

PHIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, June 12th, 2025

Via Zoom

3:00-4:30 pm

Committee Members Present: Robert Arnold, Elaine Flores, Ron Hernandez, John Paul Soto, Manuel Vasquez

Committee Members Absent: Erwin Barrios [E], Ed Chitty [E], Zachary Davenport [E], Gwen Smith [LOA]

Others Present: None

Support Staff Present: Mark Molnar, Kira Perez, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:03 pm by CM Ron Hernandez. Everyone introduced themselves and quorum was established.

2. Review/Approve June 12th, 2025 DRAFT Agenda – VOTE

The June 12th, 2025 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve May 8th, 2025 DRAFT Minutes – VOTE

The May 8th, 2025 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Tajgeer reminds folks that the Steering Committee meeting will be held on Wednesday, June 18th, 2025 due to the Juneteenth holiday.
- CM Flores announces that Marin County held their community forum and saw a good turnout.

5. Public Comment

- None.

6. Council Member Attendance Report/ Council Applicants – VOTE

- Review Prospective Member Application:
 - Leroy Blea – The Committee reviews and discusses the prospective member's application.
 - ❖ CS Molnar highlights that the applicant would fulfill the Part B/State Office of AIDS government appointed seat, as such the Committee will only be reviewing the application for approval or denial, and they will not be conducting an interview. If the Committee approves the application, they will then go on to the Full Council for final approval. He also notes that this seat has a special dispensation of being remote-only, as they are not allowed to travel for meetings.
 - ❖ CM Ron Hernandez says he likes how the applicant is already involved with the Ending the Epidemics work.
 - ❖ CM Vasquez inquires about the remote attendance special dispensation granted to this appointed seat and asks if special exceptions are made for certain people.
 - a. CS Molnar notes that employees who work for the State Office of AIDS are barred from traveling, and are unable to attend meetings in person as they do not allow travel expenses. He notes there are exceptions that can be made for folks who are experiencing severe illness, disability, and either pregnant or experiencing a lack of childcare.

Motion: CM Soto motions to approve Leroy's application to become a new member of the Council.

Second: CM Ron Hernandez seconds this motion.

Motion passes through consensus, refer to column (3).

- Interview/Discuss Prospective Applicant:
- Letters of Probation sent:
- Review Renewals:
- Notice of Attendance to be sent:
 - Elyse Griffin
 - Manuel Vasquez

The Committee votes to approve the Notice of Attendance by consensus, refer to column (4).

- Notice of Attendance sent:
- Letters of Probation to be sent:
 - Juba Kalamka – warning for automatic removal

The Committee votes to approve the warning for automatic removal by consensus, refer to column (5).

- Request for Leave of Absence:
- Current Leave(s) of Absence:
 - Nga Le – returning in July
 - Gwen Smith – returning in July
 - Reina Hernandez – returning in July
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Mentor Program:

7. Carry Forward Allocation – VOTE

- CS Molnar notes there is a motion on the floor coming from the Community Engagement Committee. He provides a brief overview of the annual Carry Forward Funding process, noting that they are unspent Ryan White Part A (RWPA) funds that community-based organizations (CBO) didn't spend down before the end of the contract year. The remaining funds must be used for projects that can be completed before the end of the contract year. CS Molnar reviews the service categories HHS is recommending the Carry Forward Funds be used for:
 - ❖ Food/Home Delivered Meals – \$288,122
 - ❖ Emergency Financial Assistance – \$190,000
 - ❖ Other Professional Services – \$25,000
 - ❖ Psychosocial Support – \$15,000
- CM Soto asks if there were any changes along the way?
 - CS Molnar says the only thing that was changed was removing the name of the service provider, the Reunion Project, under the Psychosocial Support recommendation.

Motion passes through a roll call vote, refer to column (6).

8. Demographic Information Update

- CS Perez shares the Epi demographic update and highlights that there was a change to total membership count, which is now at 30 Council Members due to CM Pecoraro joining the council.
- CS Perez shares the ARIES demographic update. She notes target populations of Black/African American, Males and Youth remain the same.

9. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, July 10th, 2025 via Zoom from 3:00 pm – 4:30 pm.

9. Adjournment

- Meeting adjourned at 3:48 pm by CM Ron Hernandez.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: June 12, 2025		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Robert Arnold	P	Y	Y	Y	Y	Y	Y				
2.	Erwin Barrios	E										
3.	Ed Chitty	E	-	-	-	-	-	-				
4.	Zachary Davenport	E	-	-	-	-	-	-				
5.	Elaine Flores (Co-Chair)	P	Y	Y	Y	Y	Y	Y				
6.	Ron Hernandez (Co-Chair)	P	Y	Y	Y	Y	Y	Y				
7.	Gwen Smith	LOA	-	-	-	-	-	-				
8.	John Paul Soto	P	Y	Y	Y	Y	Y	Y				
9.	Manuel Vasquez	P	Y	Y	Y	Y	Y	Y				
Ayes			5	5	5	5	5	5				
Nayes			-	-	-	-	-	-				
Abstain			-	-	-	-	-	-				
Recusal			-	-	-	-	-	-				
Total		5	5	5	5	5	5	5				