

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, September 14th 2023

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Cesar Cadabes, Pedro Felix, Elaine Flores, Ron Hernandez, Gwen Smith, J.P. Soto.
Committee Members Absent: Ed Chitty[E], Ms. Billie Cooper[E], Zacahry Davenport[A], Helen Lin[A], Gwen Smith
Others Present: Maria Lacayo.
Support Staff Present: Kira Perez

Draft Minutes

1. Introductions

The meeting was called to order at 3:04 PM by CM Cadabes. Everyone introduced themselves and quorum was established.

2. Review /Approve August 10th 2023 DRAFT Agenda – VOTE

The August 10th 2023 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve July 13th 2023 DRAFT Minutes – VOTE

The July 13th 2023 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Perez reminds the group to fill out the prioritization sheets.

5. Public Comment

- None

6. Council Member Attendance Report/ Council Applicants – VOTE

- Letters of Probation sent:
- Review Renewals:
- Review Prospective Member Application:
- Notice of Attendance to be sent:
- Notice of Attendance sent:

Helen Lin

- Letters of Probation to be sent:
- Request for Leave of Absence
- Current Leave(s) of Absence:

Ms. Billie Cooper

- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/ Discuss Prospective Applicant:
- Mentor Program

7. Ryan White Part A Resource Allocation -- VOTE

- CS Perez reviews the resource allocation scenarios starting with the increased funding scenario. If increased funding occurs, service category resource will be increased proportionally across all categories.

CM Soto motions to recommend the increased funding scenario.

CM Hernandez seconds the motion.

Motion Carries through a roll call vote, refer to column 1.

- CS Perez reviews the flat funding scenario, if funding remains at the current level, service category resource allocation will remain level across all categories.

CM Soto motions to recommend the flat funding scenario.

CM Hernandez seconds the motion.

The motion carries through a roll call vote, refer to column 2.

- CS Perez reviews the decreased funding scenario, in the event of decreased funding, for the first 10% of reductions, allocation for services that are covered under California's essential health benefits package will be reduced proportionately.

CM Soto motions to recommend the decreased funding scenario.

CM Felix seconds the motion.

The motion carries through a roll call vote, refer to column 3.

8. Demographic Information Update

- CS Perez reviews the EPI demographic report and there have been no changes.

9. Council Recruitment

- CS Perez updates the group on the Latino/a/x Need Assessment that occurred that week. CS Perez reminds the group that the dual recruitment strategy that was planned with the needs assessments, however the last two needs assessments have been monolingual.
- CM Cadabes asks if we have recruitment flyers and if they have been distributed.
 - CS confirms that staff has distributed them.
 - The group provides other orgs to share the flyers at.
- Maria Lacayo offers going to SFSU and other colleges to flyer and talk to recruit for the youth target.

10. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, October 12th 2023 via Zoom from 3-5pm.

11. Adjournment

- Meeting adjourned by CM Cadabes at 3:32 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

September 14, 2023

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	P	Y	Y	Y						
2.	Ed Chitty	E	-	-	-						
3.	Ms. Billie Cooper	E	-	-	-						
4.	Pedro Felix	P	Y	Y	Y						
5.	Elaine Flores	A	-	-	-						
6.	Ron Hernandez	P	Y	Y	Y						
8.	Helen Lin	A	-	-	-						
9.	Zachary Davenport	A	-	-	-						
10.	Gwen Smith	P	Y	Y	Y						
11.	John Paul Soto	P	Y	Y	Y						
	Ayes		5	5	5						
	Nayes										
	Total		5	5	5						