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HIV Community Planning Council
STEERING COMMITTEE
Thursday, August 17th, 2023
Zoom
3:00-4:30 pm

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Committee Members Present: Chuck Adams, Zachary Davenport, Thomas Knoble, Irma Parada, Richard Sullivan, Manuel Vasquez.
Committee Members Absent: Cesar Cadabes [E], Ed Chitty[E], Paul Harkin [E], Derrick Mapp [E]
Others Present: Beth Neary
Support Staff Present: David Crown, Kira Perez

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Minutes

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1. **Introductions**
   The meeting was called to order at 3:06 pm by CM Knoble . Everyone introduced themselves and quorum was established.
2. **Review/Approve August 17th, 2023, 2023 DRAFT Agenda – VOTE**
   The August 17th, 2023 DRAFT Agenda was reviewed and approved by consensus.

3. **Review/Approve July 20th 2023 DRAFT Minutes – VOTE**
   The July 20th 2023 DRAFT Minutes were reviewed and approved by consensus.

4. **Announcements**
   - Beth Neary announces that Laguna Honda was reapproved for Medicaid.
5. **Public Comment**
   - None.
6. **Committee and Work Group Reports – VOTE**
   - Community Engagement Committee Update
     - None.
   - Council Affairs Committee Update –
     - CM Adams updates the group that this group reviewed the carry forward allocation, ARIES report, and the Ryan White summary sheet for the upcoming full council.
   - Membership Committee Update –
     - CS Perez updates that the Membership Committee met and discussed Carry Forward Allocation and council recruitment strategies.
   - Work Groups Update (PLWH) –
     - CM Sullivan updates the group that this group met to discuss the Carry Forward Allocation. This group voted to change the language around the "lingering affects of COVID 19".

7. **Carry forward Allocation—Beth Neary VOTE**
   - Beth Neary updates the group on an error that has been passed through each committee, cuts have been attentively made to the Carry Forward Allocation for emergency financial assistance, and food. This is reflected below:
     - Emergency financial Assistance: $328,187
     - Food: $250,000

- o Tech Support: $120,000
- o One-time website redesign and online resource guide: $30,000
- o One-time support for additional legal services interns: $20,000
- o Client vouchers: $227,429
- Neary asks if the adjustments to Emergency and food are appropriate.

CM Knoble motions to accept the changes made by HHS, and to accept the document otherwise
CM Sullivan seconds this motion
The Motion is approved through consensus, *refer to column 1*

- The group discusses how to communicate the change made by HHS to the Full Council. The group decides to not use the language of "cuts to funds" in the full council meeting, and decides to not mention the change unless otherwise stated by other council members.

8. **Meeting evaluation**
   - CS Perez reviews the surveys from the last Full Council meeting and the overall rating is a 9.6.
9. **Full Council Agenda – VOTE**
   - CS Perez shares the Full Council Agenda for August 28th 2023.
10. **Next Meeting Dates & Agenda Items**
    The date of the next Steering Committee meeting is scheduled for Thursday July 20th, 2023 via zoom.
11. **Adjournment**

   - The meeting was adjourned by CM Knoble at 3:46 PM.

Steering Committee
HIV Community Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: August 17, 2023	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P	Y							
2. Cesar Cadabes (Membership)	E	-							
3. Ed Chitty (Membership)	E	-							
4. Thomas Knoble (Council Co-Chair)	P	A							
5. Paul Harkin (At-Large)	A	-							
6. Derrick Mapp (CE)	E	-							
7. Irma Parada (Council Co-Chair)	P	Y							
8. Richard Sullivan (CE)	P	Y							
9. Manuel Vasquez (CA)	P	Y							

10. Zachary Davenport	P	Y							
Ayes	5								
Nayes									
Abstentions	1								
Total	6								