<div align="center">

HIV Community Planning Council
STEERING COMMITTEE
Thursday, January 19th, 2023
Zoom
3:00-4:30 pm

</div>

Committee Members Present: Paul Harkin, Thomas Knoble, Irma Parada, Richard Sullivan

Committee Members Absent: Chuck Adams[E], Cesar Cadables[E], Elaine Flores[A], David Gonzalez[E], Derrick Mapp[E]

Others Present:

Support Staff Present: David Jordan, Kira Perez, David Crown

<div align="center">

Minutes

</div>

1. **Introductions**
   The meeting was called to order at 3:06 pm by CM Parada. Everyone introduced themselves and quorum was established.

2. **Review/Approve January 23rd, 2023 DRAFT Agenda – VOTE**
   The January 23rd, 2023 DRAFT Agenda was reviewed and approved by consensus.

3. **Review/Approve November 17th 2022 DRAFT Minutes – VOTE**
   The November 17th 2022 DRAFT Minutes were reviewed and approved by consensus.

4. **Announcements**
   - None.

5. **Public Comment**
   - None.

6. **CHEP and HHS Updates - VOTE**
   - None.

7. **Committee and Work Group Reports – VOTE**
   - Community Engagement Committee Update
     - None.
   - Council Affairs Committee Update –
     - Manuel Vasquez and Chuck Adams were nominated as Council Affairs Co-chair.
     - CM Parada noted that Council Affairs would like to stay virtual for the near future.
   - Membership Committee Update –
     - None
   - Work Groups Update (PLWH) –
     - None

8. **Return to In-Person Meetings – VOTE**
   - CS Perez shared the results from the poll for Membership and Community Engagement. Both committees would like to remain virtual until further notice.
   - CM Vasquez recommended a hybrid option of being able to join an in-person meeting while also being able to join virtually, and group agreed to discuss this in the next Full Council meeting.
   - CM Vasquez discussed reasonable accommodation and noted success with HAPN's hybrid meetings.

9. **Meeting Evaluation**
   - CS Molnar reviewed the survey from the last Full Council Meeting, November 28th, 2022. Receiving a 9.75/10.
10. **Full Council Agenda – VOTE**
   - CM Molnar reviews January 23rd 2023 Agenda.
11. **Next Meeting Dates & Agenda Items**
   The date of the next Steering Committee meeting is scheduled for Thursday, February 16th, 2023 via zoom.
12. **Adjournment**

   - The meeting was adjourned by CM Parada at 3:36 pm.

Steering Committee
HIV Community Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: **January 19, 2023**	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	E								
2. Cesar Cadabes (Membership)	E								
3. Elaine Flores (Membership)	A								
4. David Gonzalez (CE)	E								
5. Thomas Knoble (Council Co-Chair)	P								
6. Paul Harkin (At-Large)	P								
7. Derrick Mapp (CE)	E								
8. Irma Parada (Council Co-Chair)	P								
9. Richard Sullican (CE)	P								
10. Bill Blum									
11. Manuel Vasquez (CA)	P								
12.									
Ayes									
Nayes									
Abstentions									

Total									