

HIV Community Planning Council  
**STEERING COMMITTEE**  
Thursday, June 20, 2019  
25 Van Ness, 8<sup>th</sup> Floor Conference Room  
3:00-5:00 pm

**Committee Members Present:** David Gonzalez, Dean Goodwin, Thomas Knoble, Paul Harkin, Ken Pearce, Mike Shriver, Charles Siron, Linda Walubengo

**Committee Members Absent:** Chuck Adams [E], Cesar Cadabes [E], Ed Chitty [E], Elaine Flores [E], Eric Sutter [E]

**Council Members Present:**

**Others Present:**

**Support Staff Present:** Jennifer Cust, David Jordan, Mark Molnar

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***Minutes***

**1. Introductions**

The meeting was called to order at 3:22 pm by Co-Chair Goodwin. Everyone introduced themselves and quorum was established.

**2. Review/Approve Jun 20<sup>th</sup> 2019 DRAFT Agenda – VOTE**

The June 20<sup>th</sup> 2019 DRAFT Agenda was reviewed and approved by consensus.

**3. Review/Approve May 16<sup>th</sup> 2019 DRAFT Minutes – VOTE**

The May 16<sup>th</sup> 2019 DRAFT Minutes were reviewed and approved by consensus.

**4. Announcements**

- CM Harkin announced that AB 362 was pulled by Senator Scott Weiner to rework and bring back in another year.
- Co-Chair Walubengo announced upcoming AIDS Conference 2020 Town Halls in SF and Oakland.
- CS Molnar announced that CS Clark added a public comment box to the website. The comments will be brought to the Community Engagement Committee.

**5. Public Comment**

- None.

**6. CHEP and HIV Health Services Update**

- CM Knoble reported on CHEP:
  - CHEP will be having an upcoming Racial Humility Training
  - STD Planning: CHEP is collaborating with Disease Prevention and Control to develop a strategic plan for STD Prevention. There has been a syphilis activation for women in San Francisco.
  - AIDS 2020: Two town halls are planned, Oakland July 10<sup>th</sup> from 5:00 to 7:00, 8501 International Blvd. and in San Francisco, July 13<sup>th</sup> from 12:00 to 3:00 at 730 Polk.
  - UCHAPS Update: Meeting in Baltimore, July 1 and 2. Paul Harkin and Thomas Knoble attending. Agenda is to look at future landscape and role of organization and national HIV prevention efforts.
    - CS Molnar inquired if UCHAPS might merge with Care Coalition
      - CM Harkin noted that the funding was cut from UCHAPS and there may be a transition.

- CS Molnar noted that at Membership it was requested that programs managers from HRSA and CDC identify the age range for “youth” and why.
  - Co-Chair Goodwin agreed to ask the HRSA program manager
  - Co-Chair Knoble agreed to ask the CDC program manager.
- Dean Goodwin reported on HHS:
  - HHS still does not have the carry-forward dollar amount from Ryan White Part A. Those numbers should be available by next week. There needs to be something voted on for carry-funds by July.
    - CS Molnar noted that the first committee in July will be the Community Engagement Committee and HHS can bring any ideas to that committee meeting.
- CM Pearce reported CPG Workgroup:
  - Dr. Ramos has served as temporary Director for workgroup for many iterations and is now applying to be the permanent director.
  - Noted that there has been a revamping of the California Planning Group and they set three permanent committees: women, youth and HIV and aging.
  - CM Pearce is the co-chair of the HIV and Aging Committee and also on the Executive Committee.
  - There is a new medical director. The workgroup inquired about some changed to ADAP including adding generic meds under formulary.
    - Co-Chair Knoble inquired about writing a letter of support for Dr. Ramos.
    - CM Pearce noted that a letter of support might be helpful.
      - CM Shriver noted that the Council can’t endorse a single candidate but can write a letter of support of hiring a permanent director.
      - CM Shriver suggested this letter be added to the next PLWH meeting.
- CM Knoble reported on an updated on Molecular Surveillance as a way to clarify the information for the Council.
  - Co-Chair Gonzalez inquired about adding an update for the California law for use of molecular surveillance as we as well as San Francisco’s specific law.

## 7. Committee and Work Group Reports- VOTE

- Community Engagement Committee Update:
  - Did not meet.
- Council Affairs Committee Update:
  - Did not meet.
  - CM Pearce inquired about the quorum for this committee and what can be done to support the committee meeting.
    - CS Jordan noted some attendance challenges. He noted once a co-chair is elected it might be easier to achieve quorum.
    - CM Siron inquired if a Co-Chair of the Council could step up to support the committee as head of the meeting.
    - CS Jordan noted that there is a Council member who has agreed to apply for Co-Chair.
    - Co-Chair Goodwin inquired if co-chair stepping in as back-up could be discussed at the next meeting.
- Membership Committee Update:
  - CM Pearce updated:
    - The committee renewed CM Irma Parada
    - A prospective council applicant was interviewed and the committee recommended to approve his application.
    - The committee reviewed the exit interview of Cassandra Roberts
    - The committee discussed participation of the county partners.

