HIV Community Planning Council
STEERING COMMITTEE
Thursday, January 18th, 2024
Zoom
3:00-4:30 pm

Committee Members Present: Bill Blum, Zachary Davenport, Thomas Knoble, Irma Parada, Richard Sullivan, Manuel Vasquez
Committee Members Absent: Paul Harkin [A]
Others Present: None.
Support Staff Present: Mark Molnar, Kira Perez

Minutes

1. **Introductions**
   The meeting was called to order at 3:03 pm by CM Davenport. Everyone introduced themselves and quorum was established.

2. **Review/Approve January 18th, 2024 DRAFT Agenda – VOTE**
   The January 18th, 2024 DRAFT Agenda was reviewed and approved by consensus.

3. **Review/Approve November 16th 2023 DRAFT Minutes – VOTE**
   The November 16th 2023 DRAFT Minutes were reviewed and approved by consensus.

4. **Announcements**
   - CS Molnar announced that Monday's Full Council meeting will begin 10 minutes later than scheduled.
   - CM Blum informed the group that he will introduce new staff members during the announcements section for Monday's Full Council meeting.

5. **Public Comment**
   - None.

6. **Committee and Work Group Reports – VOTE**
   - Community Engagement Committee Update
     - This committee did not meet this month due to lack of attendance.
   - Council Affairs Committee Update –
     - CM Vasquez updates that the group elected co-chairs, CM Vazquez himself and CM Le. The committee also reviewed the committee mission statement to refresh everyone on goals and purposes. Savannah O'Neill then shared her presentation on Long Acting Injectables. CS Molnar shared the work calendar for the year and filled in the presentation slots with the help of committee members.
     - CS Molnar added that he has an open spot for February's Full Council agenda that needs to be filled. He asks if the group has any suggestions.
       - CM Blum suggested someone for a biomedical and HIV treatment update as an option and mentioned some potential presenters.
       - CM Knoble suggested an additional potential presenter under this topic.
       - CS Molnar asked the group if they had a preference for one potential presentation over the other, suggesting trying CM Knoble's option first and then CM Blum's if he doesn't hear back.

     a. The group agreed.
- Membership Committee Update –
  - This committee did not meet this month due to lack of attendance.
- Work Groups Update (PLWH) –
  - The group did not meet this month.

7. Meeting evaluation
- CS Perez reviews the surveys from the last Full Council meeting and the overall rating was 9.9.

8. Full Council Agenda – VOTE
- CS Molnar shares and reviews the Full Council Agenda for January 22nd, 2024.

9. Next Meeting Dates & Agenda Items
The date of the next Steering Committee meeting is scheduled for Thursday February 15th, 2024 via zoom.

10. Adjournment

- The meeting was adjourned by CM Davenport at 3:35 pm.

Steering Committee
HIV Community Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: January 18, 2024	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Bill Blum	P	Y	Y						
2. Zachary Davenport(Council Co-chair)	P	Y	Y						
3. Thomas Knoble (Council Co-Chair)	P	Y	Y						
4. Paul Harkin (At-large)	A	-	-						
5. Irma Parada (Council Co-Chair)	P	Y	Y						
6. Richard Sullivan (CE)	P	Y	Y						
7. Manuel Vasquez (CA)	P	Y	Y						
Ayes		6	6						
Nayes		0	0						
Abstentions		0	0						
Total		6	6						