

# HIV Community Planning Council

## MEMBERSHIP COMMITTEE

Thursday, January 13<sup>th</sup> 2022

Zoom Meeting

3:00-5:00 pm

**Committee Members Present:** Cesar Cadabes, Ed Chitty, Elaine Flores, Ron Hernandez, Thomas Knoble, John Paul Soto, Bruce Ito

**Committee Members Absent:** Billie Cooper [E], Helen Lin [E], Mike Shriver [LOA], Charles Siron [LOA], Gwen Smith [E]

**Others Present:** None.

**Support Staff Present:** Kira Perez Angeles, Ali Cone

### *Minutes*

#### **1. Introductions**

The meeting was called to order at 3:04 pm by CM Cadabes. Everyone introduced themselves and quorum was established.

#### **2. Review /Approve January 13<sup>th</sup> 2021 DRAFT Agenda – VOTE**

The January 13<sup>th</sup> DRAFT Agenda was reviewed and approved by consensus.

#### **3. Review / Approve November 4<sup>th</sup> 2021 DRAFT Minutes – VOTE**

The November 4<sup>th</sup> 2021 DRAFT Minutes were reviewed and approved by consensus.

#### **4. Announcements**

- CM Flores informed the group that she will have to step down as co-chair due to personal reasons.

#### **5. Public Comment**

- None.

#### **6. Council Member Attendance Report/ Council Applicants – VOTE**

- Letters of Probation sent: None.
- Review Renewals
- Review Prospective Member Application: None.
- Notice of Attendance to be sent:
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Request for Leave of Absence:
- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/ Discuss Prospective Applicant:
- Mentor Program

#### **7. Demographic Information Update**

- CS Cone shared the demographic report with everyone and informed that there was an addition of one member to the demographic report bringing our total membership to 31% and the addition of this one member did boost the area of “under 40 years.”
- CS Cone also shared the EPI Demographic Report stating similarities between the two reports.

**8. Committee Selection Discussion – VOTE**

- The group discussed keeping the committees the same unless individuals want to switch and directly communicate that.
- The group decided to move co-chair elections to next month’s meeting in order to be able to fully discuss the topic. CM Flores also suggested we add the discussion of member recruitment to be added to next month’s agenda as well as in-person meetings.

**9. Next Meeting Date & Agenda Items – VOTE**

*The next Membership Committee meeting is tentatively scheduled for Thursday, February 10<sup>th</sup> 2022 via Zoom from 3-5pm.*

**10. Adjournment**

- Meeting adjourned by CM Cadabes at 3:22 pm.

**Membership Committee**

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

**January 13, 2022**

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	P										
2.	Ed Chitty	P										
3.	Billie Cooper	E										
4.	Elaine Flores	P										
6.	Ron Hernandez	P										
7.	Thomas Knoble	P										
8.	Bruce Ito	P										
9.	Helen Lin(activated)	E										
10.	Mike Shriver	LOA										
11.	Charles Siron	LOA										
12.	Gwen Smith(activated)	E										
13.	John Paul Soto	P										
	Ayes											

Nayes									
Total									

5 ppl to establish quorum