

HIV Community Planning Council

STEERING COMMITTEE

Thursday, January 22<sup>nd</sup>, 2026

Zoom

3:00-4:30 pm

**Committee Members Present:** Bill Blum, Ron Hernandez, Lee Jewell, Thomas Knoble, Irma Parada

**Committee Members Absent:** Chuck Adams [A], Anna Branzuela [A], Zachary Davenport [LOA], Elaine Flores [A], Derrick Mapp [A]

**Others Present:** None

**Support Staff Present:** Mark Molnar, Kira Perez

---

***Minutes***

**1. Introductions**

The meeting was called to order at 3:08 pm by CM Parada. Everyone introduced themselves and quorum was established.

**2. Review/Approve January 15<sup>th</sup>, 2026 DRAFT Agenda – VOTE**

Due to lack of quorum, the January 15<sup>th</sup>, 2026 DRAFT Agenda will be reviewed and approved at the next meeting.

**3. Review/Approve November 20<sup>th</sup>, 2025 DRAFT Minutes – VOTE**

Due to lack of quorum, the November 20<sup>th</sup>, 2025 DRAFT Minutes will be reviewed and approved at the next meeting.

**4. Announcements**

- CS Perez reminds folks to fill out their 700 forms and notes they are due at the beginning of April.

**5. Public Comment**

- None.

**6. Committee and Work Group Reports – VOTE**

- Community Engagement Committee Update –
  - CS Perez updated the group that the Committee reviewed the HCAP update from Stephen Spano. The Committee had co-chair elections, in which CM Jewell and CM Mapp were nominated as co-chairs. The Committee also received a COLA and Needs Assessment update.
- Council Affairs Committee Update –
  - CM Parada updated the group that the Committee held co-chair elections, in which CM Adams and CM Branzuela were nominated as co-chairs. The Committee also reviewed CM Blum's upcoming presentation.
- Membership Committee Update –
  - CM Hernandez updated the group that the Committee held co-chair elections, and both him and CM Flores were re-elected.

**7. Meeting Evaluation**

- CS Perez shares the results from the last Full Council meeting and the average rating was 9.8.

**8. Full Council Agenda**

- CS Molnar shares and reviews the Full Council agenda for January 26<sup>th</sup>, 2026.

**9. By-laws and P&P Review – VOTE**

- Due to lack of quorum, By-laws and P&P Review has been postponed to the next meeting.

**10. Next Meeting Dates & Agenda Items – VOTE**

*The date of the next Steering Committee meeting is scheduled for February 19<sup>th</sup>, 2026 from 3:00 – 4:30 pm via Zoom.*

**11. Adjournment**

- The meeting was adjourned at 3:22 pm by CM Parada.

**Steering Committee**

**HIV Community Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

<b>Date: January 22, 2026</b>	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA Co-Chair)	A								
2. Bill Blum	P								
3. Anna Branzuela (CA Co-Chair)	A								
4. Zachary Davenport (Council Co-Chair)	LOA								
5. Elaine Flores (Mem Co-Chair)	A								
6. Ron Hernandez (Mem Co-Chair)	P								
7. Lee Jewell (CE Co-Chair)	P								
8. Thomas Knoble (Council Co-Chair)	P								
9. Derrick Mapp (CE Co-Chair)	A								
10. Irma Parada (Council Co-Chair)	P								
<b>Ayes</b>									
<b>Nayes</b>									
<b>Abstentions</b>									

<b>Recusals</b>									
<b>Total</b>	5								