

# HIV Community Planning Council

## STEERING COMMITTEE

Thursday, May 16<sup>th</sup>, 2024

Zoom

3:00-4:30 pm

**Committee Members Present:** Bill Blum, Jesus Guillen, Ron Hernandez, Irma Parada, Richard Sullivan

**Committee Members Absent:** Zachary Davenport [E], Elaine Flores [A], Thomas Knoble [E], Manuel Vasquez [E]

**Others Present:** Maria Lacayo

**Support Staff Present:** Mark Molnar, Kira Perez, Kat Tajgeer

### *Minutes*

#### **1. Introductions**

The meeting was called to order at 3:03 pm by CM Sullivan. Everyone introduced themselves and quorum was established.

#### **2. Review/Approve May 16<sup>th</sup> 2024 DRAFT Agenda – VOTE**

The May 16<sup>th</sup> 2024 DRAFT Agenda was reviewed and approved by consensus.

#### **3. Review/Approve April 18<sup>th</sup> 2024 DRAFT Minutes – VOTE**

The April 18<sup>th</sup> 2024 DRAFT Minutes were reviewed and approved by consensus.

#### **4. Announcements**

- CM Blum announces that the Ryan White Ending the Epidemic CAEAR funding received an additional \$3,443 in additional funding. The Ryan White Part A funding should be announced in the next few days or weeks.
- CM Blum shares that they are looking to invite community representatives, especially folks living with HIV, to be members of HIV Health Services CQI. The group meets four times per year and they look at data and methods for improvement. They are currently focused on Black/African Americans and people experiencing housing instability.

#### **5. Public Comment**

- None.

#### **6. Committee and Work Group Reports – VOTE**

- Community Engagement Committee Update –
  - The group did not meet this month.
- Council Affairs Committee Update –
  - CS Molnar shares that Bill Blum talked about the CARE Megatrends presentation he will be presenting at May's Full Council meeting.
  - CS Molnar discussed the Work Plan/presentation calendar and addressed some changes to the schedule.
- Membership Committee Update –
  - The group did not meet this month.
- Work Groups Update (PLWH) –
  - The group did not meet this month.

#### **7. Meeting Evaluation**

- CS Perez shares the results from the last Full Council meeting and the average rating was 9.5.

- CM Sullivan highlights one of the comments in the evaluation regarding the HAPN motion that was made at the Full Council meeting. He notes that this was discussed at the Co-Chairs meeting.
  - ◆ CS Molnar reviews that the motion was to create a process and structure for DPH to internally assess how well they are doing with the Community Engagement recommendations and to report back to the Council. He notes that the motion was initially confusing and they have refined the motion. He clarifies that DPH will now annually report back to the Council on the Blueprint. At the Co-Chairs meeting they discussed that in the future if something is noted for a vote and it seems to be unusual in its directives to DPH, that the Council Co-Chairs can table the motion and have it sent to the Steering committee to be further discussed before coming to the Full Council as a motion.

## 8. Full Council Agenda – VOTE

- CS Molnar shares and reviews the Full Council Agenda for May 20<sup>th</sup> 2024.

## 9. Standards of Care – VOTE

- CS Molnar shares with the group the updated logo that Robert Whirry put together, which will be used on the Standards of Care (SoC) report and updates.
  - CM Ron Hernandez says he likes that the logo looks like a positive (+) sign. He asks if this logo will be brought before the Full Council for a vote.
    - ◆ CS Molnar states he doesn't think it will need to go before the Full Council because the logo is intended to be for the SoC report and updates. He says if they wanted to use the logo as the HCPC's official logo then it would likely need to be brought before the Full Council.
  - CM Guillen asks what the meaning of the logo is, specifically what the slanted lines in the sign mean.
    - ◆ CS Molnar notes that they don't want to have a design in which a designer has to explain it.
    - ◆ CM Guillen says he likes the positive, but the slanted lines give him the idea of "broken."
    - ◆ CM Parada says she thinks the sign makes sense aesthetically, and that without the lines it would look boring and like an urgent care symbol.
    - ◆ CM Sullivan says he thinks it looks good and likes the slanted lines. He seconds CM Parada's idea that without the slanted lines it would look like a medical symbol.
  - CM Blum notes that Whirry is open to providing additional designs if folks would like to compare and contrast them.
- CS Perez shares the layout of the SoC report and the group reviews the format of the report. There were no comments from Council Members regarding the formatting.
- CS Molnar shares the updated Food Bank/Home Delivered Meals SoC.
  - CM Ron Hernandez asks if Ensure is covered under Food Services or Carry Forward Funds.
    - ◆ CM Blum states that nutritional supplements could be covered both ways, but it is allowable under Food Services.

**Motion:** CM Parada motions to approve the Standard of Care.

**Second:** CM Sullivan seconds this motion.

*Motion passes through consensus, refer to column (3).*

## 10. Next Meeting Dates & Agenda Items

*The date of the next Steering Committee meeting is scheduled for Thursday, June 20<sup>th</sup> 2024 via Zoom.*

## 11. Adjournment

- The meeting was adjourned by CM Sullivan at 3:34 pm.

**Steering Committee**

**HIV Community Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

<b>Date: May 16, 2024</b>	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Bill Blum	P								
2. Zachary Davenport(Council Co-chair)	E	-	-						
3. Elaine Flores (Mem Co-chair)	A	-	-						
4. Ron Hernandez (Mem Co-chair)	P	Y	Y						
5. Thomas Knoble (Council Co-Chair)	E	-	-						
6. Irma Parada (Council Co-Chair)	P	Y	Y						
7. Richard Sullivan (CE)	P	Y	Y						
8. Manuel Vasquez (CA)	E	-	-						
9. Jesus Guillen	P	Y	Y						
Ayes		4	4						
Nays		0	0						
Abstentions		0	0						
Total		4	4						