

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, February 10th 2022

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Ed Chitty, Elaine Flores, Ron Hernandez, John Paul Soto, Cesar Cadabes, Gwen Smith

Committee Members Absent: Billie Cooper [E], Helen Lin [E], Mike Shriver [LOA], Charles Siron [LOA], Bruce Ito [E]

Others Present: None.

Support Staff Present: Kira Perez Angeles, Ali Cone

Minutes

1. Introductions

The meeting was called to order at 3:03 pm by CM Flores. Everyone introduced themselves and quorum was established.

2. Review /Approve February 10th 2021 DRAFT Agenda – VOTE

The February 10th DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve January 13th 2021 DRAFT Minutes – VOTE

The January 13th 2021 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CM Flores informed the group that for the Marin Council, they were able to get two new members.

5. Public Comment

- None.

6. Council Member Attendance Report/ Council Applicants – VOTE

- Letters of Probation sent: None.
- Review Renewals
- Review Prospective Member Application: None.
- Notice of Attendance to be sent:
 - Ken Pearce: CS Cone let everyone know that this is automatic and does not need to be approved.
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Request for Leave of Absence:
 - CS Cone let everyone know that they have been very generous with leave of absences due to the current state of COVID-19. They have also been activating folks due to COVID-19 response teams.
- Current Leave(s) of Absence:
- Committee Assignments:
 - Zachary Davenport CE -> Membership: The group approved for CM Davenport to switch committees as a consensus.
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Interview/ Discuss Prospective Applicant:

- Mentor Program

7. Demographic Information Update

- CS Cone shared the demographic report with everyone and informed everyone that they are currently at 31 members and none of the target areas have changed.

8. Council Recruitment

- CM Flores asked the group about any suggestions for recruitment?
 - CM Chitty suggested that we look at Marin County council members to see if they would like to join the San Francisco council.
 - CM Flores expressed what worked for the Marin Council to be able to start up recruitment again since they also experienced recruitment drops due to the pandemic.
- CM Chitty suggested that maybe after the mask mandate is dropped, the members could be proactive about seeking new recruits and doing community outreach.
 - CM Hernandez agreed with this idea and noted that it doesn't seem possible for a while to do this since not even our meetings are meeting in-person.
- CM Soto noted that they have historically relied on large bodies to recruit members as many folks are out and about and can pass along the information.
 - CM Smith agreed with this idea as the full body may have more to add to the conversation.
- CS Cone added that one of the forms of recruitment in her experience has been recruitment through the COLA and Needs Assessment.

9. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, March 10th 2022 via Zoom from 3-5pm.

10. Adjournment

- Meeting adjourned by CM Flores at 3:44 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

February 10, 2022

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	P									
2.	Ed Chitty	P									
3.	Billie Cooper	E									
4.	Elaine Flores	P									
5.	Ron Hernandez	P									
6.	Thomas Knoble	A									
7.	Bruce Ito	E									

8.	Helen Lin(activated)	E									
9.	Mike Shriver	LOA									
10.	Charles Siron	LOA									
11.	Gwen Smith(activated)	P									
12.	John Paul Soto	P									
	Ayes										
	Nayes										
	Total										