- the committee discussed the P&P and determined that Council Members who serve as mandated seats will have to join a committee if they apply after 2020.
- Work Group Updates (PLWH, Homeless, Needs Assessment):
  - CM Siron noted that the PLWH meeting has been postponed until July.
    - CM Pearce inquired about an HIV and Aging and Memory Loss and noted that the training might be helpful for the PLWH workgroup.
  - CM Harkin reported on the Homeless Work Group:
    - The Co-chairs came up with a draft of policy recommendations.
    - CS Molnar noted that the policy recommendations from the Homeless Work Group could be incorporated into the carry forward conversation.
    - CM Harkin suggested the adding of a recommendation that medication assisted substance treatment be added to the ADAP formulary.
      - CM Jordan noted that Kevin Hutchcroft will bring up the ADAP formulary point to the next PLWH meeting.

## 8. Meeting Evaluation

- CS Molnar presented the results of the most recent meeting evaluations.
  - Co-Chair Gonzalez noted that there could be tighter facilitation.
  - Co-Chair Walubengo inquired if there was a conversation with the individual who spoke about specific agencies.
  - Co-Chair Knoble inquired about some presentations being changed beyond the feedback given at Council Affairs.
    - CS Molnar noted that updated presentation can be brought to the Steering Committee.
  - There was a robust discussion around the comments regarding the use of pronouns during the Council introductions.
    - Co-Chair Walubengo noted that the comments could inspire leadership to take steps to foster respect.
    - CS Molnar noted that the Council should continue to use the new framework for introductions.
    - Co-Chair Goodwin noted that if some of these comments are spoken during a meeting, leadership can shut it down.

## 9. 75/25 Waiver- VOTE

- **MOTION: To approve HSS applying for the 75/25 waiver.**
  - Co-Chair Goodwin made a motion to have HHS move forward on applying to the 75/25 waiver.
  - CM Siron seconded.
- **Motion passed. See column (1) for results.**

## 10. Eligibility Criteria and Severe Need & Special Populations Definitions- VOTE

- **MOTION: To change the dollar amount of the 400% of the Federal Poverty Level to \$49,960 within the Eligibility Criteria, Severe Need and Special Populations Definition**
  - CM Shriver made a motion to change the dollar amount of the 400% of FPL to \$49,960
  - CM Siron seconded
- **Motion passed. See column (2) for results.**

## 11. HCPC Facebook Page

- CS Molnar spoke to the Planning Council support contract which had been recently renewed and included a social media component. There has been a suggestion to create a Planning Council Facebook page. DPH have spoken to the Council Co-Chairs and they wanted to discuss with the Council before moving forward.
  - CM Knoble noted that adding Facebook as another relevant communication tool.
- CM Pearce noted that some council members were very opposed to a Facebook page.
- Co-Chair Gonzalez spoke about monitoring access to the Facebook page.
- Co-Chair Goodwin noted that the Facebook would be more informational and members won't be photographed.
- CM Shriver noted that he didn't support having the council presence on Facebook and suggested twitter.
  - CM Knoble noted that he didn't think the contract specifically named Facebook.
  - The committee had a conversation about various social media platforms.
  - CS Jordan noted that there is a way to post on various social media sites that are linked.
  - CM Pearce noted that this might be a topic that needs more exploration for various rules. He suggested that this topic be moved to people who understand more of the rules.
- CM Shriver noted that if this is a contract issue and therefore it isn't a Council decision.
  - Co-Chair Goodwin noted that HHS wanted feedback from the Council.
  - Co-Chair Gonzalez suggested this conversation be brought to Community Engagement Committee.

**12. HCPC Meeting Agenda**

- The Committee reviewed the agenda for the June Full Council meeting.
  - The committee discussed the Community Listening Session.
  - CM Pearce inquired about the Community Listening Session and how this might be a duplication of public comment.
  - CS Molnar noted that this is coming prior to decisions being made by the council, prior to The Summit.

**13. Next Meeting Dates & Agenda Items- VOTE**

- The next Steering Committee meeting is tentatively scheduled for Thursday, July 18<sup>th</sup> 2019 at 25 Van Ness 8th floor Conference Room from 3:00-5:00 pm.

**14. Adjournment**

- The meeting was adjourned at 5:01pm by Co-Chair Goodwin.

**Steering Committee**

**HIV Community Planning Council**

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: <b>June 20, 2019</b>	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. <b>Chuck Adams (CA)</b>	E	-	-						
2. <b>Cesar Cadabes (Membership)</b>	E	-	-						

3. Ed Chitty (Membership)	E	-	-						
4. Elaine Flores (At-Large)	E	-	-						
5. David Gonzalez (At-Large)	P	Y	Y						
6. Dean Goodwin (Council Co-Chair)/Thomas Knoble (Council Co-Chair)	P/P	Y/Y	Y/Y						
7. Paul Harkin (At-Large)	P	Y	Y						
8. <b>Ken Pearce</b> (At-Large)	P	Y	Y						
9. <b>Mike Shriver</b> (Council Co-Chair)	P	Y	Y						
10. <b>Charles Siron</b> (At-Large)	P	Y	Y						
11. Eric Sutter (CE)	E	-	-						
12. Linda Walubengo (Council Co-Chair)	P	Y	Y						
Ayes									
Nays									
Abstentions									
Total									