

AGENDA FOR JOINT LEADERSHIP WORKGROUP

March 24, 2016, 4 – 6 PM

TIME	AGENDA ITEM
4:00 – 4:05	WELCOME, ROLL CALL & APPROVAL OF AGENDA – VOTE
4:05 – 4:10	APPROVAL OF THE MINUTES – VOTE
4:10 – 4:15	PUBLIC COMMENT
4:15 – 4:45	DEBRIEF & UPDATES <ul style="list-style-type: none"> • Debrief March 10 Joint Full Councils Meeting <ul style="list-style-type: none"> ○ Debrief. Analyze. Celebrate. • Review March – June Schedule • Councils Staff Update • SFDPH Update • Bylaws – Personal Liability – VOTE <ul style="list-style-type: none"> ○ SFDPH Update from City Attorney ○ Public Comment
4:45 – 5:15	APPLICATION – VOTE <ul style="list-style-type: none"> • Present updated & final application & reminder of April 10 due date • Approve Council Member JD - VOTE • Discuss & approve one-time process for 2016 applications including appointed seats - VOTE • Recommend for P&Ps Workgroup <ul style="list-style-type: none"> ○ Ongoing policy for application process for appointed seats ○ Future application process questions <p>Public Comment</p>
5:15 – 5:40	POLICIES & PROCEDURES WORKGROUP – POSSIBLE VOTE <ul style="list-style-type: none"> • Debrief Workgroup Meetings • Discuss progression of motions from P&Ps Workgroup before May (and if time permits, after June) <ul style="list-style-type: none"> ○ Identify “hot” items from P&Ps that need to come to Joint Leadership for consensus prior to Joint Full Councils. • Approve P&P Co-Chairs – VOTE <p>Public Comment</p>
5:40 – 5:55	DISCUSSION OF ISSUES – POSSIBLE VOTE <p><i>Desired Outcome:</i> With the ultimate goal to create joint motions that align team and community-building principles with Merged Council operating guidelines:</p> <ul style="list-style-type: none"> • Learn about the individual councils’ cultures and ways of handling disagreement • Discuss principles & aspirations for how the Merged Council will operate • Explore when consensus is important or when votes should be differed • Learn about similarities & differences between Roberts Rules & Parliamentary Procedure <p>Public Comment</p>
5:55 – 6:00	CLOSING & EVALUATION

DRAFT SCHEDULE

	MAR	APR	MAY	JUN & BEYOND
BYLAWS	<ul style="list-style-type: none"> Update from City Attorney – Personal Liability Bylaw 	<ul style="list-style-type: none"> 30 day notice of all bylaws (All bylaws have already been voted on at Joint Leadership Workgroup) 	<ul style="list-style-type: none"> Approve bylaws of SFEMA HIV Community Planning Council Dissolve bylaws of individual councils 	
APPLICATION	<ul style="list-style-type: none"> Update – Application Process & Final Application Format Vote – Council Member JD (from P&Ps Workgroup) Vote – Discuss & approve one-time process for 2016 applications including appointed seats 	<ul style="list-style-type: none"> Members to fill out application & turn in 		<ul style="list-style-type: none"> Mayoral Appointment
P&PS	<ul style="list-style-type: none"> Vote – Council Member JD Vote – New Co-Chairs 		<ul style="list-style-type: none"> Approve all relevant P&Ps prior to merge 	<ul style="list-style-type: none"> Approve P&Ps after merge
REMAINING ISSUES	<ul style="list-style-type: none"> Determine progression of motions coming from P&Ps prior to May and beyond June Define operating principles for Merged Council even when you disagree 	<ul style="list-style-type: none"> Parliamentary Procedure v. Roberts Rules Onboarding 	<ul style="list-style-type: none"> Present joint motions to Joint Full Councils 	