

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday, March 14th, 2024
25 Van Ness, 5th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Zachary Davenport, Pedro Felix, Ron Hernandez, Helen Lin, John Paul Soto, T.J. Lee-Miyaki, Thomas Knoble

Committee Members Absent: Cesar Cadabes [A], Elaine Flores [E], Guilherme Sttellet [E]

Others Present: Jesus Guillen, Elyse Griffin

Support Staff Present: Kira Perez, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:07 pm by CM Hernandez. Everyone introduced themselves and quorum was established.

2. Review /Approve March 14th 2024 DRAFT Agenda – VOTE

The March 14th 2024 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve February 8th 2024 DRAFT Minutes – VOTE

The February 8th 2024 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar updates the group that next month's Membership meeting will be in-person as well regardless of today's vote on 'Virtual vs. In-Person'.

5. Public Comment

- None.

6. Council Member Attendance Report/ Council Applicants – VOTE

- Letters of Probation sent:
- Review Renewals:
- Review Prospective Member Application:
 - Franco Chevalier: The group reviews and discusses the prospective member's application.
 - The group notes that he will fill a lot of boxes within council demographics and we have never had anyone with his kind of position in the council before.
 - CM Davenport notes that Franco is a joy to work with and is very committed to the work.
 - CM Lin notes that in her time working with Franco, he is very personable.
 - Robert Arnold: The group reviews and discusses the prospective member's application.
 - CM Lee-Miyaki notes that whenever he speaks in a discussion, he really adds to the conversation.
 - CM Soto adds that he seems very bright and personable.

Motion: CM Soto motioned to approve Franco's and Robert's application and move forward with an interview.

Second: CM Felix and CM Ron Hernandez seconds this motion.

The motion passes through consensus, refer to column (6).

- Notice of Attendance to be sent:
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Request for Leave of Absence:
 - Gwen Smith – Extended LOA – returning late August/September
 - Irma Parada – returning in late April/early May

The group approves all requests for leaves of absences through consensus, refer to column (5).

- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/ Discuss Prospective Applicant:
 - Jesus Guillen – The group interviewed the candidate and discussed whether to approve the potential new member.
 - CM Soto appreciates that Jesus sounds like he has learned how to better express himself.
 - CM Hernandez notes that he seems to have been a model volunteer and his insight can be helpful to the group.
 - CS Molnar notes his passionate activist spirit.

Motion: CM Ron Hernandez motions to approve Jesus’ application to become a new member of the council.

Second: CM Soto seconds this motion.

Motion passes through consensus, refer to column (3).

- Elyse Griffin – The group interviewed the candidate and discussed whether to approve the potential new member.
 - CS Molnar notes that both potential new members will have to temper their expectations.

Motion: CM Knoble motions to approve Elyse’s application to become a new member of the council.

Second: CM Soto seconds this motion.

Motion passes through consensus, refer to column (4).

- Mentor Program

7. Demographic Information Update

- CS Perez shared the Demographic Report for ARIES which has had one change as the council welcomed a new member.
- The EPI Demographic Report also reflected this change with target areas remaining the same.
- CS Molnar provides a more in-depth explanation regarding the demographic report and target areas. He notes that our goal is to hopefully recruit more non-aligned consumers to reach our goal of 33% representation of non-aligned consumers.

8. In-Person vs. Virtual Meetings – VOTE

- The group discusses whether they want to continue meeting virtually or pivot to meeting in-person moving forward.
 - CM Ron Hernandez speaks to the option for having an in-person meeting especially for folks who feel more connected when meeting in-person.

- CS Molnar acknowledges that the working world now has hybrid work options and some folks can participate because of the option of virtual meetings.

9. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, April 11th 2024 at 25 Van Ness, 3rd Floor, Rm 330A from 3-4pm.

11. Adjournment

- Meeting adjourned by CM Ron Hernandez at 4:35 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

March 14, 2024

		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1.	Cesar Cadabes	A	-	-	-	-	-	-			
3.	Zachary Davenport	P	Y	Y	Y	Y	Y	Y			
4.	Pedro Felix	P	Y	Y	Y	Y	Y	Y			
5.	Elaine Flores	E	-	-	-	-	-	-			
6.	Ron Hernandez	P	Y	Y	Y	Y	Y	Y			
7.	Helen Lin	P	Y	Y	Y	Y	Y	Y			
8.	John Paul Soto	P	Y	Y	Y	Y	Y	Y			
9.	Guilherme Sttellet	E	-	-	-	-	-	-			
10.	T.J. Lee-Miyaki	P	Y	Y	Y	Y	Y	Y			
11.	Thomas Knoble	P	Y	Y	A	Y	Y	Y			
	Ayes		7	7	6	7	7	7			
	Nayes		0	0	1	0	0	0			
	Total		7	7	7	7	7	7			