

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, May 12th 2022

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Ed Chitty, Gwen Smith, John Paul Soto, Zachary Davenport, Elaine Flores

Committee Members Absent: Billy Cooper [E], Cesar Cadabes [A], Thomas Knoble [A], Helen Lin [E]

Others Present: Kevin Hutchcroft

Support Staff Present: Kira Perez Angeles, Melina Clark, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:11 pm by CM Flores. Everyone introduced themselves and quorum was established.

2. Review /Approve May 12th 2022 DRAFT Agenda – VOTE

The May 12th 2022 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve April 14th 2022 DRAFT Minutes – VOTE

The April 14th 2022 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar reminded the group that all council meetings have been paused for the next 2 months.

5. Public Comment

- None.

6. Council Member Attendance Report/ Council Applicants – VOTE

- Letters of Probation sent: None.
- Review Renewals:
 - Thomas Knoble – The group reviewed CM Knoble’s renewal application and decided to renew CM Knoble’s participation.

Motion: CM Hernandez moved to renew CM Knoble.

Second: CM Soto seconded this motion.

CM Knoble was renewed for the year as a consensus.

- Review Prospective Member Application: None.
- Notice of Attendance to be sent:
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Request for Leave of Absence:
 - Billie Cooper – CM Cooper has requested a leave of absence and they group discussed this item. They decided to approve this request.
- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:

- Interview/ Discuss Prospective Applicant:
- Mentor Program

7. Demographic Information Update

- CS Clark shared the demographic report with everyone and informed the group that the data has not changed since last month, they are still low in new members and members in general.
- CS Clark shared the EPI report which reflect similar results as the demographic report.

8. Council Recruitment

- CS Molnar updated the group that an intern from the mayor’s office contacted him to request information regarding new members and renewal dates. He asked fro new housing representatives to replace the two seats that have not been filled. There is also a potential representative for youth, but this is still tentative.

9. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, June 9th 2022 at 25 Van Ness from 3-5pm.

10. Adjournment

- Meeting adjourned by CM Flores at 3:38 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

May 12, 2022

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	A											
2.	Ed Chitty	P											
3.	Billie Cooper	A											
4.	Elaine Flores	P											
5.	Ron Hernandez	P											
6.	Thomas Knoble (activated)	A											
7.	Helen Lin(activated)	E											
8.	Zachary Davenport	P											
9.	Gwen Smith(activated)	P											
10.	John Paul Soto	P											
	Ayes												
	Nayes												

Total										
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