HIV Community Planning Council
STEERING COMMITTEE
Thursday, June 16th, 2022
Zoom
3:00-4:30 pm

Committee Members Present: Chuck Adams, David Gonzalez, Kevin Hutchcroft, Thomas Knoble, Ken Pearce, Richard Sullivan

Committee Members Absent: Cesar Cadabes [E], Elaine Flores [E], Paul Harkin [A], Derrick Mapp [A], Irma Parada [LOA]

Others Present: Bill Blum

Support Staff Present: Mark Molnar, Kira Perez

Minutes

1. **Introductions**
   The meeting was called to order at 3:01 pm by CM Sullivan. Everyone introduced themselves and quorum was established.

2. **Review/Approve June 16th 2022 DRAFT Agenda – VOTE**
   The June 16th 2022 DRAFT Agenda was reviewed and approved by consensus.

3. **Review/Approve May 19th 2022 DRAFT Minutes – VOTE**
   The May 19th 2022 DRAFT Minutes were reviewed and approved by consensus.

4. **Announcements**
   - CM Knoble requested to do a monkey pox presentation for the full council meeting this month. They also let the group know that the state's ETE meeting will be at 25 Van Ness and put that information in the chat.

5. **Public Comment**
   - None.

6. **CHEP and HHS Updates - VOTE**
   - CHEP Update – CM Knoble
     - Moving forward CM Knoble will start working on having a written report for folks with the updates. The health access points that they were funding for the next 5 year cycle are still going through negotiations with community based organizations.
     - They had a successful meeting for the ETE efforts last week.
       - CM Gonzalez asked if the council can get a presentation of how to utilize pandemic protocols and share that information?
         a. CM Knoble answered that it is on the agenda already.
   - HHS Update – CM Blum
     - They did get their notification of funding for RWPA and they did get an increase in the vicinity of $300,000. Just this week they got their notice of HRSA for funding and also received a 5% increase.

7. **Committee and Work Group Reports – VOTE**
   - Community Engagement Committee Update – CM Sullivan

- o The COLA was discussed and the needs assessment is in progress. Stephen Spano joined that meeting where he touched up the topic of RCFCI's again becoming an issue once more. CS Clark was bid farewell.
- Council Affairs Committee Update - CM Adams
  - o The group received a presentation where this would be presented at full council. CM Pearce agreed to be interim co-chair.
    - ▪ CM Blum added that the HIV Health Services presentation was discussed. CM Hutchcroft noted that they determined that they need to update the data and send that out to the council but that a presentation was not needed.
- Membership Committee Update – CS Molnar
  - o The group reviewed various member application renewals.
    - ▪ CM Pearce asked if they look at attendance when reviewing renewal applications?
      - a. CS Molnar answered that generally attendance is counted so those that are not in compliance will get sent a notification. If by the time their renewal comes up they are in compliance, then that is what they look at.

  Motion: CM Knoble motioned to approve this slate of renewals.
  Second: CM Sullivan seconded the motion.
  The renewal applications were approved through consensus, *refer to column (1).*

  - o The group reviewed 2 new member applications.

  Motion: CM Knoble motioned to approve Pedro Felix's new member application.
  Second: CM Pearce seconded the motion.
  Motion: CM Adams motioned to approve Nicola Cooley's new member application.
  Second: CM Knoble seconded the motion.
  The 2 new member applications were approved through consensus, *refer to column (2).*
- Work Groups Update (PLWH) – *did not meet*
  - o The PLWH group will meet on the second Tuesday of next month and this will determine any future meetings. A notice for this meeting will be sent out via email.

8. **Meeting Evaluation**
   - Committee reviewed May's Full Council meeting evaluation which was rated 9.1 out of 10.
9. **Full Council Agenda**
   - CS Molnar reviewed the Full Council agenda for June 27th.
10. **Next Meeting Dates & Agenda Items**
    The date of the next Steering Committee meeting is scheduled for Thursday July 21st, 2022 via zoom.
11. **Adjournment**

    - The meeting was adjourned at 4:01 pm by CM Sullivan.

Steering Committee
HIV Community Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: **June 16, 2022**	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P	Y	Y						

2. Cesar Cadabes (Membership)	E	-	-							
3. Elaine Flores (Membership)	E	-	-							
4. David Gonzalez (CA) (At-Large)	P	Y	Y							
5. Kevin Hutchcroft(Council Co-Chair)/Thomas Knoble (Council Co-Chair)	P/P	Y/Y	Y/Y							
6. Paul Harkin (At-Large)	A	-	-							
7. Derrick Mapp (CE)	A	-	-							
8. Irma Parada (Council Co-Chair)	LOA	-	-							
9. Ken Pearce (At-Large)	P	Y	Y							
10. Richard Sullivan (CE)	P	Y	Y							
██										
Ayes		5	5							
Nayes										
Abstentions										
Total		5	5							