

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, February 9th 2022

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Cesar Cadabes, Ed Chitty, Pedro Felix, Elaine Flores, Ron Hernandez, Thomas Knoble, Gwen Smith, John Paul Soto.

Committee Members Absent: Billie Cooper [E], Zachary Davenport[A], Helen Lin[A]

Others Present:

Support Staff Present: David Crown, Mark Molnar, Kira Perez.

Minutes

1. Introductions

The meeting was called to order at 3:05 pm by CM Cadabes. Everyone introduced themselves and quorum was established.

2. Review /Approve February 8th 2023 DRAFT Agenda – VOTE

The February 8th 2022 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve September 8th 2022 DRAFT Minutes – VOTE

The September 8th 2022 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar announced the results from the poll whether this committee would like to remain virtual.

5. Public Comment

- None.

6. Council Co-Chair Elections--VOTE

- CM Chitty self-nominated, and CM Hernandez seconded this nomination.
- CM Cadabes self-nominated, and CM Chitty seconded this nomination.

Motion-- CM Chitty/CM Cadabes: Nominated were CM Chitty and CM Cadabes

Second—CM Hernandez/CM Chitty: Seconded CM Chitty and CM Cadabes Nomination

Nominations are passed through consensus, refer to column (1) for breakdown.

7. Council Member Attendance Report/ Council Applicants – VOTE

- Letters of Probation sent:
- Review Renewals:
- Review Prospective Member Application:
- Notice of Attendance to be sent:
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Request for Leave of Absence:
Matt Geltmaker
Ms. Billie Cooper

The group approved Matt Geltmaker and Ms. Billie Coopers LOA request through consensus, refer to column (2)

- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:

- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/ Discuss Prospective Applicant:
- Mentor Program

8. Demographic Information Update

- CS Perez displayed the EPI Demographic report.
- CS Perez displayed the AIERES Report.
 - CS Molnar noted the under representation for non-aligned consumers.
 - Specifically Black/African American, and Latinx that are underrepresented.

9. Council Recruitment

- The group discusses different recruitment strategies.
 - Outreaching to the mentorship that is held with Shanti is mentioned.
 - CM Chitty offered taking the “dog and pony” show on the road. Needing to put a face to the council.
 - CM Hernandez offered creating an outreach task force between Council Staff and Membership committee members.
- The group reviewed what demographic targets are to be outreached to: nonaligned, youth, Latinx, and black/African American.
- The group agreed to and created a plan:
 - To research groups that are meeting in person through their own networks that can then be outreached to in-person (to meet them where they are at).
 - To create a task force by pairing up with a council staff person to then outreach and give an “elevator pitch” to groups that are meeting in-person, and to have flyers ready.
 - In addition to creating paper flyers, create digital flyers to be shared with different orgs and networks, for example SF LGBT Center, Aids Foundation etc.
- The group agreed to bring their “elevator pitch” and any resources/resource guides to next meeting. And Council Staff agreed to have an internal meeting to further plan of action.

10. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, March 9th 2023 via Zoom from 3-5pm.

11. Adjournment

- Meeting adjourned by CM Cadabes at 4:15 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

October 13, 2022

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1. Cesar Cadabes	P	Y	Y							
2. Ed Chitty	P	Y	Y							
3. Billie Cooper	E	-	-							

4.	Pedro Felix	P	Y	Y									
5.	Elaine Flores	P	Y	Y									
6.	Ron Hernandez	P	Y	Y									
7.	Thomas Knoble	P	Y	Y									
8.	Helen Lin	A	-	-									
9.	Zachary Davenport	A	-	-									
10.	Gwen Smith	P	Y	Y									
11.	John Paul Soto	P	Y	Y									
	Ayes												
	Nays												
	Total												