HIV Community Planning Council
STEERING COMMITTEE
Thursday, July 18, 2019
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Chuck Adams, Elaine Flores, David Gonzalez, Dean Goodwin (Co-Chair), Thomas Knoble (Co-Chair), Mike Shriver (Co-Chair), Linda Walubengo (Co-Chair)
Committee Members Absent: Ben Cabangun [E], Cesar Cadabes [E], Ed Chitty [E], Paul Harkin [A], Ken Pearce [LoA], Charles Siron [E, proxy: Mike Shriver], Eric Sutter [E]
Council Members Present: Ney Nascimento
Others Present: Kevin Hutchcroft
Support Staff Present: Jennifer Cust, Mark Molnar

Minutes

1. Introductions
The meeting was called to order at 3:11pm by Co-Chair Shriver. Everyone introduced themselves and quorum was established.

2. Review/Approve July 18th, 2019 DRAFT Agenda – VOTE
The July 18th 2019 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve June 20th, 2019 DRAFT Minutes – VOTE
The June 20th 2019 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements
   • Co-Chair Walubengo reported back on AIDS 2020 Activation Town Hall meetings.
     o CM Knoble spoke to his experience about attending the Town Hall meetings.
     o Co-Chair Shriver spoke to the history of the AIDS Conference.
   • Co-Chair Shriver spoke about the details of the GTZ panel on July 18th for the Director of the CDC.
   • CM Flores spoke to the Marin County allocation.

5. Megatrends Presentation
   • Bill Blum presented updated details on the Megatrends Presentation including:
     o Framing
     o Trends
       ▪ International
         a. AIDS 2020 Conference
            i. Collaboration with Alameda County
       ▪ National
         a. Funding Levels
            i. HIV related programs
            ii. State STD/ HCV
         b. ETHE
            i. Federal vision for SF and SF vision for Federal Government
1. Integration of STD services as part of approach
   ii. Integrated Plan
      1. Integrating multiple plans and actualizing them
      2. Addressing disparities as focus
   iii. Additional funding
   iv. Release and response to NOFO
   v. Partnership between HCPC and DPH
      1. Time constraints informing process
   vi. Health Force development
      1. Use of peer models
      c. Legislation for Prescription Coverage for PREP
      d. Gilead lawsuit Bill
      e. Universal coverage/ Elimination of private insurance
   • State
      a. State Bill 159 PreP and Pharmacist prescribers
   • Local
      a. Pending Housing Legislation Bill
      b. Pending Mental Health Legislation Bill
      c. Sanctuary City Status DPH clinic and ICE Raids
      d. Overdose prevention sites
      e. Upcoming Solicitations Both
         i. COE
         ii. HCV/STD and HIV Prevention
      o Biomedical Intervention
         ▪ Long Acting injectables
         ▪ Changing measures of successful health outcomes
• CM Knoble inquired if the council has any interest in more details about the Prescription Coverage for PREP Bill.
• CS Molnar suggested cutting the update on AIDS 2020
• CM Blum spoke to supporting sister counties and a more regional approach to ending HIV
• Co-Chair Shriver suggested cutting some of the National trends since Courtney will be presenting on this issue as well.
   o CM Knoble inquired about National trends.
• CS Molnar noted that Courtney will be presenting on the State updates, not National.
• Bill Blum inquired about Courtney’s presentation and what it includes
• CM Knoble inquired about the National trends.

6. Public Comment
   • None.

7. CHEP and HIV Health Services Update
   • Co-Chair Knoble updated the committee on CHEP:
      o UCHAPS is in a state of flux.
      o He noted that Tracey will be speaking to RFP updates.
      o There has been a case of congenital syphilis
   • Co-Chair Goodwin updated the committee on HHS:
      o Beth Neary has been involved in the tedium of rolling out EPIC.

8. Committee and Work Group Reports- VOTE
• Community Engagement Committee Update:
  o CM Gonzalez updated the committee on the meeting including speaking to social media.
• Council Affairs Update:
  o CM Adams noted that they went through this month’s presentations as well as the presentation calendar.
• Membership Committee Update:
  o CM Walubengo updated the committee:
    ▪ Regarding the demographic update, there is a need for Latinx folks and un-aligned consumers.
• Work Group Update (PLWH Advocacy Group, Homeless Work Group)
  o Co-Chair Shriver updated the committee on PLWH group:
    ▪ A Motion was passed to send a letter to the SOA.
• MOTION: to approve the PLWH letter to the SOA
  • Motion passed: see column (1) for vote breakdown.

