HIV Community Planning Council
STEERING COMMITTEE
Thursday, June 20, 2019
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: David Gonzalez, Dean Goodwin, Thomas Knoble, Paul Harkin, Ken Pearce, Mike Shriver, Charles Siron, Linda Walubengo
Committee Members Absent: Chuck Adams [E], Cesar Cadabes [E], Ed Chitty [E], Elaine Flores [E], Eric Sutter [E]
Council Members Present:
Others Present:
Support Staff Present: Jennifer Cust, David Jordan, Mark Molnar

Minutes

1. Introductions
   The meeting was called to order at 3:22 pm by Co-Chair Goodwin. Everyone introduced themselves and quorum was established.

2. Review/Approve Jun 20th 2019 DRAFT Agenda – VOTE
   The June 20th 2019 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve May 16th 2019 DRAFT Minutes – VOTE
   The May 16th 2019 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements
   • CM Harkin announced that AB 362 was pulled by Senator Scott Weiner to rework and bring back in another year.
   • Co-Chair Walubengo announced upcoming AIDS Conference 2020 Town Halls in SF and Oakland.
   • CS Molnar announced that CS Clark added a public comment box to the website. The comments will be brought to the Community Engagement Committee.

5. Public Comment
   • None.

6. CHEP and HIV Health Services Update
   • CM Knoble reported on CHEP:
     o CHEP will be having an upcoming Racial Humility Training
     o STD Planning: CHEP is collaborating with Disease Prevention and Control to develop a strategic plan for STD Prevention. There has been a syphilis activation for women in San Francisco.
     o AIDS 2020: Two town halls are planned, Oakland July 10th from 5:00 to 7:00, 8501 International Blvd. and in San Francisco, July 13th from 12:00 to 3:00 at 730 Polk.
     o UCHAPS Update: Meeting in Baltimore, July 1 and 2. Paul Harkin and Thomas Knoble attending. Agenda is to look at future landscape and role of organization and national HIV prevention efforts.
       • CS Molnar inquired if UCHAPS might merge with Care Coalition
     • CM Harkin noted that the funding was cut from UCHAPS and there may be a transition.
CS Molnar noted that at Membership it was requested that programs managers form HRSA and CDC identify the age range for “youth” and why.
- Co-Chair Goodwin agreed to ask the HRSA program manager
- Co-Chair Knoble agreed to ask the CDC program manager.

Dean Goodwin reported on HHS:
- HHS still does not have the carry-forward dollar amount from Ryan White Part A. Those numbers should be available by next week. There needs to be something voted on for carry-funds by July.
  - CS Molnar noted that the first committee in July will be the Community Engagement Committee and HHS can bring any ideas to that committee meeting.

CM Pearce reported CPG Workgroup:
- Dr. Ramos has served as temporary Director for workgroup for many iterations and is now applying to be the permanent director.
- Noted that there has been a revamping of the California Planning Group and they set three permanent committees: women, youth and HIV and aging.
- CM Pearce is the co-chair of the HIV and Aging Committee and also on the Executive Committee.
- There is a new medical director. The workgroup inquired about some changes to ADAP including adding generic meds under formulary.
  - Co-Chair Knoble inquired about writing a letter of support for Dr. Ramos.
  - CM Pearce noted that a letter of support might be helpful.
  - CM Shriver noted that the Council can’t endorse a single candidate but can write a letter of support of hiring a permanent director.
  - CM Shriver suggested this letter be added to the next PLWH meeting.

CM Knoble reported on an updated on Molecular Surveillance as a way to clarify the information for the Council.
- Co-Chair Gonzalez inquired about adding an update for the California law for use of molecular surveillance as we as well as San Francisco’s specific law.

7. Committee and Work Group Reports - VOTE

- Community Engagement Committee Update:
  - Did not meet.

- Council Affairs Committee Update:
  - Did not meet.
  - CM Pearce inquired about the quorum for this committee and what can be done to support the committee meeting.
    - CS Jordan noted some attendance challenges. He noted once a co-chair is elected it might be easier to achieve quorum.
    - CM Siron inquired if a Co-Chair of the Council could step up to support the committee as head of the meeting.
    - CS Jordan noted that there is a Council member who has agreed to apply for Co-Chair.
    - Co-Chair Goodwin inquired if co-chair stepping in as back-up could be discussed at the next meeting.

