

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, October 9th, 2025

Via Zoom

3:00-4:30 pm

Committee Members Present: Robert Arnold, Erwin Barrios, Ed Chitty, Elaine Flores, Ron Hernandez, Thomas Knoble, T. J. Lee-Miyaki, John Paul Soto

Committee Members Absent: Zachary Davenport [E], Manuel Vasquez [E]

Others Present: None

Support Staff Present: Mark Molnar, Kira Perez, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:03 pm by CM Flores. Everyone introduced themselves and quorum was established.

2. Review/Approve October 9th, 2025 DRAFT Agenda – VOTE

The October 9th, 2025 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve September 11th, 2025 DRAFT Minutes – VOTE

The September 11th, 2025 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Council Member Attendance Report/Council Applicants – VOTE

- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
- Letters of Probation sent:
- Review Renewals:
- Notice of Attendance to be sent:
- Notice of Attendance sent:
 - Robert Arnold
 - Bill Blum
 - Franco Chevalier
 - Jesus Guillen
 - Charles Siron
 - Richard Sullivan
- Letters of Probation to be sent:
- Request for Leave of Absence:
 - Jesus Guillen – October through November

The Committee approves the request for Leave of Absence request by consensus, refer to column (3).

- Current Leave(s) of Absence:
- Committee Assignments:

- Resignations/Thank You for Service to the Council:
 - Reina Hernandez
 - Nikos Pecoraro
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Mentor Program:

7. Demographic Information Update

- CS Perez shares the EPI demographic update and notes she is working on updating this report with more current demographics. Due to two council members leaving the Council, there has been a shift in total membership count, which now sits at 27 council members total.
- CS Perez shares the ARIES demographic update. She notes the change in total membership, as well as a change to the number of consumers on the Council.

8. Recruitment Outreach

- CS Perez notes there was a lot of discussion about outreach and recruitment at last month's meeting. She notes there was conversation around the recruitment flyers and updates that were suggested. CS Perez shares the updated, draft recruitment flyers that CS Tajgeer created, and the group discusses their thoughts.
 - CM Lee-Miyaki notes that the language of "volunteers needed" is not specific or direct enough.
 - ❖ CS Perez asks if there is a certain word that he suggests instead.
 - a. CM Lee-Miyaki suggests a few different words.
 - i. CS Molnar says the flyer is specific and highlights the centrality of volunteers on the Council.

9. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, November 13th, 2025 via Zoom from 3:00 pm – 4:30 pm.

10. Adjournment

- Meeting adjourned at 3:57 pm by CM Flores.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: October 9, 2025		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Robert Arnold	P	Y	Y	Y							
2.	Erwin Barrios	P	Y	Y	Y							
3.	Ed Chitty	P	Y	Y	Y							
4.	Zachary Davenport	E	-	-	-							
5.	Elaine Flores (Co-Chair)	P	Y	Y	Y							
6.	Ron Hernandez (Co-Chair)	P	Y	Y	Y							

7.	John Paul Soto	P	Y	Y	Y							
8.	Manuel Vasquez	E	-	-	-							
9.	Thomas Knoble	P	Y	Y	Y							
10.	T. J. Lee-Miyaki	P	Y	Y	Y							

Ayes		8	8	8								
Nayes		-	-	-								
Abstain		-	-	-								
Recusal		-	-	-								
Total	8	8	8	8								