9. Meeting Evaluation
• CS Molnar reported on the June Full Council meeting evaluations.
  o Co-Chair Knoble inquired about the lack of attendance of Community Listening Session and what should be done in the future.
    ▪ CM Adams suggested speaking to providers during the Summit and remind them about next year’s Community Listening Session
    ▪ CM Walubengo spoke to the lack of interest from various agencies.
  o CM Gonzalez spoke to a need to be proactive about RFP process and the changes those things could bring. He suggested changing the messaging around the call for providers.
  o CS Molnar suggested giving notice earlier.
  o Co-Chair Shriver spoke to the individual agencies receiving funding not being a part of the process for the HCPC. He noted that we need to be specific about what the council provides. He also suggested a separate Town Hall for this type of community engagement.
  o Co-Chair Walubengo suggested trying the community listening one more time.
    ▪ CS Molnar suggested it may not be possible to add to the August agenda.
    ▪ Co-Chair Shriver suggested doing this listening Town Hall in December or January.
  o The committee discussed the intention of the town hall.
  o Co-Chair Knoble suggested having time filler topics to fill in time at Full Council Meetings.
  o Co-Chair Shriver noted that the town hall could serve has a way to share information.
  o CM Gonzalez spoke about framing the Town Hall around reaction to the HCPC meetings as well as a suggestion of combining HCPC and GTZ.
  o Co-Chair Shriver suggested this conversation go back to Co-Chairs so they can bring back a proposal.
  o Co-Chair Knoble inquired about planning for the Summit Agenda and what is included.
    ▪ CS Molnar noted that it includes mandates that haven’t been met before the Summit as well as the Prioritization and Allocation.

10. Facilitation of Committee Meetings – VOTE
• CS Molnar noted that this item was brought up because committee members wanted to be able to run committee meetings without the need for the committee co-chairs to be present. The membership committee suggested Council Co-Chairs fill in as the facilitator.
Co-Chair Knobe suggested that not just co-chairs be the alternatives, but also other members of the committee. The first option can be Co-Chairs called, then alternative members, and then staff is needed.

CS Molnar noted that this is already a process in place.

- The Committee discussed facilitation of committees and work groups when committee and work group chairs are unable to attend.
- The Co-Chairs decided to bring the issue of attendance to a future meeting

11. Carry Forward Allocation - VOTE

- **MOTION:** To approve the 2019 Carry Forward Allocation.

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<tr>
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<th>Amount</th>
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<tbody>
<tr>
<td>FY-2018-19 Unexpended</td>
<td>$239,976</td>
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<tr>
<td>Emergency Financial Assistance</td>
<td>$160,000</td>
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<tr>
<td>Funding for Medication Lockers (provide homeless clients with safe places to store medications, recommendation of HCPC Homeless Work Group)</td>
<td>Up to $50,000</td>
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<td>(HHS is continuing to look into exact cost and will share budget information becomes available)</td>
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<td>(if less than $50,000, the remainder will go to Emergency Financial Assistance)</td>
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<tr>
<td><strong>Nutritional Liquid Supplements (homeless/substance users – feed-back from Needs Assessment)</strong></td>
<td>$29,976</td>
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Original (As recommended by DPH HHS)

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- **MOTION** passed by roll call vote: See column (2) for vote breakdown.
- CM Gonzalez noted the community engagement committee had a robust discussion about the lockers.

12. HCPC Meeting Agenda- VOTE

- The Committee reviewed the agenda for the June 26th Full Council meeting.

13. Next Meeting Dates & Agenda Items- VOTE
- The next Steering Committee meeting is tentatively scheduled for Thursday August 26th 2019 at 25 Van Ness 8th floor Conference Room from 3:00-5:00 pm.

14. Adjournment
The meeting was adjourned at pm by Co-Chair Shriver.

Steering Committee
HIV Community Planning Council
Roll Call: P=Present; A=Absent; E=Excused; L=Leave of Absence
Votes: Votes: Y=Yes; N=No; B=Abstain; R=Recused (deduct from quorum)

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<td>10. Mike Shriver</td>
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<td>11. Charles Siron (At-Large) [proxy: Mike Shriver]</td>
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<td>13. Linda Walubengo (Council Co-Chair)</td>
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