

HIV Community Planning Council
NEEDS ASSESSMENT WORK GROUP
Monday, May 8th 2017
25 Van Ness, 5th Floor Conference Room
11:00 am -12:30 pm

Committee Members Present: Eric Brown (Catholic Charities), Enrique Guzman van Dyken (Dept. of Homelessness and Supportive Housing), Don Soto (Lutheran Social Services/ Co-Chair)

Support Staff Present: Dave Jordan (Co-Chair), Liz Stumm

Minutes

1. Introductions

The meeting was called to order at 11: 17pm by CS Jordan. Everyone introduced themselves.

2. Review/Approve May 8, 2017 DRAFT Agenda – VOTE

The May 8th, 2017 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve April 27, 2017 DRAFT Minutes – VOTE

The April 27th, 2017 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Survey Tool

- The work group continued to review the needs assessment's base survey and tailored it to the target population.
- The group included skilled nursing/respite care to the "What best describes our living situation?"
- CS Jordan noted that he added the question "Have you ever exchanged sex for shelter?"
- The group chose to move the question "Are you currently homeless, lived in a shelter or in transitional housing?" to earlier in the survey.
- The group discussed adding a question that asks "Are you part of a program that helps you pay for your rent?" instead of a question about specific subsidies.
- The group discussed moving the question "How long have you been in this situation?" to go after "What best describes your living situation?"
 - The group added 3 years as an answer option.
- The group included the question "If you did not check homeless in question 17, have you been homeless in the past?"
- The group removed the question about being diagnosed with a mental health condition and what type of mental health care you have received, as it was more pertinent to the mental health needs assessment.
- The group added the question "Are you currently or have you in the past experienced mental health challenges?"

- The group discussed leaving in the question about receiving culturally competent care.

7. Outreach and Collaboration

- The work group discussed outreach strategies.
- CS Jordan commented that he would like the members of the group to weigh in on who we can collaborate with.
 - Larkin/ACAC
 - Forensic Housing Project
 - Shanti
 - Mission Neighborhood- Shidai
 - Glide- Paul Harkin
 - SFAF- Jorge Zepeda
 - Black COE
 - HAPN/ALRP- Bill Hirsch
 - Positive Resource Center
 - Homeless Youth Alliance- David Gonzalez
 - Huckleberry Youth- Jack Bowman
 - AIDS Housing Alliance- Brian Basinger
 - AIDS Emergency Fund- Lee Harington
 - Baker Place
 - Native American Health Center
 - API Wellness
 - Health Right 360 – Denise Williams
 - Southeast- Gwen Smith
 - Brandy Moore House/Rafiki- Monique Lesar
 - Bayview Hunters Point Foundation

8. Adjournment

- CS Jordan noted that the group does not have to meet until after the data is collected. The group will then look at a rough break down of data and a qualitative summary and develop recommendations.
- The group decided to meet on August 15th at 11am.
- The meeting was adjourned at 12:24 pm by Co-Chair Jordan.

Date: May 8, 2017	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Eric Brown	P								
2. Enrique Guzman van Dyken	P								
3. Dave Jordan (Co-Chair)	P								
4. Don Soto (Co-Chair)	P								
Ayes									

Nayes									
Abstain									
Recusal									
Total									