

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, March 11th 2021

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Cesar Cadabes, Ed Chitty, Billie Cooper, Elaine Flores, Ron Hernandez, Kevin Hutchcroft, Bruce Ito, John Paul Soto

Committee Members Absent: Helen Lin [E], Mike Shriver [LOA], Charles Siron [A], Gwen Smith [E]

Council Members Present: None.

Others Present: None.

Support Staff Present: Ali Cone, Valarie Etukudo, David Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:11 pm by CM Chitty. Quorum was established.

2. Review /Approve March 11th 2021 DRAFT Agenda – VOTE

The March 11th 2021 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve February 11th 2021 DRAFT Minutes – VOTE

The February 11th 2021 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar reported that he and CS Jordan and CS Etukudo will have to leave the meeting early. He also relayed that even though CM Lin was approved for LOA at last month's membership meeting, because she is involved in COVID-19 related work she would prefer to use her COVID-19 related excused absences.

5. Public Comment

- None.

6. Co-Chair Election – VOTE

The Committee will elect co-chairs for 2021.

MOTION: CM Chitty nominated CM Flores as Co-Chair for this committee. CM Hernandez seconded the nomination. CM Flores accepted the nomination.

MOTION PASSES: By consensus. See column (1) for breakdown.

7. Demographic Information Update

The Committee reviewed the monthly demographic report.

- CS Cone reported that because Alexandria Andrews has stepped down from the council this has increased the representation of non-aligned consumers, all other target areas have remained the same.

8. Council Member Attendance Report/ Council Applicants – VOTE

- Notice of Attendance to be sent:
- Notice of Attendance sent:
- Letters of Probation to be sent:
- Letters of Probation sent:
 - Orin Allen (sent in October)
- Review Renewals:
 - Irma Parada
- Request for Leave of Absence:
- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
 - Alexandria Andrews
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
- Mentor Program

9. Council Member Training

The Committee will discuss ideas for council member trainings.

- CS Jordan provided examples of previous trainings which included trainings for facilitations, Robert's rules, cultural humility, etc.

10. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, April 8th via Zoom from 3-5 pm.

11. Adjournment

- Meeting adjourned by CM Chitty at 4:00 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

March 11, 2021

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

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|-----|-----------------------|-----|--|--|--|--|--|--|--|--|--|--|
| 1. | Cesar Cadabes | P | | | | | | | | | | |
| 2. | Ed Chitty | P | | | | | | | | | | |
| 3. | Billie Cooper | P | | | | | | | | | | |
| 4. | Elaine Flores | P | | | | | | | | | | |
| 6. | Ron Hernandez | P | | | | | | | | | | |
| 7. | Kevin Hutchcroft | P | | | | | | | | | | |
| 8. | Bruce Ito | P | | | | | | | | | | |
| 9. | Helen Lin(activated) | E | | | | | | | | | | |
| 10. | Mike Shriver | LOA | | | | | | | | | | |
| 11. | Charles Siron | A | | | | | | | | | | |
| | | | | | | | | | | | | |
| 12. | Gwen Smith(activated) | E | | | | | | | | | | |
| 13. | John Paul Soto | P | | | | | | | | | | |
| | Ayes | | | | | | | | | | | |
| | Nayes | | | | | | | | | | | |
| | Total | | | | | | | | | | | |