

HIV Community Planning Council
STEERING COMMITTEE
Thursday, August 17, 2017
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Chuck Adams, Jackson Bowman, Ben Cabangun (Co-Chair), Jose Luis Guzman (Co-Chair), Paul Harkin, Mike Shriver, Charles Siron (Co-Chair), Eric Sutter

Committee Members Absent: Richard Bargetto [E], Dean Goodwin (Co-Chair), Ken Pearce [LoA], Laura Thomas [A], Linda Walubengo [E]

Council Members Present:

Others Present: Kevin Hutchcroft (HHS), Nyisha Underwood (CHEP)

Support Staff Present: Ali Cone, Dave Jordan, Mark Molnar, Liz Stumm

Minutes

1. Introductions

The meeting was called to order at 3:07 pm by Co-Chair Siron. Everyone introduced themselves and quorum was established.

2. Review/Approve August 17, 2017 DRAFT Agenda – VOTE

The August 17th 2017 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve July 20, 2017 DRAFT Minutes – VOTE

The July 20th 2017 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. CHEP and HIV Health Services Update

- Kevin Hutchcroft reported:
- Our 75% core services waiver was approved.
- Co-Chair Guzman reported:
- Different members of the CHEP team are in the process of writing our grant.
- There are more harm reduction trainings coming soon. Council staff will send out a notice of dates and times when they are available.

7. Council Post-Merge Evaluation Discussion Results- VOTE

- The group reviewed discussion results and the following motion from the Council Affairs Committee:
To convene a strategic planning work group.
- The group discussed the request to obtain Getting to Zero service summary sheets, similar to the Care model.

- Kevin Hutchcroft commented that there are four GTZ contracts, there should be no problem providing service summary sheet, however CHEP may structure things differently.
- Co-Chair Guzman noted that there are other ways to track GTZ services, we have a score card. We can be in contact with HHS to review their format.
- Co-Chair Guzman commented that in order to have all members participate in this conversation, it would be helpful to have Council staff facilitate the conversation.
- CM Bowman noted that when we go over the merge discussion, the focus should be on next-steps rather than re-hash how people feel about the report.
- CS Molnar stated that most of the action items can be connected to each of the four committees.
- The group reviewed the motion: **To convene a strategic planning work group.**
- CS Molnar noted that there is energy around how the Council can impact systemic change. The Council Affairs Committee discussed convening a work group to look at the integrated plan, the purpose of our mandate and how are we making decisions.
- Co-Chair Guzman commented that the role of the Steering Committee is to keep us on the right track. He feels that there is not a need to create a whole new work group. He suggests convening a strategic plan retreat and coming back to the Council with next steps.
- CM Bowman noted that work group can look at the Council's role in terms of how the Council interacts with the entire care and prevention landscape. The work group will allow us to stay on course, without it we will continue to do our minimum.
- Co-Chair Cabangun stated that we may need a work group and a retreat. Strategic planning is a big endeavor and we need to examine how deep we want to go. We can start the discussion at Steering to develop the scope of the strategic plan.
- **VOTE: Motion passes. See column [1] for a vote breakdown.**
- The group discussed that having a retreat before convening a work group may be a better action plan.
- **REPLACEMENT MOTION: CM Sutter moves to create a strategic planning retreat.**
- **Co-Chair Guzman seconds the motion.**
- **VOTE: Motion passes. See column [2] with a vote break down.**

8. CDC Letter of Support and Presentation Review - VOTE

- The group reviewed a presentation and request for a Letter of Support from CHEP.
- CM Bowman inquired about the partner services provided to out of care PLWH.
 - Dara responded that partner services is when DPH offers help to people who have HIV to talk to their sexual or injection partners about their HIV status. If they accept that, the department would locate the person and ask to test them for HIV. The priority for partner services is for newly diagnosed people. Up until now, if someone falls out of care and LINCS is contacted to locate that person, they are not offered partner services. The new piece would be offering partner services to those that have fallen out of care.
- Co-Chair Cabangun inquired about what increasing community engagement with communities of color looks like.
 - Dara responded that this is something that CHEP needs help from the Council with. We have been talking about community based testing has been highly targeted, we have focused on MSM, IDU and Trans women because that is where the prevalence has been. What we've learned is that it doesn't reach people and those messages don't speak to everyone. Their primary identity is not about their risk behaviors. We want to approach communities in different ways from their own cultural context. We want to focus on communities of color from a holistic perspective. Communities of color have not benefited in the same way as whit gay men and we want to eliminate that gap.
 - Co-Chair Cabangun inquired what they mean by increasing community engagement.

