HIV Community Planning Council
STEERING COMMITTEE
Thursday, July 16, 2020
Zoom Meeting
3:00-4:30 pm

Committee Members Present: Chuck Adams, Ben Cabangun, Ed Chitty, David Gonzalez, Kevin Hutchcroft, Irma Parada, Ken Pearce
Committee Members Absent: Elaine Flores [E], Paul Harkin [E], Thomas Knoble [A], Mike Shriver [LoA], Eric Sutter [E]
Council Members Present:
Others Present: None.
Support Staff Present: Melina Clark, Mark Molnar

Minutes

1. **Introductions**
   The meeting was called to order at 3:04 pm by CM Hutchcroft. Everyone introduced themselves and quorum was established.

2. **Review/Approve July 16th 2020 DRAFT Agenda – VOTE**
   The July 16th 2020 DRAFT Agenda was reviewed and approved by consensus.

3. **Review/Approve June 18th 2020 DRAFT Minutes – VOTE**
   The June 18th 2020 DRAFT Minutes were reviewed and approved by consensus.

4. **Announcements**
   - CM Cabangun announced that he was able to register for the virtual RW conference. It was indeed free. The virtual US conference on HIV/AIDS also has registrations free for the first 1000 people.

5. **Public Comment**
   - None.

6. **CHEP and HIV Health Services Update**
   - CM Knoble reported on CHEP:
     - None.
   - Kevin Hutchcroft reported on HHS:
     - Conditions of awards due for Carry forward funding.
     - Many budget analyses due.
     - Presenting next week about best practices around COVID at an upcoming HRSA webinair.

7. **Committee and Work Group Reports**
   - CM Chitty spoke to Membership:
     - They interviewed Derrick Mapp and approved him for a vote at Full Council.
     - Approved CM Lee-Miyaki's renewal application for Full Council.
     - Waiting on renewals from two members.

o Discussed and approved Carry Forward recommendations.
- CM Adams reported on Council Affairs:
    o They went over the Pop-up clinic presentation.
    o Discussed and approved Carry Forward recommendations.
    o Discussed Summit date.
        ▪ CS Molnar added that they proposed a date for Monday, September 28, when the Full Council meeting would normally take place.
        ▪ If we don't have ARIES and Epi data, CM Clark will send out info from last year
        ▪ **MOTION: CM Adams moves to set the Summit date for September 28 from 4-6pm.**
        ▪ **CM Chitty seconds the motion.**
        ▪ **MOTION PASSES: See column (1) for vote breakdown.**
- CM Hutchcroft reported on Community Engagement:
    o Discussed logistics of COLA and Needs Assessment in light of the pandemic.
    o Transitional Aged Youth NA in the works. This year's COLA will be comprised of mixed serostatus Portuguese-speaking folks.
    o Discussed and approved Carry Forward recommendations.

8. **Full Council Meeting Agenda**
- The group reviewed the upcoming Full Council Meeting Draft Agenda.

9. **Carry Forward Funding Allocation- VOTE**
- CS Molnar noted that this is a motion on the floor coming from Council Affairs. It has so far been approved by each committee with no changes.
- CM Hutchcroft went over the FY 19-20 Carry Forward Recommendations.
- CM Pearce spoke to the difficulty in accessing COVID-19 rapid tests.
- CM Blum asked if there is a defined age for seniors.
    o CS Clark noted that last year's Needs Assessment included those 50 years and older.
- **MOTION: To recommend the FY19-20 HHS Carry Forward Recommendations as written.**
- **MOTION PASSES by roll call vote. See column (2) for vote breakdown.**

10. **Eligibility Criteria- VOTE**
- CS Molnar spoke to this year's Eligibility Criteria. It has been updated with this year's FPL.
- **MOTION: CM Pearce moves to approve the updated Eligibility Criteria.**
- **CM Adams seconds the motion.**
- **MOTION PASSES by roll call vote. See column (3) for vote breakdown.**

11. **Next Meeting Dates & Agenda Items- VOTE**
- The next Steering Committee meeting is tentatively scheduled for Thursday, August 20, 2020 on Zoom.

12. **Adjournment**
- The meeting was adjourned at 3:48 pm by CM Hutchcroft.

<u>Steering Committee</u>
HIV Community Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes: Votes: **Y=**Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: July 16, 2020	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P	Y	Y	Y					
2. Ben Cabangun (CE)	P	Y	Y	Y					
3. Ed Chitty (Membership)	P	Y	Y	Y					
4. Elaine Flores (Membership)	A	-	-	-					
5. David Gonzalez (At-Large)	P	Y	Y	Y					
6. Kevin Hutchcroft(Council Co-Chair)/Thomas Knoble (Council Co-Chair)	P/A	Y	Y	Y					
7. Paul Harkin (At-Large)	E	-	-	-					
8. Irma Parada (Council Co-Chair)	P	Y	Y	Y					
9. Ken Pearce (At-Large)	P	Y	Y	Y					
10. Mike Shriver (Council Co-Chair)	LoA	-	-	-					
11. Charles Siron (At-Large)	LoA	-	-	-					
12. Eric Sutter (CE)	E	-	-	-					
Ayes									
Nayes									
Abstentions									
Total									