

HIV Community Planning Council
STEERING COMMITTEE
Thursday, March 16, 2017
25 Van Ness, 5th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Chuck Adams, Richard Bargetto, Ben Cabangun (Co-Chair), Elaine Flores, Dean Goodwin (Co-Chair), Jose Luis Guzman (Co-Chair), Paul Harkin, Ken Pearce, Laura Thomas, Linda Walubengo (Co-Chair)

Committee Members Absent: Jackson Bowman [E], Wade Flores [LoA], David Gonzalez [LoA], Aja Monet [A], Charles Siron (Co-Chair) [E: Proxy Ben Cabangun]

Others Present: Nyisha Underwood

Support Staff Present: Ali Cone, Dave Jordan, Mark Molnar, Liz Stumm

Minutes

1. Introductions

The meeting was called to order at 3:13 pm by Co-Chair Goodwin. Everyone introduced themselves and quorum was established.

2. Review/Approve March 16, 2017 DRAFT Agenda – VOTE

The March 16th 2017 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve February 16, 2017 DRAFT Minutes – VOTE

The February 16th 2017 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar announced that you should have received an email with a survey about the Getting to Zero Part II presentation. Due to the power outage, the Getting to Zero conversation was not able to happen and they want to get your feedback about how to improve communication moving forward.
- CS Cone announced that 700 forms are due at the beginning of April. If you have not filled one out, you can do so online or we have hard copies.
- CM Thomas announced that the next Getting to Zero consortium meeting is March 23rd. She is speaking at the meeting about substance use. The meeting will be from 6-8 at 25 Van Ness on the 6th floor. There was also a lobby day in Sacramento for safe consumption sites, which was received well.
- CS Molnar announced that CM Adams forwarded information about a HRSA Planning Council webinar. The webinar will be on March 28th at 11am.
- CM Harkin announced that he and CM Gonzalez will attend AIDS Watch in Washington D.C. on March 27th-28th.
- CS Molnar announced that the President's budget has been released and Ryan White has been noted in the affirmed section.
- CS Molnar noted that former Council member Ken Hornby has passed away. The committee took a moment of silence in remembrance of Ken.

5. Public Comment

- None.

6. CHEP and HIV Health Services Update

- Co-Chair Goodwin reported:
- HHS has been busy because we are in the process of replacing an integral part of DPH's structure called FAMOUS, which is our old computer system. The replacement is called F\$P. There will be a blackout period from the middle of May to the July 4th weekend. We are working to get any contracts on budgets, and RFPs done as soon as possible. We are sending out more details on deadlines soon.
- Co-Chair Guzman reported:
- We placed the syringe disposal kiosk at 8th and Howard. It has been placed for 3 weeks and is already half full. This is great because it is being used and for the right things. We are continuing to work with our city partners about other locations for placements of more boxes.

7. Committee and Work Group Reports- VOTE

- Community Engagement Committee Update:
 - No meeting.
- Council Affairs Update:
 - CM Adams reported:
 - There was a presentation on UCSF's HIVE Clinic from Shannon Weber.
 - There was a discussion on how best to track and review the Integrated Plan. There won't be feedback on the plan from the CDC and HRSA until spring. The group decided to define the expectations of the objectives before getting feedback on the plan.
 - Co-Chair Goodwin noted that he has hard copies of the Integrated Plan if anyone is interested in having a copy.
- Membership Committee Update
 - CM Pearce reported:
 - We currently have 42 members. We are still under our mandate for non-aligned consumers, African Americans, Latinos, Native Americans and Youth.
 - The group discussed the possibility of having the PLWH Advocacy work group being a home committee as well as meeting in the evening to be more accessible for non-aligned consumers who are working.
 - There are two members on probation.
 - The group interviewed and recommended Zane Bursey and Michael Shriver as members to the full Council.
 - The group discussed what committees will do if there is not an active Committee co-chair. The group decided to put it out to the group to designate a temporary co-chair.
 - The committee discussed targeted marketing strategies. Kevin Hutchcroft is creating a list of CABs that CS Jordan will reach out to.
 - Co-Chair Guzman reached out to the native community and noted that many native community members are mobile between our EMA and their reservation. There is a challenge with being eligible for Council membership because they do not reside in the EMA full time.
 - Gail Burns and Alex Monk are potential Native American Health Center contacts.

