agenda was reviewed, amended and approved by consensus.

3. Public Comment

- None.

4. COLA Update

- CS Cone and CS Jordan reported on the Marin and San Mateo County COLA sessions.
 - The client and provider sessions indicated that there are very few HIV-specific agencies in both counties
 - There is a lack of transportation, dental, legal, food, and community specific support services in both counties which was a barrier to care.
 - Both counties only had one benefit counselor the proved to be a problem for both clients and providers in San Mateo and Marin counties.
- CM Discepolo inquired about behavioral health services in both counties.

- CM K. Lee responded that services in Marin are less focused on prevention.
- CS Cone responded that COLA's going forward we can focus more on prevention services.

5. Next Meeting Date & Agenda Item- VOTE

The next Full Council meeting is tentatively scheduled for Monday, April 25th, 2016 at the San Francisco AIDS Foundation (1035 Market Street, 3rd Floor) from 4:30 to 7:30.

6. Adjournment

- Meeting adjourned at 5:56 pm by Co-Chair Supanich.

**Joint Full Council Meeting
HIV Health Services Planning Council**

Roll Call: **P**=Present; **A**=absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: March 10, 2016	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
Chuck Adams***	P	-	-	-	-	-	-	-	-	-
Margot Antonetty	P	-	-	-	Y	Y	Y	Y	Y	Y
Billie Cooper	E	-	-	-	-	-	-	-	-	-
Cicily Emerson	E	-	-	-	-	-	-	-	-	-
Elaine Flores***	P	-	-	-	-	-	-	-	-	-
Wade Flores	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Timothy Foster***	P	-	-	-	-	-	-	-	-	-
Matt Geltmaker	E	-	-	-	-	-	-	-	-	-
Ron Hernandez	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Liz Hall	P	-	-	-	-	-	-	-	-	-
Carol Hudson	E	-	-	-	-	-	-	-	-	-
Bruce Ito	E	-	-	-	-	-	-	-	-	-
Lee Jewell	E	-	-	-	-	-	-	-	-	-
Bill Ledford	E	-	-	-	-	-	-	-	-	-
T.J. Lee	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Matthew Miller***	A	-	-	-	-	-	-	-	-	-
Catherine Newell	E	-	-	-	-	-	-	-	-	-
Ken Pearce	E	-	-	-	-	-	-	-	-	-
Mick Robinson***	E	-	-	-	-	-	-	-	-	-

Stacia Scherich	A	-	-	-	-	-	-	-	-	-
Charles Siron	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Michael Smithwick	E	-	-	-	-	-	-	-	-	-
Donald Soto	E	-	-	-	-	-	-	-	-	-
Chip Supanich	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Eric Sutter	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Linda Walubengo	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Richard Bargetto	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Bill Blum	A	-	-	-	-	-	-	-	-	-
Jack Bowman	A	-	-	-	-	-	-	-	-	-
Ben Cabangun	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Cesar Cadabes	A	-	-	-	-	-	-	-	-	-
Brian Cheu	A	-	-	-	-	-	-	-	-	-
Ed Chitty	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Michael Discepola	P	-	-	-	-	-	Y	Y	Y	Y
Cicily Emerson	A	-	-	-	-	-	-	-	-	-
Charles Fann	A	-	-	-	-	-	-	-	-	-
David Gonzales	P	Y	Y	Y	Y	Y	Y	N	N	Y
Paul Harkin	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Darryl Lampkin	P	-	-	-	-	-	-	-	-	-
Kevin Lee	P	-	-	-	-	-	-	-	-	-
David Leiva [Alternate for Kate Monico Klein]		-	-	-	-	-	-	-	-	-
Andrew Lopez	P	Y	Y	Y	Y	Y	Y	A	N	Y
Eileen Loughran	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Aja Monet	P	-	-	-	-	-	Y	N	N	-
Kate Monico Klein	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Jessie Murphy	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Cyd Nova	A	-	-	-	-	-	-	-	-	-

Nan O'Connor	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Gwen Smith	A	-	-	-	-	-	-	-	-	-
Chip Supanich	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Laura Thomas	P	Y	Y	Y	Y	Y	Y	Y	Y	Y
Channing-Celeste Wayne	A	-	-	-	-	-	-	-	-	-
Ayes		19	19	19	20	21	22	19	19	21
Nayes								2	3	
Abstain								1		
Recusal										
Total		19	19	19	20	21	22	22	22	21