

HIV Community Planning Council

STEERING COMMITTEE

Thursday, July 16th, 2026

Zoom

3:00-4:30 pm

Committee Members Present: Ron Hernandez, Lee Jewell, Thomas Knoble

Committee Members Absent: Chuck Adams [E], Bill Blum [E], Anna Branzuela [A], Zachary Davenport [LOA], Elaine Flores [A], Derrick Mapp [LOA], Irma Parada [E]

Others Present: None

Support Staff Present: Mark Molnar, Kira Perez, Kat Téllez

Minutes

1. Introductions

The meeting was called to order at 3:06 pm by CM Knoble. Everyone introduced themselves and quorum was not established.

2. Review/Approve July 16th, 2026 DRAFT Agendas – VOTE

Due to lack of quorum, the July 16th, 2026 DRAFT Agendas will be reviewed and approved at the next meeting.

3. Review/Approve June 18th, 2026 DRAFT Minutes – VOTE

Due to lack of quorum, the June 18th, 2026 DRAFT Minutes will be reviewed and approved at the next meeting.

4. Announcements

- None.

5. Public Comment

- None.

6. Committee and Work Group Reports – VOTE

- Community Engagement Committee Update –
 - CM Jewell updated the group that the Committee reviewed the monthly HCAP report, voted on a new COLA target, and received a Needs Assessment update.
- Council Affairs Committee Update –
 - There was no Council Affairs update due to lack of Committee representation.
- Membership Committee Update –
 - CM Hernandez updated the group that the Committee reviewed a batch of renewal applications and have now finished reviewing all of them. They are now just waiting for the Mayor's Office to finalize everything. The Committee also reviewed three resignations from CM Chevalier, CM Griffin, and CM Vasquez. The Committee also discussed the Mentor Program.
 - ◆ CS Molnar provided clarification about what folks can expect from the Mayor's Office.
 - ◆ CM Jewell asks where the Council is at in terms of total number of council members?
 - a. CS Perez confirmed that there are now 24 council members.

- ◆ CM Knoble asked if CM Lin resigned or just did not submit a renewal application?
 - a. CS Téllez confirmed that she did not follow up with council staff's requests for communication.
 - i. CS Perez noted that both CM Lin and CM Guillen did not submit renewal applications nor did they respond to council staff to let them know they intended to renew, so they both went through the process of automatic removal.
 - 1. CM Jewell asked if folks are automatically removed, do they have a chance to rejoin the Council?
 - a. CS Perez noted that, according to the Policies & Procedures, they are allowed to challenge the removal. They are also allowed to reapply in the future.

7. Meeting Evaluation

- CS Perez shares the results from the last Full Council meeting, and the average rating was 9.7.

8. Full Council Agenda

- Due to lack of quorum, CS Molnar verbally reviewed the Full Council agenda for July 27th, 2026.

9. Policies & Procedures – VOTE

- CS Molnar shared “Acronyms”, and the group discussed any changes.
 - CM Knoble suggested adding long-acting injectables (LAI), Doxy-PEP, and PrEP.
- CS Molnar added that he is still waiting to hear back from CM Knoble regarding what the CDC wants from the Council as far as concurrence goes. He said the “Orientation” P&P is on hold until he hears back from them.
 - CM Knoble clarified that CS Molnar is looking for information on what new members should be oriented or trained on with regards to Prevention and their role with the CDC.

10. Next Meeting Dates & Agenda Items – VOTE

The date of the next Steering Committee meeting is scheduled for August 20th, 2026 from 3:00 – 4:30 pm via Zoom.

11. Adjournment

- The meeting was adjourned at 3:36 pm by CM Knoble.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: July 16, 2026	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA Co-Chair)	E								
2. Bill Blum	E								

3. Anna Branzuela (CA Co-Chair)	A								
4. Zachary Davenport (Council Co-Chair)	LOA								
5. Elaine Flores (Mem Co-Chair)	A								
6. Ron Hernandez (Mem Co-Chair)	P								
7. Lee Jewell (CE Co-Chair)	P								
8. Thomas Knoble (Council Co-Chair)	P								
9. Derrick Mapp (CE Co-Chair)	LOA								
10. Irma Parada (Council Co-Chair)	E								
Ayes									
Nayes									
Abstentions									
Recusals									
Total	3								