

HIV Community Planning Council

STEERING COMMITTEE

Thursday, June 20th, 2024

Zoom

3:00-4:30 pm

Committee Members Present: Bill Blum, Zachary Davenport, Reina Hernandez, Ron Hernandez, Thomas Knoble, Irma Parada, Richard Sullivan, Manuel Vasquez

Committee Members Absent: Elaine Flores [A]

Others Present: Robert Whirry

Support Staff Present: Mark Molnar, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:06 pm by CM Davenport. Everyone introduced themselves and quorum was established.

2. Review/Approve June 20th 2024 DRAFT Agenda – VOTE

The June 20th 2024 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve May 16th 2024 DRAFT Minutes – VOTE

The May 16th 2024 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Committee and Work Group Reports – VOTE

- Community Engagement Committee Update –
 - CM Sullivan updates the group on the HCAP presentation Stephen Spano provided and highlighted a few cases. One of the cases related to benefits counseling in which a client was navigating VA benefits and there was confusion, which led to co-pays and share of cost for the client. Spano referred the client to benefits counseling. Spano also highlighted a case in which a client was the custodian of benefits for two adopted grandchildren. The grandchildren's benefits were being factored into the client's income, which significantly decreased their housing subsidy. HCAP is working through the grievance process on behalf of this client. Spano also highlighted a case with a client going through the housing subsidy recertification process intervention, which Spano reported as being successful.
 - CM Sullivan notes they also talked about the Needs Assessment and COLA, and highlights that outreach efforts continue to be underway. The Needs Assessment target population is the Black/African American community, and the COLA target population is youth.
- Council Affairs Committee Update –
 - CM Vasquez updates the group on the two presentations the Council Affairs Committee reviewed. There was a presentation from Project Open Hand with Paul Hepfer, and a presentation from John Aynsley on the CQI/Quality Assurance.
- Membership Committee Update –

- CM Ron Hernandez provides an overview of the Membership Committee meeting. He notes there were no interviews or applicants to consider. The group discussed recruitment strategies for the HCPC. One of the strategies they will be implementing is compiling an ongoing list of meetings, groups, and organizations they can refer to when they want to go out and do outreach. The group also discussed the possibility of tabling at Pride in 2025 and will be looking at getting the dues waived.
 - Work Groups Update (PLWH) –
 - The group did not meet this month.

7. Full Council Agenda – VOTE

- CS Molnar shares and reviews the Full Council Agenda for June 24th 2024.

8. Standards of Care – VOTE

- Robert Whirry provides an overview of the purpose of updating the SF EMA Ryan White Standards of Care (SOC). He notes they are working to develop an overarching SOC document that will contain all of the characteristics that are common to the Standards like staffing requirements, training requirements, billing, discharge plans, etc.
- Whirry reviews the updated SOC for Hospice, Food Bank/Home Delivered Meals, Mental Health, Emergency Financial Assistance, Outreach, and Outpatient/Ambulatory Health Services.
 - CM Knoble asks how much of the previous Hospice SOC was changed – 2%, 5%, was the whole thing reworded?
 - ◆ Whirry notes that in some cases the SOC were so outdated that he went to the California and National SOC as a basis because they were more up to date, and then revised them based on San Francisco. He says in terms of the old Hospice SOC, about 20% of it was changed, and the changes were mainly around requirements of where hospice could be provided, as the services are almost strictly provided in-home now. He notes there are also some aspects of Hospice that are not in the SOC anymore because they’re now covered through other service categories.

Motion: CM Vasquez motions to approve the Standards of Care.

Second: CM Parada seconds this motion.

Motion passes through consensus, refer to column (4).

9. Next Meeting Dates & Agenda Items

The date of the next Steering Committee meeting is scheduled for Thursday, July 18th 2024 via Zoom.

10. Adjournment

- The meeting was adjourned by CM Davenport at 3:43 pm.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: June 20, 2024	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Bill Blum	P								
2. Zachary Davenport(Council Co-chair)	P	Y	Y	Y	Y				
3. Elaine Flores (Mem Co-chair)	A	-	-	-	-				

4. Ron Hernandez (Mem Co-chair)	P	Y	Y	Y	Y				
5. Thomas Knoble (Council Co-Chair)	P	Y	Y	Y	Y				
6. Irma Parada (Council Co-Chair)	P	Y	Y	Y	Y				
7. Richard Sullivan (CE)	P	Y	Y	Y	Y				
8. Manuel Vasquez (CA)	P	Y	Y	Y	Y				
9. Reina Hernandez	P	Y	Y	Y	Y				
Ayes		7	7	7	7				
Nayes		0	0	0	0				
Abstentions		0	0	0	0				
Recusals		0	0	0	0				
Total		7	7	7	7				