

# PHIV Community Planning Council

## MEMBERSHIP COMMITTEE

Thursday, July 10<sup>th</sup>, 2025

Via Zoom

3:00-4:30 pm

**Committee Members Present:** Erwin Barrios, Ed Chitty, Zachary Davenport, Elaine Flores, Ron Hernandez, John Paul Soto, Manuel Vasquez

**Committee Members Absent:** Robert Arnold [E], Gwen Smith [A]

**Others Present:** None

**Support Staff Present:** Mark Molnar, Kira Perez, Kat Tajgeer

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### *Minutes*

#### 1. Introductions

The meeting was called to order at 3:01 pm by CM Ron Hernandez. Everyone introduced themselves and quorum was established.

#### 2. Review/Approve July 10<sup>th</sup>, 2025 DRAFT Agenda – VOTE

The July 10<sup>th</sup>, 2025 DRAFT Agenda was reviewed and approved by consensus.

#### 3. Review/Approve June 12<sup>th</sup>, 2025 DRAFT Minutes – VOTE

The June 12<sup>th</sup>, 2025 DRAFT Minutes were reviewed and approved by consensus.

#### 4. Announcements

- CS Perez announces that the Mayor's office has approved the new Council Members.

#### 5. Public Comment

- None.

#### 6. Council Member Attendance Report/ Council Applicants – VOTE

- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
- Letters of Probation sent:
- Review Renewals:
- Notice of Attendance to be sent:

- T.J. Lee-Miyaki

*The Committee votes to approve the Notice of Attendance by consensus, refer to column (3).*

- Notice of Attendance sent:
  - Elyse Griffin
  - Manuel Vasquez
- Letters of Probation to be sent:
- Request for Leave of Absence:
- Current Leave(s) of Absence:
  - Gwen Smith – LOA ended in June
  - Reina Hernandez – LOA ended in June
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
  - Juba Kalamka

- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Mentor Program:

## 7. Demographic Information Update

- CS Perez shares the Epi demographic update and highlights that the membership count still remains at 30 council members. She notes that CM Kalamka did leave the HCPC, but we had CM Blea join last month. She adds that CM Kalamka's departure did impact the demographics for Black/African American.
- CS Perez shares the ARIES demographic update. She notes target populations of Black/African American, Males and Youth remain the same.
  - CM Chitty asks if other planning councils are experiencing issues with recruiting youth?
    - CS Molnar confirms other jurisdictions face the same issue with youth recruitment.

## 8. Next Meeting Date & Agenda Items – VOTE

*The next Membership Committee meeting is tentatively scheduled for Thursday, August 14<sup>th</sup>, 2025 via Zoom from 3:00 pm – 4:30 pm.*

## 9. Adjournment

- Meeting adjourned at 3:23 pm by CM Ron Hernandez.

### Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: <b>July 10, 2025</b>		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Robert Arnold	E	-	-	-							
2.	Erwin Barrios	P	Y	Y	Y							
3.	Ed Chitty	P	Y	Y	Y							
4.	Zachary Davenport	P	Y	Y	Y							
5.	Elaine Flores (Co-Chair)	P	A	A	A							
6.	Ron Hernandez (Co-Chair)	P	Y	Y	Y							
7.	Gwen Smith	A	-	-	-							
8.	John Paul Soto	P	Y	Y	Y							
9.	Manuel Vasquez	P	Y	Y	Y							
		Ayes		6	6	6						

<b>Nayes</b>		-	-	-						
<b>Abstain</b>		-	-	-						
<b>Recusal</b>		-	-	-						
<b>Total</b>	7	6	6	6						