

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, March 13th, 2025

Via Zoom

3:00-4:30 pm

Committee Members Present: Robert Arnold, Erwin Barrios, Ed Chitty, Zachary Davenport, Elaine Flores, Ron Hernandez, Thomas Knoble, John Paul Soto, Manuel Vasquez

Committee Members Absent: Gwen Smith [LOA]

Others Present: Anna Branzuela

Support Staff Present: Mark Molnar, Kira Perez, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:01 pm by CM Flores. Everyone introduced themselves and quorum was established.

2. Review/Approve March 13th, 2025 DRAFT Agenda – VOTE

The March 13th, 2025 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve February 13th, 2025 DRAFT Minutes – VOTE

The February 13th, 2025 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Council Member Attendance Report/ Council Applicants – VOTE

- Interview/Discuss Prospective Applicant:
 - Anna Branzuela – The group interviewed the candidate and discussed whether to approve the potential new member.

Motion: CM Vasquez motions to approve Anna’s application to become a new member of the Council.

Second: CM Chitty seconds this motion.

Motion passes through consensus, refer to column (3).

- Letters of Probation sent:
- Review Renewals:
- Review Prospective Member Application:
- Notice of Attendance to be sent:
 - Juba Kalamka
 - Reina Hernandez

The Committee votes to approve both Notice of Attendance to be sent by consensus, refer to column (4).

- Notice of Attendance sent:
- Letters of Probation to be sent:
- Request for Leave of Absence:
 - Elyse Griffin – retroactive for January through February
 - Nga Le – May through June

The Committee votes to approve both Leave of Absence requests by consensus, refer to column (5).

- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Mentor Program:

7. Demographic Information Update

- CS Perez shares the EPI demographic update and highlights that the only change was the number of Council Members, which changed from 28 to 27 due to CM Geltmaker leaving the HCPC.
- CS Perez shares the ARIES demographic update. She notes that there was a change in HIV+ from 13 to 12, and a change for Males.

8. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, April 10th, 2025 via Zoom from 3:00 pm – 4:30 pm.

9. Adjournment

- Meeting adjourned at 3:40 pm by CM Flores.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: March 13, 2025		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Robert Arnold	P	Y	Y	Y	Y	Y					
2.	Erwin Barrios	P										
3.	Ed Chitty	P	Y	Y	Y	Y	Y					
4.	Zachary Davenport	P	Y	Y	Y	Y	Y					
5.	Elaine Flores (Co-Chair)	P	Y	Y	Y	Y	Y					
6.	Ron Hernandez (Co-Chair)	P	Y	Y	Y	Y	Y					
7.	Gwen Smith	LOA	-	-	-	-	-					
8.	John Paul Soto	P	Y	Y	Y	Y	Y					
9.	Manuel Vasquez	P	Y	Y	Y	Y	Y					

10. Thomas Knoble	P	Y	Y	Y	Y	Y					
Ayes		8	8	8	8	8					
Nayes		-	-	-	-	-					
Abstain		-	-	-	-	-					
Recusal		-	-	-	-	-					
Total	9	8	8	8	8	8					