

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, October 10th, 2024
25 Van Ness, 3rd Floor Conference Room
3:00-5:00 pm

Committee Members Present: Zachary Davenport, Elaine Flores, Ron Hernandez, T.J. Lee-Miyaki, Gwen Smith, John Paul Soto

Committee Members Absent: Helen Lin [LOA]

Others Present: Erwin Barrios

Support Staff Present: Mark Molnar, Kat Tajgeer

Minutes

1. Introductions

The meeting was called to order at 3:00 pm by CM Flores. Everyone introduced themselves and quorum was established.

2. Review /Approve October 10th, 2024 DRAFT Agenda – VOTE

The October 10th, 2024 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve September 5th, 2024 DRAFT Minutes – VOTE

The September 5th, 2024 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Council Member Attendance Report/ Council Applicants – VOTE

- Interview/Discuss Prospective Applicant:
 - Erwin Barrios – The group interviewed the candidate and discussed whether to approve the potential new member.
 - ❖ CS Molnar notes Erwin is very client-centered.
 - ❖ CM Flores says she really appreciates his respectfulness with attendance.

Motion: CM Smith motions to approve Erwin’s application to become a new member of the council.

Second: CM Lee-Miyaki seconds this motion.

Motion passes through consensus, refer to column (3).

- Victor Alfredo Kuri De Labra – The applicant’s interview was postponed to November’s meeting due to illness.
- Letters of Probation sent:
- Review Renewals:
- Review Prospective Member Application:
- Notice of Attendance to be sent:
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- Notice of Attendance sent:
- Letters of Probation to be sent:
- Request for Leave of Absence:

- Current Leave(s) of Absence:
- Committee Assignments:
 - Robert Arnold – change to Membership

The Committee approves CM Robert Arnold’s request to change to the Membership Committee by consensus, refer to column (4).

- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Mentor Program:

7. Demographic Information Update

- CS Molnar shares the EPI demographic update. He notes there is still underrepresentation for the Black/African American community.
- CS Molnar shares the ARIES demographic update. He highlights the underrepresentation for the Black/African American community and youth.

8. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, November 14th, 2024 at 25 Van Ness, 3rd Floor (Room 330A) from 3-4:30 pm.

9. Adjournment

- Meeting adjourned at 3:29 pm by CM Flores.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

October 10, 2024

	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1. Zachary Davenport	P	Y	Y	Y	Y						
2. Elaine Flores	P	Y	Y	Y	Y						
3. Ron Hernandez	P	Y	Y	B	Y						
4. Helen Lin	LOA	-	-	-	-						
5. Gwen Smith	P	Y	Y	Y	Y						
6. John Paul Soto	P	A	A	A	A						
7. T.J. Lee-Miyaki	P	Y	Y	Y	Y						
Ayes		5	5	4	5						

	0	0	0	0						
Nayes										
	0	0	1	0						
Abstain										
	0	0	0	0						
Recusal										
	5	5	5	5						
Total										