

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, June 10th 2021

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Ed Chitty, Cesar Cadabes, Billie Cooper, Ron Hernandez [A], Bruce Ito, John Paul Soto

Committee Members Absent: Elaine Flores [A], Kevin Hutchcroft [LOA], Helen Lin [E], Mike Shriver [LOA], Charles Siron [A], Gwen Smith [E]

Council Members Present: None.

Others Present: None.

Support Staff Present: Ali Cone, Valarie Etukudo, David Jordan, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:07 pm by CM Cadabes. Everyone introduced themselves and quorum was established.

2. Review /Approve June 10th 2021 DRAFT Agenda – VOTE

The June 10th 2021 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve April 8th 2021 DRAFT Minutes – VOTE

The April 8th 2021 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar announces that CS Etukudo will be leaving Shanti.

5. Public Comment

- Billie Cooper will be campaigning for District 6 supervisor in San Francisco.

6. Demographic Information Update

The Committee reviewed the monthly demographic report.

- CS Cone shows that ARIES and EPI reports are relatively unchanged with no change in the target areas.

7. Council Member Attendance Report/ Council Applicants – VOTE

- Notice of Attendance to be sent:
 - Orin Allen
 - Eric Sutter
- Notice of Attendance sent:
- Letters of Probation to be sent:

- Letters of Probation sent:
- Review Renewals:
 - Orin Allen
 - This renewal review will be moved to next month's membership agenda because the application has not been received.
- Request for Leave of Absence:
 - Kevin Hutchcroft (May-June)
 - Ken Pearce (June-July)
 - T.J. Lee-Miyaki (June-July)

MOTION: CM Cadabes motions to approved leave of absences.

MOTION PASSED: By consensus. See column (2) for breakdown.

- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
 - Lily Krutel
- Review Exit Interview:
 - Lily Krutel
 - A notable feedback comment given and discussed by the committee was around potentially having mentor like support for new and current council members. The council also discussed the idea of creating a space within the council that can allow for more casual interactions between council members.
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
 - Zachary Davenport

MOTION: CM Soto motioned to approve Zachary Davenport's member application. CM Chitty seconded the motion.

MOTION PASSED: By consensus. See column (1) for breakdown.

- Interview/Discuss Prospective Applicant:
- Mentor Program

8. Council Member Training

The Committee will discuss potential training topics the Council.

- There are no updates for this agenda item at the moment but this will be a standing agenda item.

9. Return to In-Person Meetings – VOTE

The Committee will discuss a potential timeline for returning to in-person meetings, given DPH/City guidance.

- The committee discussed ideas about when to return to in person meetings. The committee discussed and agreed it may be a good idea to wait a bit longer until fall while awaiting more guidance about gathering in person and then taking a poll with the council.

10. Next Meeting Date & Agenda Items – VOTE

The next Membership Committee meeting is tentatively scheduled for Thursday, July 8th 2021 via Zoom from 3-5 pm.

- Will add the agenda item to discuss training needs for the council.

11. Adjournment

- Meeting adjourned by CM Cadabes at 4:00 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

June 10, 2021

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	P	Y	Y								
2.	Ed Chitty	P	Y	Y								
3.	Billie Cooper	P	Y	Y								
4.	Elaine Flores	A	-	-								
6.	Ron Hernandez	A	-	-								
7.	Kevin Hutchcroft	LOA	-	-								
8.	Bruce Ito	P	Y	Y								
9.	Helen Lin(activated)	E	-	-								
10.	Mike Shriver	LOA	-	-								
11.	Charles Siron	A	-	-								
12.	Gwen Smith(activated)	E	-	-								
13.	John Paul Soto	P	Y	Y								
	Ayes		5	5								

Nays									
Total	5	5							