

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, March 9^h 2022

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Ed Chitty, Pedro Felix, Ron Hernandez, Thomas Knoble, John Paul Soto

Committee Members Absent: Cesar Cadabes[E], Billie Cooper [E], Zachary Davenport[E], Elaine Flores[E]Helen Lin[A]

Others Present: Maria Lacayo

Support Staff Present: David Crown, Mark Molnar, Kira Perez.

Minutes

1. Introductions

The meeting was called to order at 3:03PM by CM Chitty. Everyone introduced themselves and quorum was established.

2. Review /Approve March 9th 2023 DRAFT Agenda – VOTE

The March 9th 2023 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve February 8th 2022 DRAFT Minutes – VOTE

The February 8th 2023 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar reminds the group that Full Council will be meeting in person. Sub Committees will continue to meet virtually.

5. Public Comment

- None

6. Council Member Attendance Report/ Council Applicants – VOTE

- Letters of Probation sent:
- Review Renewals:
- Review Prospective Member Application:
- Notice of Attendance to be sent:
- Notice of Attendance sent:

Helen Lin

- Letters of Probation to be sent:
- Request for Leave of Absence:
Matt Geltmaker
Ms. Billie Cooper
- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/ Discuss Prospective Applicant:
- Mentor Program

7. Demographic Information Update

- CS Perez reviews with the EPI demographic report, and no changes were made since the last meeting.

8. Council Recruitment

- CS Molnar shares council staffs plan to recruitment and for outreach including an in-service to support groups or advisory boards. To then combine recruitment strategies with Needs Assessments and COLA Targets that council staff will be facilitating.
- CS Molnar clarifies what focus groups we will be doing for Needs Assessments; Latino, Latina, Latinx, black African American, and youth.
- The group shares their suggestions for organizations to be outreached:
 - CM Chitty suggests, Inter faith council of SF, Walden House
 - CM Soto suggests ChiLI mentorship program,
 - CM Hernandez offers SF Community Health Center, formerly API Health Center. CM Hernandez notes SF CHC has many different support groups.
 - CM Felix offers Instituto, Familiar Health services. IFR.
 - CM Knoble suggest Hermanos del Sol. Aguilas, LYRIC, and Larkin.
 - CS Molnar suggests on behalf of CM Cadabes, HAN SFAF.
 - CS Molnar suggests Rafeika, and Black Coaliton on AIDS.
 - Maria Lacayo South East Health Center and UCSF Pediatric clinic.
- CS Perez shares flyer for recruitment:
 - CM Hernandez suggest adding requirement of time.
 - CM Felix suggests highlighting Ryan White
 - CM Knoble and Hernandez suggests highlighting sexual health and substance use
 - CM Chitty offers adding how much money is generally used for distributing.
- CS Molnar informs the group that staff will build a plan of recruitment and outreach with the suggestions and will bring the plan forward in next month’s meeting.

9. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, April 13th 2023 via Zoom from 3-5pm.

10. Adjournment

- Meeting adjourned by CM Chitty at 4:00 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

March 9, 2023

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	E									
2.	Ed Chitty	P									
3.	Billie Cooper	E									
4.	Pedro Felix	P									
5.	Elaine Flores	E									

6.	Ron Hernandez	P									
8.	Helen Lin	A									
9.	Zachary Davenport	E									
10.	Gwen Smith	A									
11.	John Paul Soto	P									
12.	Thomas Knoble	P									
	Ayes										
	Nays										
	Total										