

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, September 10th, 2026

Via Zoom

3:00-4:30 pm

Committee Members Present: Robert Arnold, Ed Chitty, Elaine Flores, Ron Hernandez, John Paul Soto

Committee Members Absent: Zachary Davenport [LOA]

Other Council Members Present: T. J. Lee-Miyaki

Others Present: Natalie Basha

Support Staff Present: Mark Molnar, Kira Perez, Kat Téllez

Minutes

1. Introductions

The meeting was called to order at 3:01 pm by CM Hernandez. Everyone introduced themselves and quorum was established.

2. Review/Approve September 10th, 2026 DRAFT Agenda – VOTE

The September 10th, 2026 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve August 13th, 2026 DRAFT Minutes – VOTE

The August 13th, 2026 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar reminded folks to submit their Prioritization & Allocation worksheet if they have not done so already.

5. Public Comment

- None.

6. Resource Allocation – VOTE

- CS Molnar reviewed the Resource Allocation Funding Scenarios for flat, decreased, and increased funding. He noted that this is a motion on the floor coming from the two committees that have already reviewed it, so there is no need for a motion or second.
 - **Flat Funding:** If funding remains at the current level, service category resource allocation will remain level across all categories.

Motion passed through a roll call vote, refer to column (1).

- **Decreased Funding:** In the event of decreased funding, for the first 10% of reductions, allocation for services that are covered under California's essential health benefits package* will be reduced proportionately. If further reduced allocation is required, reductions will occur proportionately across all service categories.
 - CM Hernandez asked if the decreased funding scenario would be triggered even if there was only a \$1 decrease from the prior year?
 - CS Molnar confirmed yes.

Motion passed through a roll call vote, refer to column (2).

- **Increased Funding:** If increased funding occurs, service category resource allocation will be increased proportionally across all service categories not covered under California's essential health benefits package.

- CM Arnold asked for clarification around the items in the asterisk. For example, if there was a 20% increase, would everything except the items listed with an asterisk get an increase?
 - CS Molnar confirmed yes, and noted that if that happened, DPH would likely recommend the Council revisit reallocation.

Motion passed through a roll call vote, refer to column (3).

7. Member/Volunteer Acknowledgment

- CM Hernandez announced that CM Lee-Miyaki would like to acknowledge the 10-year anniversary of the Planning Council.
- CM Lee-Miyaki noted that he would like to acknowledge the 10-year anniversary of the Planning Council and would like to have a cake at the September meeting to celebrate. He suggested also recognizing the folks who have served on the Council for 10 years with a certificate or award.
- CM Flores asked if the Mayor's Office is planning to do a swearing-in ceremony for the new and reappointed council members?
 - CM Lee-Miyaki said the mayor's office said there would be a swearing in ceremony. He tried following up but didn't hear back.
 - ❖ CS Molnar added that council staff have little control over this matter and that it is up to the mayor's office to do.
- CS Molnar said he would like to distribute certificates at the November Full Council meeting to close out the year. He added that council staff will order a cake for the September Full Council meeting.

8. Council Member Attendance Report/ Council Applicants – VOTE

- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
- Review Renewals:
- Notice of Attendance to be sent:
 - Elaine Flores

The Committee moved to approve the Notice of Attendance to be sent through consensus, refer to column (4).

- Notice of Attendance sent:
- Letters of Probation to be sent:
- Letters of Probation sent:
- Request for Leave of Absence:
- Current Leave(s) of Absence:
 - Zachary Davenport – return date TBD
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Dismissal Letters to be sent:
- Mentor Program:

9. Demographic Information Update

- CS Perez shared the EPI demographic update and noted there have been no changes since last month.
- CS Perez shared the ARIES demographic update and highlighted that the target populations remain the same: Black/African American, Youth, and 65+.

10. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, October 8th, 2026 via Zoom from 3:00 pm – 4:00 pm.

11. Adjournment

- Meeting adjourned at 3:30 pm by CM Hernandez.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: September 10, 2026		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Robert Arnold	P	Y	Y	Y	Y						
2.	Ed Chitty	P	Y	Y	Y	Y						
3.	Zachary Davenport	LOA	-	-	-	-						
4.	Elaine Flores (Co-Chair)	P	Y	Y	Y	Y						
5.	Ron Hernandez (Co-Chair)	P	Y	Y	Y	Y						
6.	John Paul Soto	P	Y	Y	Y	Y						
7.	T. J. Lee-Miyaki	P	A	B	B	Y						
		Ayes		5	5	5	6					
		Nayes		0	0	0	0					
		Abstain		0	1	1	0					
		Recusal		0	0	0	0					
		Total	6	5	6	6	6					