HIV Community Planning Council
STEERING COMMITTEE
Thursday, October 20th, 2022
Zoom
3:00-4:30 pm

Committee Members Present: Chuck Adams, Elaine Flores, David Gonzalez, Thomas Knoble, Irma Parada, Richard Sullivan
Committee Members Absent: Cesar Cadabes [E], Paul Harkin [A], Derrick Map [A], Ken Pearce [E]
Others Present: Bill Blum, Manuel Vasquez
Support Staff Present: Kira Perez, David Jordan, Mark Molnar

Minutes

1. **Introductions**
   The meeting was called to order at 3:07 pm by CM Knoble. Everyone introduced themselves and quorum was established.

2. **Review/Approve October 20th 2022 DRAFT Agenda – VOTE**
   The October 20th 2022 DRAFT Agenda was reviewed and approved by consensus.

3. **Review/Approve September 15th 2022 DRAFT Minutes – VOTE**
   The September 15th 2022 DRAFT Minutes were reviewed and approved by consensus.

4. **Announcements**
   - None.
5. **Public Comment**
   - None.
6. **CHEP and HHS Updates - VOTE**
   - CHEP Update – CM Knoble
     - There are 4 positions coming that are temporary positions. They have new staff coming on board. They are going to end the state of emergency surrounding monkeypox. They are doing well with new cases so they want to continue to provide access to people who haven't accessed the vaccine and provide active outreach for that.
       - CM Gonzalez asked if there is going to be an announcement regarding monkeypox vaccines?
         a. CM Knoble explained that the wording poses a challenge for them because they want to convey the message they received this morning but highlight that monkeypox is still a concern.
   - HHS Update – CM Blum
     - CM Knoble announced that they are looking at a letter of concurrence for November's meeting. They are going to be working with the state to see the ETE plan and making sure they have an integrated plan that is representative of what is happening in San Francisco. They are aligning and following through with what the community said should be done with the funds and following through with that.

o CM Blum added that the state is trying to align the different planning bodies to have a vision statewide. The state got the okay that one will work for all three.
- They requested to be placed on the agenda for October.

7. Committee and Work Group Reports – VOTE
- Community Engagement Committee Update – CM Sullivan
    o The group only met for 30 minutes as the agenda items were boilerplate. They received Stephen Spano's HCAP report where he highlighted his client cases. They discussed remaining virtual though the end of January.
- Council Affairs Committee Update - CM Adams/ CM Pearce
    o The group went through the two reports that will be presented on during Full Council for San Mateo and Marin county.
- Membership Committee Update – CS Jordan
    o The Membership Committee did not meet this month.
- Work Groups Update (PLWH) – CM Sullivan
    o The PLWH group will meeting again in the new year.

8. Term Limits – VOTE
- The group revisited the conversation surrounding term limits. A roster was shared where everyone was able to view the year that every council member has joined and take this into account when thinking of term limits and when to implement them.
    o CM Gonzalez added that they can push back since their planning body has done a good job at being quotable with the communities that they need to be serving unlike other jurisdictions.
- They decided to keep discussing this item during next month's meeting.

9. Meeting Evaluation
- CS Molnar reviewed the meeting evaluation for August and September meetings. The meeting during August received a score of 9.7 out of 10. The meeting for September received a score of 9.7 out of 10.

10. Full Council Agenda – VOTE
- CM Molnar reviewed the this month's Full Council Agenda with the group.

11. Next Meeting Dates & Agenda Items
The date of the next Steering Committee meeting is scheduled for Thursday, November 17th, 2022 via zoom.

12. Adjournment

- The meeting was adjourned by CM Knoble at 3:53 pm.

Steering Committee
HIV Community Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: October 20, 2022	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P								
2. Cesar Cadabes (Membership)	E								
3. Elaine Flores (Membership)	P								
4. David Gonzalez (CE) (At-Large)	P								

5. Thomas Knoble (Council Co-Chair)	P									
6. Paul Harkin (At-Large)	A									
7. Derrick Mapp (CE)	A									
8. Irma Parada (Council Co-Chair)	P									
9. Ken Pearce (At-Large)	E									
10. Richard Sullivan (CE)	P									
11. Manuel Vasquez	P									
12. Bill Blum	P									
Ayes										
Nayes										
Abstentions										
Total										