

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, July 9th, 2026

Via Zoom

3:00-4:30 pm

Committee Members Present: Robert Arnold, Elaine Flores, Ron Hernandez, Thomas Knoble, T. J. Lee-Miyaki, John Paul Soto

Committee Members Absent: Ed Chitty [E], Zachary Davenport [LOA]

Others Present: Natalie Basha

Support Staff Present: Mark Molnar, Kira Perez, Kat Téllez

Minutes

1. Introductions

The meeting was called to order at 3:09 pm by CM Flores. Everyone introduced themselves and quorum was established.

2. Review/Approve July 9th, 2026 DRAFT Agenda – VOTE

The July 9th, 2026 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve June 11th, 2026 DRAFT Minutes – VOTE

The June 11th, 2026 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Mentor Program

- CS Molnar asked the Committee if they would like to bring back the Mentor Program and what folks thought about it.
 - CM Lee-Miyaki expressed support for bringing it back.
 - CM Hernandez asked if this would be mandatory or voluntary? He spoke about his experience with his mentor when he started on the Council and that it lasted about two weeks. He said it was mostly to help acclimate him to the Council, which he found to be helpful. He added that he doesn't think mentorship should be obligatory unless the Membership Committee feels they need it, or the council member themselves request it.
 - CS Molnar said he likes the idea of new folks sitting next to established council members for the first few meetings.
 - CM Knoble spoke to their experience of being a mentor over the years and expressed feeling that making it mandatory might not be helpful. They expressed that mentorship might be more beneficial for consumers joining the Council.
- CS Molnar summarized that they would offer mentorship to all new council members, but it will not be obligatory. If someone is paired with a mentor, they will ask them to sit together at the first few meetings and encourage them to ask questions. CS Molnar asked CM Soto, CM Lee-Miyaki, and CM Knoble if they would be open to being mentors to any incoming council members and all three agreed.

7. Council Member Attendance Report/ Council Applicants – VOTE

- Review Prospective Member Application:

- Interview/Discuss Prospective Applicant:
- Review Renewals:
 - Bill Blum
 - Ed Chitty
 - Zachary Davenport
 - T. J. Lee-Miyaki
 - Derrick Mapp
 - Charles Siron

The Committee voted to approve the Renewal Applications by consensus, refer to column (1).

- Notice of Attendance to be sent:
 - Thomas Knoble

The Committee voted to approve the Notice of Attendance by consensus, refer to column (2).

- Notice of Attendance sent:
 - Derrick Mapp
 - T. J. Lee-Miyaki
- Letters of Probation to be sent:
- Letters of Probation sent:
- Request for Leave of Absence:
 - Derrick Mapp – June through August, returning in September

The Committee voted to approve the Request for Leave of Absence by consensus, refer to column (3).

- Current Leave(s) of Absence:
 - Erwin Barrios – returning in August
 - Zachary Davenport – return date TBD
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Dismissal Letters to be sent:
 - Jesus Guillen
 - Helen Lin
 - Marco Montenegro

The Committee voted to approve the Dismissal Letters to be sent by consensus, refer to column (4).

- Mentor Program:

8. Demographic Information Update

- CS Perez shared the Epi demographic report and noted that the biggest change is that the total HCPC membership has gone from 30 council members to 24 council members.
- CS Perez shared the ARIES demographic report and noted that the current target populations are: Black/African American, Male, Youth (0-24, 25-44, and 45-54), and 65+. She added that the council members that have left did not impact the target populations, but it did shift the Council's makeup. She noted the Council currently has 11 HIV+ members, and 9 non-aligned consumers.
 - CS Molnar added that CM Flores can be added to the Latino/Hispanic non-aligned consumer column, as she is counted as a consumer because she is consumer-affected as a person who cares for someone with HIV.
 - CM Lee-Miyaki suggested having council staff bring a list to each Membership meeting of folks who might be up for renewal in the next 6 months. This would allow the Committee to be aware of what demographics they might be losing should the council member not renew.

- CS Perez said a majority of the council members were up for renewal this year and the next group would be up for renewal next year.
- CM Hernandez asked if they would need to complete an interview with the Mayor's Office each time?
 - CS Molnar said it would be likely only during renewals.

9. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, August 13th, 2026 via Zoom from 3:00 pm – 4:00 pm.

9. Adjournment

- Meeting adjourned at 3:50 pm by CM Flores.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: July 9, 2026		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Robert Arnold	P	Y	Y	Y	Y						
2.	Ed Chitty	E	-	-	-	-						
3.	Zachary Davenport	LOA	-	-	-	-						
4.	Elaine Flores (Co-Chair)	P	Y	Y	Y	Y						
5.	Ron Hernandez (Co-Chair)	P	Y	Y	Y	Y						
6.	John Paul Soto	P	Y	Y	Y	Y						
7.	Thomas Knoble	P	Y	Y	Y	Y						
8.	T. J. Lee-Miyaki	P	Y	Y	Y	Y						
	Ayes		6	6	6	6						
	Nayes		0	0	0	0						
	Abstain		0	0	0	0						
	Recusal		0	0	0	0						
	Total	6	6	6	6	6						