

HIV Community Planning Council

STEERING COMMITTEE

Thursday, August 20th, 2026

Zoom

3:00-4:30 pm

Committee Members Present: Bill Blum, Ron Hernandez, Thomas Knoble, Irma Parada, Richard Sullivan

Committee Members Absent: Chuck Adams [E], Anna Branzuela [A], Zachary Davenport [LOA], Elaine Flores [A], Lee Jewell [E], Derrick Mapp [LOA]

Others Present: None

Support Staff Present: Mark Molnar, Kira Perez

Minutes

1. Introductions

The meeting was called to order at 3:06 pm by CM Parada. Everyone introduced themselves and quorum was not established.

2. Review/Approve August 20th, 2026 DRAFT Agenda – VOTE

Due to lack of quorum, the August 20th, 2026 DRAFT Agenda will be reviewed and approved at the next committee meeting.

3. Review/Approve July 16th & June 18th, 2026 DRAFT Minutes, July 16th, 2026 DRAFT Agenda – VOTE

Due to lack of quorum, the July 16th & June 18th, 2026 DRAFT Minutes, July 16th, 2026 DRAFT Agenda will be reviewed and approved at the next committee meeting.

4. Announcements

- None.

5. Public Comment

- None.

6. Committee and Work Group Reports – VOTE

- Community Engagement Committee Update –
 - CS Perez updated the group that the Community Engagement Committee reviewed the monthly HCAP Report by Stephen Spano and received a Needs Assessment update.
- Council Affairs Committee Update –
 - CS Molnar updated the group that the Council Affairs Committee reviewed the HIV Care Connect (HCC) presentation by Flor Roman. The Committee also decided to move the annual Service Summary Sheets presentation to September.
- Membership Committee Update –
 - CM Hernandez updated the group that the Membership Committee reviewed an exit interview and received their monthly demographic report updates.

7. Meeting Evaluation

- CS Perez shares the results from the last Full Council meeting, and the average rating was 9.53.

8. Full Council Agenda

- CS Molnar shares and reviews the Full Council agenda for August 24th, 2026.

9. Policies & Procedures – VOTE

- CS Molnar noted that, due to lack of quorum, the Committee will postpone the Policies & Procedures (P&P) review, and he provided an update on where they are in the process and which P&P documents are left to review.

1. Next Meeting Dates & Agenda Items – VOTE

The date of the next Steering Committee meeting is scheduled for September 17th, 2026 from 3:00 – 4:30 pm via Zoom.

2. Adjournment

- The meeting was adjourned at 3:24 pm by CM Parada.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: August 20, 2026	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA Co-Chair)	E								
2. Bill Blum	P								
3. Anna Branzuela (CA Co-Chair)	A								
4. Zachary Davenport (Council Co-Chair)	LOA								
5. Elaine Flores (Mem Co-Chair)	A								
6. Ron Hernandez (Mem Co-Chair)	P								
7. Lee Jewell (CE Co-Chair)	E								
8. Thomas Knoble (Council Co-Chair)	P								
9. Derrick Mapp (CE Co-Chair)	LOA								
10. Irma Parada (Council Co-Chair)	P								
11. Richard Sullivan	P								
Ayes									
Nayes									

Abstentions								
Recusals								
Total	5							