- Membership Committee Update:
  - CM Pearce updated:
    - The committee renewed CM Irma Parada
    - A prospective council applicant was interviewed and the committee recommended to approve his application.
    - The committee reviewed the exit interview of Cassandra Roberts
    - The committee discussed participation of the county partners.
• the committee discussed the P&P and determined that Council Members who serve as mandated seats will have to join a committee if they apply after 2020.
• Work Group Updates (PLWH, Homeless, Needs Assessment):
  o CM Siron noted that the PLWH meeting has been postponed until July.
  ▪ CM Pearce inquired about an HIV and Aging and Memory Loss and noted that the training might be helpful for the PLWH workgroup.
  o CM Harkin reported on the Homeless Work Group:
    ▪ The Co-chairs came up with a draft of policy recommendations.
    ▪ CS Molnar noted that the policy recommendations from the Homeless Work Group could be incorporated into the carry forward conversation.
    ▪ CM Harkin suggested the adding of a recommendation that medication assisted substance treatment be added to the ADAP formulary.
      • CM Jordan noted that Kevin Hutchcroft will bring up the ADAP formulary point to the next PLWH meeting.

8. Meeting Evaluation
• CS Molnar presented the results of the most recent meeting evaluations.
  o Co-Chair Gonzalez noted that there could be tighter facilitation.
  o Co-Chair Walubengo inquired if there was a conversation with the individual who spoke about specific agencies.
  o Co-Chair Knoble inquired about some presentations being changed beyond the feedback given at Council Affairs.
    ▪ CS Molnar noted that updated presentation can be brought to the Steering Committee.
  o There was a robust discussion around the comments regarding the use of pronouns during the Council introductions.
    ▪ Co-Chair Walubengo noted that the comments could inspire leadership to take steps to foster respect.
    ▪ CS Molnar noted that the Council should continue to use the new framework for introductions.
    ▪ Co-Chair Goodwin noted that if some of these comments are spoken during a meeting, leadership can shut it down.

9. 75/25 Waiver- VOTE
• MOTION: To approve HSS applying for the 75/25 waiver.
  o Co-Chair Goodwin made a motion to have HHS move forward on applying to the 75/25 waiver.
  o CM Siron seconded.
• Motion passed. See column (1) for results.

10. Eligibility Criteria and Severe Need & Special Populations Definitions- VOTE
• MOTION: To change the dollar amount of the 400% of the Federal Poverty Level to $49,960 within the Eligibility Criteria, Severe Need and Special Populations Definition
  o CM Shriver made a motion to change the dollar amount of the 400% of FPL to $49,960
  o CM Siron seconded
• Motion passed. See column (2) for results.

11. HCPC Facebook Page
• CS Molnar spoke to the Planning Council support contract which had been recently renewed and included a social media component. There has been a suggestion to create a Planning Council Facebook page. DPH have spoken to the Council Co-Chairs and they wanted to discuss with the Council before moving forward.
  o CM Knoble noted that adding Facebook as another relevant communication tool.
• CM Pearce noted that some council members were very opposed to a Facebook page.
• Co-Chair Gonzalez spoke about monitoring access to the Facebook page.
• Co-Chair Goodwin noted that the Facebook would be more informational and members won’t be photographed.
• CM Shriver noted that he didn’t support having the council presence on Facebook and suggested twitter.
  o CM Knoble noted that he didn’t think the contract specifically named Facebook.
  o The committee had a conversation about various social media platforms.
  o CS Jordan noted that there is a way to post on various social media sites that are linked.
  o CM Pearce noted that this might be a topic that needs more exploration for various rules. He suggested that this topic be moved to people who understand more of the rules.
• CM Shriver noted that if this is a contract issue and therefore it isn’t a Council decision.
  o Co-Chair Goodwin noted that HHS wanted feedback from the Council.
  o Co-Chair Gonzalez suggested this conversation be brought to Community Engagement Committee.

12. HCPC Meeting Agenda
• The Committee reviewed the agenda for the June Full Council meeting.
  o The committee discussed the Community Listening Session.
  o CM Pearce inquired about the Community Listening Session and how this might be a duplication of public comment.
  o CS Molnar noted that this is coming prior to decisions being made by the council, prior to The Summit.

13. Next Meeting Dates & Agenda Items- VOTE
• The next Steering Committee meeting is tentatively scheduled for Thursday, July 18\textsuperscript{th} 2019 at 25 Van Ness 8th floor Conference Room from 3:00-5:00 pm.

14. Adjournment
• The meeting was adjourned at 5:01pm by Co-Chair Goodwin.

\textbf{Steering Committee}
\textbf{HIV Community Planning Council}

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2. Cesar Cadabes (Membership) & E & - & - & & & & & & \\
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