



HIV Prevention Planning Council and HIV Health Service Planning Council

JOINT LEADERSHIP WORK GROUP

Thursday, June 18th, 2015
San Francisco AIDS Foundation
1035 Market Street, Swing Space
4:00-5:00 pm

Committee Members Present: Jack Bowman, David Gonzalez, Paul Harkin, Ron Hernandez, Bill Ledford, T.J. Lee, Andrew Lopez (Co-Chair), Eileen Loughran, Aja Monet, Ken Pearce, Chip Supanich (Co-Chair), Eric Sutter

Committee Members Absent: Michael Discepola, Wade Flores [A], Mary Lawrence Hicks [A], Laura Thomas, Charles Siron [E] Michael Smithwick [A] Channing-Celeste Wayne [E]

Others Present: Dean Goodwin [HHS], Kevin Hutchcroft [HHS], Yvette Leung [Y's Change], Kim Fowler [Y's Change]

HHSPC Support Staff Present: Ali Cone, Jennifer Cust, Mark Molnar

HPPC Support Staff Present: Jose Luis Guzman,

Minutes

1. Introductions

The meeting was called to order at 4:00 pm by Co-Chair Lopez. Everyone introduced themselves and quorum was established.

2. Review/Approve June 18th 2015 DRAFT Agenda – VOTE

The June 18th, 2015 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve May 28th 2015 Draft Minutes- VOTE

The May 28th, 2015 DRAFT Minutes was reviewed and approved by consensus.

4. Public Comment

- None.

5. Ice Breaker

- The group participated in an ice-breaker.

6. Group Norms

- Yvette Leung presented the collection of group norms that were established at the last meeting. The group participated in an exercise to expand on group norms that were broken up into categories:
 - Transparency
 - Norms & Conflict Engagement
 - Yvette Leung suggested that each person come up with process that works for each Council.

7. Calendaring & Next Steps- VOTE

- Kim Fowler announced that the July Retreat that will be on July 31st from 10:00am to 4:00pm.
Outcomes Proposed:

- Participants will:
 - Make recommendations for decision-making so that members from both Full Councils are voting apples to apples on decisions related to the merger.
 - Prioritize issues and create a roadmap for Joint Leadership Workgroup to work on. The issues will then be presented back to both councils in October and later in year.
 - Feel an increased sense of connection, trust, and understanding of both councils.
- Who can participate- summary of Doodle Poll Analysis
 - 23 unduplicated participants can make July 31 out of 36 duplicate entries. Out of the 23 participants:
 - 13 are Joint Leadership Workgroup members (out of 22)
 - 7 are voting members representing the Prevention Council
 - 5 members representing the Prevention Council
 - 12 are Care Council members
 - 11 are Prevention Council members
 - 3 participate in both Councils
- CS Molnar inquired if the retreat will be for all members of both Councils.
 - Yvette Leung noted that Y's change intention for the retreat was to have both council's presence and votes.
 - Eileen Loughran noted that they can't make the retreat a requirement, due to by-laws, but she can encourage everyone to come.
- Co-Chair Lopez suggested that the items that are decided at the retreat are brought back to the Joint Leadership Group to be fleshed out.
 - Co-Chair Supanich suggested it was a good idea that everyone vote, as it will be about the parameters of the merge, not the actual policies.
 - Eileen Loughran noted that the group needs to decide if everyone is going to vote before the meeting, because of Sunshine Ordinance.
 - David Gonzalez suggested that there needs to be details about the process and the group needs to stick to the process.
 - Yvette Leung noted that the retreat will serve as way for the Councils to make recommendations for processes for decision making.
- CS Molnar- the decisions that were substantive would have to be brought back to the Full Council.
- Co-Chair Lopez suggested that the voting at the retreat be recommendations, so that the Joint Leadership Workgroup could look at the recommendations.
 - The group decided to bring back the topic at the next meeting.
- The group discussed the date moving forward for the Joint Leadership Workgroup.
- The group decided to have July meeting on 23rd and then discuss ongoing date in the future, after a doodle.

8. Adjournment

- The meeting was adjourned at 5:00 by Co-Chair Supanich.