

HIV Community Planning Council

STEERING COMMITTEE

Thursday, January 20th, 2022

Zoom Meeting

3:00-4:30 pm

Committee Members Present: Chuck Adams, David Gonzalez, Kevin Hutchcroft, Thomas Knoble, Derrick Mapp, Irma Parada, Ken Pearce, Richard Sullivan, Bill Blum

Committee Members Absent: Cesar Cadabes [A], Elaine Flores [A], Paul Harkin [A], Charles Siron [E], Mike Shriver [E], Juba Kalamka [LOA]

Others Present: None.

Support Staff Present: Kira Perez Angeles, Mark Molnar, David Jordan

Minutes

1. Introductions

The meeting was called to order at 3:07 pm by CM Gonzalez. Everyone introduced themselves and quorum was established.

2. Review/Approve January 20th 2022 DRAFT Agenda – VOTE

The January 20th 2022 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve November 18th 2021 DRAFT Minutes – VOTE

The November 18th 2021 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. CHEP and HHS Updates - VOTE

- CHEP Update – CM Knoble
 - The mayor announced emergency response coordinating linkage efforts where CHEP staff have been interacting with that place. CM Knoble notes it's a drop-in place by Civic Center. There are various providers providing services to encourage a good quality of life. They are predicting Omicron will go quickly. They are sensing that the priority will be to reduce death with COVID-19.
- HHS Update – CM Hutchcroft
 - They did get notice that they will receive a partial award this year and one person in HHS has been activated to help with Tenderloin emergency response. For Ending the Epidemic, they were awarded a total of \$5 million dollars and are hopeful to receive an increase in year 3. He emphasized the 6-month recertification process for clients that is now moved to yearly.

7. Committee and Work Group Reports – VOTE

- Community Engagement Committee Update – CM Mapp
 - CM Mapp updated the group about Stephen Spano's HCAP report where the RCFCI situation has been resolved. Everyone has found housing and reasonable accommodations. There was

discussion about the Needs Assessment and COLA where CM Clark and CM Perez will be taking over those topics. There were concerns around COVID-19 and its impact for these target needs.

- Council Affairs Committee Update - CM Gonzalez
 - Elected committee co-chairs and there was discussion around the agenda for full council. Everyone in the group agreed that there are people feeling burned out.
- Membership Committee Update – CS Perez
 - CM Flores announced that she may be stepping down as co-chair and the group agreed to move this discussion to next month’s meeting. The group also revisited the idea of “open enrollment” where members could decide to change or stay in their current committee assignments. There will be an email sent out by the end of the week with this information where members will be able to rank committees.
 - CS Molnar answered that Council Staff steps in to make sure that there is a balance of providers and members.
 - CM Pearce asked if the changes due to resignations has effected the balance of members in committees?
 - CS Molnar answered that yes it has effected the balance within the committees, but due to being virtual meetings the committee decided to take this approach those year.
- Work Groups Update (PLWH) – *did not meet*
- Return to In-Person Meetings Update
 - CS Molnar updated that currently there is no firm decision for this.
 - CM Blum updated that DPH workers have been asked to work remotely due to the surge in COVID-19 cases.

8. Full Council Agenda

- CS Molnar reviewed the Full Council agenda for January 24th.
- CS Jordan noted that there was a new item added where there could be discussion regarding Needs Assessment/ COLA since it is something that needs to be done to meet HRSA requirements. An idea that was proposed was to hold a community forum and send out the survey ahead of time in order to complete this requirement. There was no clear subject when discussed in community engagement so it is not clear whether this idea would be for 2021 or 2022 Needs Assessment, but CS Molnar was inclined to have it be for 2021 as we can then check the box for last year and be able to move on to focusing on 2022’s Needs Assessment.
 - CM Knoble acknowledged that the COLA and Needs Assessment needs to change their approach since we cannot engage with folks in-person due to COVID-19. He also noted that staff resources is being used to focus on 2021 targets when we can free up staff for this year.
 - CS Jordan added that he does a service-provider follow-up where he includes feedback. These surveys provide vital information where staff could utilize.
 - CM Pearce noted that it does feel like it is just checking the box because people don’t seem too interested so people may not be engaged.
 - CS Jordan clarifies that this is not a filler and he will be sending out the survey ahead of the meeting so that HIV+ members can fill it out whenever they choose to.
 - CM Sullivan asked if there is a master list of members who are HIV+ and how they would feel like about this idea and just move from there?
 - CS Jordan answered that even if they get a handful of people to complete this it would still be helpful.

- CS Molnar pointed out that this is a qualitative experience not necessarily a quantitative one. If service provider members feel like this is not something they want to do, they can choose to leave without penalty.
 - CM Mapp shared that it would be informative to share more than just tele-health user experiences.
 - CS Jordan encouraged those who will participate in these focus groups to share more than that as the discussion is not limited only to this topic.
 - CM Blum conveyed that tele-health has interested many people and he is interested in hearing the feedback as more folks especially during the pandemic have used this service.
 - CM Gonzalez asks is this something we want to do and if the survey took a while would this survey also go out to other members from the council that were not present? Does this seem like an impactful subject to discuss on Monday?
 - CS Jordan explains that he will be looking at those result with Community Engagement members to analyze.
 - The group decided to have one large group focusing on the people living with HIV (PLWH) experience on Monday during the Full Council meeting.

9. Next Meeting Dates & Agenda Items

The date of the next Steering Committee meeting is scheduled for February 17th, 2022 from 3:00-4:30 pm via Zoom.

10. Adjournment

- The meeting was adjourned at 4:08 pm by CM Gonzalez.

Steering Committee
HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: January 20, 2022	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P								
2. Cesar Cadabes (Membership)	A								
3. Elaine Flores (Membership)	A								
4. David Gonzalez (CA) (At-Large)	P								
5. Kevin Hutchcroft(Council Co-Chair)/Thomas Knoble (Council Co-Chair)	P/P								
6. Paul Harkin (At-Large)	A								
7. Derrick Mapp (CE)	P								
8. Irma Parada (Council Co-Chair)	P								

9. Ken Pearce (At-Large)	P									
10. Mike Shriver (Council Co-Chair)	E									
11. Charles Siron (At-Large)	E									
12. Richard Sullivan (CE)	P									
13. Juba Kalamka	LOA									
14. Bill Blum	P									
Ayes										
Nays										
Abstentions										
Total										