

LTCCC Representative Job Description

Long-Term Care Coordinating Council Description

The Long Term Care Coordinating Council (LTCCC) is charged to: (1) advise, implement, and monitor community-based long term care planning in San Francisco; and (2) facilitate the improved coordination of home, community-based, and institutional services for older adults and adults with disabilities. It is the single body in San Francisco that evaluates all issues related to improving community-based long term care and supportive services.

The Position

The LTCCC Representation will be provided by a representative and possible alternate representative(s). The LTCCC Representative will facilitate information sharing and collaboration between the HCPC and the LTCCC. LTCCC Representatives are elected for a renewable 2-year term. LTCCC Representatives will be evaluated by the Council at the end of every term.

Qualifications

1. Active member of the Planning Council in good standing. If possible, representation will strive to include an age 50+ PLWH consumer of services.
2. Understand and have an interest in the LTCCC Representative's roles and responsibilities.
3. Able to interact effectively with associated stakeholders.
4. Demonstrates sensitivity to the needs and requirements of the communities that are affected by the HIV/AIDS epidemic in San Francisco county.
5. Demonstrates ability to listen, hear and represent diverse points of view.

Responsibilities

1. The LTCCC Representative will represent the HCPC at all full council meetings of the LTCCC and may participate in the LTCCC's various work groups and events in addition to their regular Council member attendance requirements.
2. The LTCCC Representative will advocate for relevant funding, public policies and other associated issues.
3. The LTCCC Representative will regularly brief the Council with updates from LTCCC meetings and will inform the Council of relevant issues in a timely manner.
4. The primary LTCCC Representative will keep alternate representatives up to date on all LTCCC related activities.
5. Other duties and activities as required.