

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, August 14th, 2025

Via Zoom

3:00-4:30 pm

Committee Members Present: Robert Arnold, Erwin Barrios, Ed Chitty, Zachary Davenport, Ron Hernandez, John Paul Soto, Manuel Vasquez

Committee Members Absent: Elaine Flores [E]

Others Present: None

Support Staff Present: Mark Molnar, Kira Perez, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:01 pm by CM Ron Hernandez. Everyone introduced themselves and quorum was established.

2. Review/Approve August 14th, 2025 DRAFT Agenda – VOTE

The August 14th, 2025 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve July 10th, 2025 DRAFT Minutes – VOTE

The July 10th, 2025 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Perez reminds folks that prioritization and allocation is next month.

5. Public Comment

- None.

6. Council Member Attendance Report/ Council Applicants – VOTE

- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
- Letters of Probation sent:
- Review Renewals:
- Notice of Attendance to be sent:
- Notice of Attendance sent:
 - T.J. Lee-Miyaki
 - Reina Hernandez – LOA ended in July
- Letters of Probation to be sent:
- Request for Leave of Absence:
- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Mentor Program:

7. Demographic Information Update

- CS Perez shares the EPI demographic update and highlights that the only change is the total membership count, which is now at 29 council members.
- CS Perez shares the ARIES demographic update and highlights that the Council is still underrepresented for the Black/African American community, males, and youth.
 - CM Ron Hernandez asks about the Needs Assessment and COLA.
 - CS Perez says the Needs Assessment is currently underway and the target population is people living with HIV who are 65+ years old. She notes that the Community Engagement Committee is currently discussing a new COLA target population and will likely be selecting immigrants living with HIV.
 - CM Chitty asks if there's information on other councils that may have more success in attracting youth and if there is a way of contacting other councils?
 - CS Perez says other councils have similar issues around youth recruitment.
 - CM Soto adds that they're struggling on the state level to recruit youth, too. He asks if the Council is still involved in the Community Health Leadership Initiative (CHLI) mentorship program?
 - CS Perez says she will discuss with CS Molnar and report back.
 - CM Arnold asks what the youth age range is and if it's preferred that they be a consumer of services?
 - CS Perez says they are looking for youth who are 18-24 years old. She notes that being a consumer is a positive but not a necessity.

8. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, September 11th, 2025 via Zoom from 3:00 pm – 4:30 pm.

9. Adjournment

- Meeting adjourned at 3:15 pm by CM Ron Hernandez.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

Date: August 14, 2025		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Robert Arnold	P	A	A								
2.	Erwin Barrios	P	A	A								
3.	Ed Chitty	P	Y	Y								
4.	Zachary Davenport	P	Y	Y								
5.	Elaine Flores (Co-Chair)	E	-	-								
6.	Ron Hernandez (Co-Chair)	P	Y	Y								

7.	John Paul Soto	P	Y	Y								
8.	Manuel Vasquez	P	Y	Y								
	Ayes		5	5								
	Nayes		-	-								
	Abstain		-	-								
	Recusal		-	-								
	Total	7	5	5								