

HIV Community Planning Council

MEMBERSHIP COMMITTEE

Thursday, January 14th 2021

Zoom Meeting

3:00-5:00 pm

Committee Members Present: Ed Chitty (Co-Chair), Billie Cooper, Ron Hernandez, Bruce Ito, Thomas Knoble (Gov't Co-Chair), Helen Lin, John Paul Soto

Committee Members Absent: Cesar Cadabes [A], Elaine Flores (Co-Chair) [E], Derrick Mapp [A], Mike Shriver [LOA], Charles Siron [A], Gwen Smith [E]

Council Members Present: Kevin Hutchcroft (Gov't Co-Chair), Juba Kalamka

Others Present: None.

Support Staff Present: Ali Cone, Valarie Etukudo, David Jordan

Minutes

1. Introductions

The meeting was called to order at 3:04 pm by CM Chitty. Quorum was established.

2. Review /Approve January 14th 2021 DRAFT Agenda – VOTE

The January 14th 2021 DRAFT Agenda was reviewed and approved by consensus.

3. Review / Approve November 12th 2020 DRAFT Minutes – VOTE

The November 12th 2020 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- None.

5. Public Comment

- None.

6. Co-Chair Election – VOTE

The Committee will elect co-chairs for 2021.

MOTION: To move this agenda item to February Membership meeting.

MOTION PASSES: By consensus. See column (1) for breakdown.

7. Demographic Information Update

The Committee reviewed the monthly demographic report.

- CS Cone reported that the Demographic and Epi reports are unchanged from the last meeting.

8. Council Member Attendance Report/ Council Applicants – VOTE

- Notice of Attendance to be sent:
Billie Cooper, Antwan Matthews

- Notice of Attendance sent:
- Letters of Probation to be sent:
- Letters of Probation sent:
 - Orin Allen (sent in October)
- Review Renewals:
- Request for Leave of Absence:
- Current Leave(s) of Absence:
- Committee Assignments:
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:
- Interview/Discuss Prospective Applicant:
- Mentor Program

9. Targeted Council Member Recruitment

The Committee will discuss targeted recruitment of council members.

- The committee discussed membership strategies for outreach and recruitment with youth and the challenges that are faced with this particular target.
- The committee also discussed outreach and recruitment with the Latinx population which may have been impacted by the pandemic.
- CS Jordan noted that an effective way for recruitment may lie within relationship in our professional networks.
- CM Ito mentioned he thinks it may be worth looking at organizations for member recruitment and thinks LYRIC may be a potential place for youth recruitment and will reach out to his contacts there.

10. Tech Support for Council Members

The Committee will discuss how council members are adapting to virtual meetings and brainstorm how to improve tech support/access.

- CS Cone stated that only two council members have reached out for support and if anyone else needs support to please let her know.

11. Next Meeting Date & Agenda Items – VOTE

The Membership Committee will discuss and vote on December's meeting. The next Membership Committee meeting is tentatively scheduled for Thursday, February 11th 2020 from 3:00-5:00pm via Zoom.

- CM Knoble asked to create a standing agenda item around addressing membership target groups and action plans to address underrepresentation.
- CM Cooper asked to have an agenda item focused on HIV and COVID-19.
 - CS Jordan mentioned that this was discussed at council affairs and will likely be added to the full council agenda this month.

12. Adjournment

- Meeting adjourned by CM Chitty at 4:09 pm.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

January 14th, 2021

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Cesar Cadabes	A	-										
2.	Ed Chitty	P	Y										
3.	Billie Cooper	P	Y										
4.	Elaine Flores	E	-										
6.	Ron Hernandez	P	Y										
7.	Bruce Ito	P	Y										
8.	Thomas Knoble	P	Y										
9.	Helen Lin	P	Y										
10.	Derrick Mapp	A	-										
11.	Mike Shriver	LOA	-										
12.	Charles Siron	A	-										
13.	Gwen Smith(activated)	E	-										
14.	John Paul Soto	P	Y										
	Ayes												
	Nayes												
	Total		7										