

HIV Community Planning Council

STEERING COMMITTEE

Thursday, July 18th, 2024

Zoom

3:00-4:30 pm

Committee Members Present: Robert Arnold, Bill Blum, Zachary Davenport, Elaine Flores, Irma Parada, Richard Sullivan, Manuel Vasquez

Committee Members Absent: Ron Hernandez [E], Thomas Knoble [A]

Others Present: Maria Lacayo, Oscar Macias, Stephen Spano, Robert Whirry

Support Staff Present: Mark Molnar, Kira Perez, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:03 pm by CS Molnar. Everyone introduced themselves and quorum was established.

2. Review/Approve July 18th, 2024 DRAFT Agenda – VOTE

The July 18th, 2024 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve June 20th, 2024 DRAFT Minutes – VOTE

The June 20th, 2024 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CM Flores updates the group that Marin Community Clinics (MCC), who was funded through Ryan White, will no longer be extending that service with them. MCC has also quit Ryan White funding for their dental program, too.

5. Public Comment

- None.

6. Committee and Work Group Reports – VOTE

- Community Engagement Committee Update –
 - CM Sullivan updates the group that there was no HCAP update this month due to Stephan Spano being out. He provides an update on the Needs Assessment and COLA, and highlights that outreach efforts are ongoing and that 1:1 interviews have been underway. He highlights that there is a Needs Assessment Focus Group scheduled with the Black Brothers Esteemed at the SF AIDS Foundation.
- Council Affairs Committee Update –
 - CM Vasquez updates the group on the two presentations the Council Affairs Committee reviewed. There was an ARIES presentation with Flor Roman and Vilma Molina, and a Prevention Megatrends presentation from CS Molnar, on behalf of CM Knoble. He notes there was a robust conversation and discussion around the Prevention Megatrends presentation.
- Membership Committee Update –
 - CM Flores updates the group that the Membership Committee reviewed 12 renewal applications from Council Members. She notes the Committee also discussed recruitment strategies and efforts.
- Work Groups Update (PLWH) –
 - The group did not meet this month.

7. Carry Forward Funding – VOTE

- CM Blum provides an overview of the Carry Forward Funding process. Every year the HCPC prioritizes and allocates funding to each service category. The Federal government permits the reuse of the funds that will not be spent, so long as they're spent within the same contract year. He highlights that HHS is asked to provide a recommendation to the HCPC of how the Carry Forward funds should be spent, and it is up to the HCPC to review and approve them. Once the HCPC has reviewed and approved the recommendations, it is then up to the Federal government to approve it. CM Blum reviews that there are two pots of money on the Carry Forward Funds, the Ryan White Part A (RWPA) and the Ryan White Part A Minority AIDS Initiative (RWPA MAI) funds, which get submitted separately.
- CM Blum reviews the service categories they are recommending the Carry Forward Funds be used for:
 - RWPA Funds:
 - ◆ Emergency Financial Assistance - \$450,000
 - ◆ Psychosocial Support & Mental Health: Long Term Survivor (LTS) Training Module for Behavioral Health Services Providers - \$33,000
 - ◆ Legal Services: HIV Legal Intern Stipends - \$60,000
 - ◆ Food Bank/Home Delivered Meals - \$515,264
 - RWPA MAI Funds:
 - ◆ Food Bank/Home Delivered Meals - \$205,469

Motion: CM Vasquez motions to approve the HHS Carry Forward Funds recommendations.

Second: CM Parada seconds this motion.

Motion passes through a roll call vote, refer to column (3).

8. Standards of Care – VOTE

- Robert Whirry reviews the updated SOC for Case Management Services, Common Standards of Ryan White HIV Care, Dental Services, Housing Services, Legal Services, Psychosocial Support Services,
 - Regarding the Case Management Services SOC, Stephen Spano notes concern when it comes to combining terms for Case Management, as opposed to differentiating between Medical Case Managers and Non-Medical Case Managers, highlighting that there is often confusion on the part of his clients as there's often a misunderstanding of what a Case Manager does. He suggests there should be a differentiation between types of Case Managers.
 - ◆ Whirry says the SOC are intended for a provider's perspective rather than a client perspective and suggests that there be language added to the SOC about what distinguishes the types of Case Managers.
 - a. Spano agrees that adding language around the differentiation between Case Managers would be helpful and says it should be part of the SOC that service providers should explain the differences very clearly to clients.
 - Regarding the Psychosocial Support SOC, CS Molnar suggests adding volunteer peer support to the document, as well as changing peer navigation to care navigation.
 - ◆ Whirry thanks CS Molnar for his input and will make those additions/changes.

Motion: CM Vasquez motions to approve the Standards of Care.

Second: CM Davenport seconds this motion.

Motion passes through consensus, refer to column (4).

9. Meeting Evaluation

- CS Perez shares the results from the last Full Council meeting and the average rating was 9.7.

10. Full Council Agenda

- CS Molnar shares and reviews the Full Council agenda for July 22nd, 2024.

11. Next Meeting Dates & Agenda Items

The date of the next Steering Committee meeting is scheduled for Thursday, August 15th, 2024 via Zoom.

12. Adjournment

- The meeting was adjourned at 4:03 pm by CM Parada.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: July 18, 2024	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Bill Blum	P								
2. Zachary Davenport(Council Co-chair)	P	Y	Y	Y	Y				
3. Elaine Flores (Mem Co-chair)	P	Y	Y	Y	Y				
4. Ron Hernandez (Mem Co-chair)	E	-	-	-	-				
5. Thomas Knoble (Council Co-Chair)	E	-	-	-	-				
6. Irma Parada (Council Co-Chair)	P	Y	Y	Y	Y				
7. Richard Sullivan (CE)	P	Y	Y	Y	Y				
8. Manuel Vasquez (CA)	P	Y	Y	Y	Y				
9. Robert Arnold	P	Y	Y	Y	Y				
Ayes		6	6	6	6				
Nayes		0	0	0	0				
Abstentions		0	0	0	0				
Recusals		0	0	0	0				
Total		6	6	6	6				