- Dara responded that this is something that we want the Council's help with as well, we have a finite amount of dollars, and do we want to shift funding towards different approaches or keep the services that are currently funded to have the capacity to do this work.
- CM Harkin noted that this is a well calibrated response that is targeting the right things. We will need new interventions to be successful. He noted that we need to get away from the four walls of the clinic to reach these populations.
- CM Shriver commented that Component A is 90-90-90, what we are doing now, we expect the city to backfill. Component B is how we deal with the hard to reach new infections. The Integrated Plan was important to this application, he suggests marketing this to the Council.
- Co-Chair Cabangun noted that he remembered that the demo project had three levels of potential funding. If you only got 500k what would the demo project look like?
 - Dara responded that she hopes to get the full 2 million but if we got the 500k we would talk to the Council and our partners to figure out what to prioritize.
- Co-Chair Cabangun noted that you have not determined your disparity measures, how can we help with that?
 - Dara noted that we do have to put something in the application and there's a lot of different ones we can put in. By the time of the Council meeting we will have them in the presentation.
- **MOTION: CM Shriver moves to approve the CDC Letter of Support.**
- **CM Sutter seconds the motion.**
- **VOTE: Motion passes. See column [3] for a vote break down.**

9. Committee and Work Group Reports- VOTE

- Community Engagement Committee Update:
 - CM Sutter reported:
 - CM Shriver has been nominated and elected a Co-Chair.
 - The group discussed the post merge evaluation.
- Council Affairs Update:
 - CM Adams reported:
 - The group reviewed the HAPN presentation and the merge evaluation report.
- Membership Committee Update
 - CS Jordan reported:
 - The group reviewed the demographic report. The Council is at 29% for unaligned consumers. We had an interview scheduled, but it was pushed back until the applicant attends a Full Council meeting
 - CM Lee-Miyaki and CM Pearce are on leave of absences.
 - CM Murphy moved her committee assignment to Council Affairs.
- Needs Assessment Work Group
 - CS Jordan reported:
 - The data collection phase is complete. There was participation from both county partners. The workgroup went over the qualitative and quantitative data.
 - The group discussed the concern for food being able to store and prepare food. Out of the people who were housed, 32% did not have the ability to store food. The group discussed best practices in new low-income housing.
 - The group discussed stigma with being homeless, hygiene and mental health.
 - The qualitative data noted the need for additional training for frontline staff: admin, front desk, security.
 - He plans to do a provider follow up.

10. Meeting Evaluation

- CS Stumm reported on the May Full Council meeting evaluations.
- The overall rating was a 9.2. Members enjoyed the how the meeting was run and enjoyed the FOA presentation discussion.

11. HCPC Meeting Agenda- VOTE

- The Committee reviewed and approved the agenda for the August 28th Full Council meeting.

12. Next Meeting Dates & Agenda Items- VOTE

- The next Steering Committee meeting is tentatively scheduled for Thursday September 21st 017 at 25 Van Ness 8th floor Conference Room from 3:00-5:00 pm.

13. Adjournment

The meeting was adjourned at 4:45pm by Co-Chair Siron.

Steering Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: August 17, 2017	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P	Y	Y	Y					
2. Richard Bargetto (Membership)	E	-	-	-					
3. Jackson Bowman (CA)	P	Y	Y	Y					
4. Ben Cabangun (Council Co-Chair)	P	Y	Y	Y					
5. Elaine Flores (At-Large)	E	-	-	-					
6. David Gonzalez (At-Large)	A	-	-	-					
7. Dean Goodwin (Council Co-Chair)/ Jose Luis Guzman (Council Co-Chair)	A/P	A	Y	-					
8. Paul Harkin (At-Large)	P	Y	Y	Y					
9. Ken Pearce (Membership)	LoA	-	-	-					
10. Mike Shriver (CE)	P	N	Y	Y					
11. Charles Siron (Council Co-Chair)	P	Y	Y	Y					
12. Eric Sutter (CE)	P	N	Y	Y					

13. Laura Thomas (At-Large)	A	-	-	-					
14. Linda Walubengo (Council Co-Chair)	E	-	-	-					
	Ayes	5	8	7					
	Nayes	2							
	Abstentions	1							
	Total	8	8	7					