

# HIV Community Planning Council

## MEMBERSHIP COMMITTEE

Thursday, March 12<sup>th</sup>, 2026

Via Zoom

3:00-4:00 pm

**Committee Members Present:** Robert Arnold, Ed Chitty, Elaine Flores, Ron Hernandez, Thomas Knoble, John Paul Soto, Manuel Vasquez

**Committee Members Absent:** Zachary Davenport [LOA]

**Others Present:** Natalie Basha

**Support Staff Present:** Mark Molnar, Kira Perez

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### *Minutes*

#### 1. Introductions

The meeting was called to order at 3:02 pm by CM Flores. Everyone introduced themselves and quorum was established.

#### 2. Review/Approve March 12<sup>th</sup>, 2026 DRAFT Agenda – VOTE

The March 12<sup>th</sup>, 2026 DRAFT Agenda was reviewed and approved by consensus.

#### 3. Review/Approve February 12<sup>th</sup>, 2026 DRAFT Minutes – VOTE

The February 12<sup>th</sup>, 2026 DRAFT Minutes were reviewed and approved by consensus.

#### 4. Announcements

- CS Perez noted the April 1<sup>st</sup>, 2026 deadline for submitting 700 forms and encouraged council members to submit theirs if they had not already done so.

#### 5. Public Comment

- None.

#### 6. Council Member Attendance Report/ Council Applicants – VOTE

- Review Prospective Member Application:
  - Johnny Rodriguez – The Committee reviewed and discussed the prospective member's application.
    - ❖ CM Hernandez noted that he is worried they have too many applicants or members from one clinic.
      - a. CM Knoble stated they only have one other member from the clinic.

*The Committee votes to approve the applicant's application and move forward with an interview through consensus, refer to column (4).*

- Interview/Discuss Prospective Applicant:
- Letters of Probation sent:
- Review Renewals:
- Notice of Attendance to be sent:
- Notice of Attendance sent:
  - Marco Montenegro
- Letters of Probation to be sent:
- Request for Leave of Absence:
  - Franco Chevalier – requesting an extension for LOA, returning in May
  - Zachary Davenport – requesting an extension for LOA

The Committee votes to approve the Request for Leave of Absence requests by consensus, refer to column (3).

- Current Leave(s) of Absence:
  - Helen Lin – returning in May
  - Richard Sullivan – returning TBD
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Mentor Program:

**7. Demographic Information Update**

- CS Perez shares the ARIES demographic update and highlights there haven’t been any changes due to the Council not gaining or losing any members. The target populations remain the same and the Council needs Black/African American members, Males, and Youth.
  - CM Flores asked if there would be a way to outreach to more Black/African American women in the community?
    - CS Molnar said that it has been a goal for awhile to recruit more Black/African American members in general.
      - CS Perez spoke about the various outreach and recruitment strategies she has implemented.
  - CM Vasquez asked if the Council does any tabling or outreach at community events?
    - CS Molnar says they have done that for support groups when asked. He added that they could try tabling again, but that it was not successful in the past.
  - CM Flores asked how many members on the Council are consumers of services over the age of 60?
    - CS Perez stated there are 5.

**8. Next Meeting Date & Agenda Items – VOTE**

The next Membership Committee meeting is tentatively scheduled for Thursday, April 9<sup>th</sup>, 2026 in-person from 3:00 pm – 4:00 pm.

**9. Adjournment**

- Meeting adjourned at 3:32 pm by CM Flores.

**Membership Committee**

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

<b>Date: March 12, 2026</b>		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Robert Arnold	P	Y	Y	Y	Y						
2.	Ed Chitty	P	Y	Y	Y	Y						
3.	Zachary Davenport	LOA	-	-	-	-						
4.	Elaine Flores (Co-Chair)	P	Y	Y	Y	Y						

5.	Ron Hernandez (Co-Chair)	P	Y	Y	Y	Y						
6.	John Paul Soto	P	Y	Y	Y	Y						
7.	Manuel Vasquez	P	Y	Y	Y	Y						
8.	Thomas Knoble	P	Y	Y	Y	Y						
	<b>Ayes</b>		7	7	7	7						
	<b>Nayes</b>		-	-	-	-						
	<b>Abstain</b>		-	-	-	-						
	<b>Recusal</b>		-	-	-	-						
	<b>Total</b>	7	7	7	7	7						