8. Megatrends Presentation - VOTE

- The committee reviewed a past presentation from HHS.
- CS Molnar noted that CM Blum wanted this group to review last year's Megatrends presentation to map out what is needed for his upcoming presentation.
- CM Bargetto suggested keeping the SFDPH Participation in Health Care Exchange, Healthy SF Waiver, and Medi-Cal Expansion Mental Health Service provision implementation.

- CM Thomas would like to keep the Medical waiver rollout process. She noted that there are no answers on the impact of the federal budget at the point. She would like to know what San Francisco is preparing for and what DPH is putting together for contingency plans for worst case scenarios. She suggested getting information about things coming from the state or federal level that will have an impact on people living with HIV.
- The group discussed including things learned at during the recent CAEAR meeting.
- CM Pearce suggested information on how block grants work.
- CM Bargetto would like an update on sanctuary city designation.
 - Co-Chair Guzman noted that there is information on the DPH website coming from Barbara Garcia.
- The group discussed having this presentation later, due to the uncertainty with the federal budget.
 - Co-Chair Walubengo suggesting that the Council can start the conversation even though he doesn't have all the answers and we can have an update later with new information.
- CS Molnar noted that the Council Affairs committee is requesting a public policy presentation from Ernest Hopkins after the Summit. The Council also gets monthly public policy updates from CM Jewell.
- CM Pearce requested to keep the focus on mental health services in this presentation.
- CM Thomas commented that the Healthy SF waiver is not as important. It's more about where are we now and less about updates.
 - Co-Chair Goodwin suggested a section on the history of why we implemented the Healthy SF waiver.

9. Meeting Evaluation

- CS Stumm reported on the February Full Council meeting evaluations:
- The overall rating was a 9.2 which was high, considering our shortened meeting due to the power outage.
- Some members expressed frustration with the lack of representation of the Office of AIDS in person. There was also issues hearing participants over the phone.
 - Council staff noted that CM Hall is only able to attend limited meetings because her travel is not compensated by the State. We are working with CM Hall to see if Skype is a possibility to improve the sound. For now, we will continue to put the microphone up to the conference phone.
- Council members enjoyed Kevin Hutchcroft's Psychosocial Support presentation.

10. Policies & Procedures- VOTE

- The Committee reviewed the policies and procedures approved by the Membership Committee.

Mentor Program Guidelines

- The group reviewed the updated Mentor Program Guidelines.
- **MOTION: To approve the updated Mentor Program Guidelines.**
- **VOTE: Motion passes. See column [1] for a vote breakdown.**

11. HCPC Meeting Agenda

- The Committee reviewed the agenda for the March 27th Full Council meeting.
- CM Pearce suggesting moving the membership vote up in the agenda, so that if the applicants are approved, they can sit at the table for most of the meeting.
 - The UCHAPS update was moved to later in the agenda to allow for the Membership vote.

12. Next Meeting Dates & Agenda Items- VOTE

- The next Steering Committee meeting is tentatively scheduled for Thursday April 20th 2017 at 25 Van Ness 8th floor Conference Room from 3:00-5:00 pm.

13. Adjournment

The meeting was adjourned at 4:06 pm by Co-Chair Guzman

Steering Committee
HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: March 16, 2017	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P	Y							
2. Richard Bargetto (Membership)	P	Y							
3. Jackson Bowman (CA)	E	-							
4. Ben Cabangun (Council Co-Chair)	P	Y							
5. Elaine Flores (At-Large)	P	Y							
6. Wade Flores (CE)	LoA	-							
7. David Gonzalez (At-Large)	LoA	-							
8. Dean Goodwin (Council Co-Chair)/ Jose Luis Guzman (Council Co-Chair)	P/P	Y							
9. Paul Harkin (At-Large)	P	Y							
10. Aja Monet (CE)	A	-							
11. Ken Pearce (Membership)	P	Y							
12. Charles Siron (Council Co-Chair) [Proxy: Ben Cabangun]	E	Y							
13. Laura Thomas (At-Large)	P	Y							
14. Linda Walubengo (Council Co-Chair)	P	Y							
Nyisha Underwood	P								

Ayes	10							
Nayes								
Abstentions								
Total	10							